



**REGULAR MEETING of the Citizens Advisory Committee of the
Peninsula Clean Energy Authority (PCEA)
Thursday, September 12, 2019**

Peninsula Clean Energy
2075 Woodside Road, Redwood City, CA 94061
6:30 p.m.

Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting, or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Anne Bartoletti, Board Clerk, at least 2 working days before the meeting at abartoletti@peninsulacleanenergy.com. Notification in advance of the meeting will enable the PCEA to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. Attendees to this meeting are reminded that other attendees may be sensitive to various chemical based products.

If you wish to speak to the Committee, please fill out a speaker's slip located on the tables as you enter the meeting room. If you have anything that you wish to be distributed to the Committee and included in the official record, please hand it to a member of PCEA staff who will distribute the information to the Committee members and other staff.

WELCOME

ROLL CALL

PUBLIC COMMENT

This item is reserved for persons wishing to address the Committee on any PCEA-related matters that are as follows: 1) Not otherwise on this meeting agenda; 2) Chief Executive Officer's Staff Report on the Regular Agenda; 3) Committee Members' Reports on the Regular Agenda. Public comments on matters not listed above shall be heard at the time the matter is called.

As with all public comment, members of the public who wish to address the Committee are requested to complete a speaker's slip and provide it to PCEA staff. Speakers are customarily limited to two minutes, but an extension can be provided to you at the discretion of the Committee Chair.

ACTION TO SET AGENDA AND APPROVE CONSENT AGENDA

This item is to set the final regular agenda and approve the consent agenda.

REGULAR AGENDA

1. Chair Report (Discussion) (est. 5 min.)
2. Outreach Update (Discussion) (est. 5 min.)
3. Legislative and Regulatory Update (Discussion) (est. 5 min.)
4. PCE Strategic Goals and Draft Board Retreat Agenda (Discussion) (est. 25 min.)
5. San Mateo County Energy and Water Strategy 2025 Update (Discussion) (est. 20 min.)
6. Building Reach Codes Update (Discussion) (est. 25 min.)
7. Work Group Reports (Discussion) (est. 15 min.)
8. Formation of Ad-Hoc Committees (Action) (est. 5 min.)
9. Upcoming Topics for Discussion (Discussion) (est. 5 min.)
10. Committee Members' Reports (Discussion) (est. 5 mins)

CONSENT AGENDA

11. Approval of the Minutes for the August 8, 2019 Meeting (Action)

Public records that relate to any item on the open session agenda for a regular Committee meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Committee. The Board of Directors has designated the Peninsula Clean Energy office, located at 2075 Woodside Road, Redwood City, CA 94061, for the purpose of making those public records available for inspection. The documents are also available on the PCEA's Internet Website. The website is located at: <http://www.peninsulacleanenergy.com>.



**REGULAR MEETING of the Citizens Advisory Committee
of the Peninsula Clean Energy Authority (PCEA)
Thursday, August 08, 2019
MINUTES**

2075 Woodside Road, Redwood City, CA 94061
6:30 p.m.

CALL TO ORDER

Meeting was called to order at 6:38 pm.

ROLL CALL

Present: Desiree Thayer, Burlingame, *Chair*
Gladwyn D'Souza, Belmont, *Vice Chair*
Morgan Aitken-Young, Redwood City
Allen Brown, Unincorporated San Mateo County
Michael Closson, Menlo Park
Janet Creech, Millbrae
Joe Fullerton, Half Moon Bay
Scott Harmon, Portola Valley
Ray Larios, Burlingame
Walter Melville, San Bruno
Jason Mendelson, Redwood City

Absent: Diane Bailey, Belmont
Janelle London, Menlo Park
James Ruigomez, San Bruno

Staff: Kirsten Andrews-Schwind, Senior Manager of Communications and Outreach
Anne Bartoletti, Board Clerk
Tj Carter, Marketing Associate
Siobhan Doherty, Director of Power Resources
Peter Levitt, Associate Manager of Distributed Energy Resources (DER)
David Silberman, General Counsel

A quorum was established.

PUBLIC COMMENT

None.

ACTION TO SET THE AGENDA AND APPROVE CONSENT AGENDA

Motion Made / Seconded: Creech / D'Souza

Motion passed 11-0 (Absent: London, Ruigomez)

REGULAR AGENDA

1. Swearing-In of New Member

Allen Brown was sworn-in.

2. Committee Member Introductions (Discussion)

Members of the Committee and staff introduced themselves to the new Committee member.

3. Chair Report (Discussion)

No chair report.

4. Elections of New Chair and Vice Chair (Action)

The Committee members appointed Desiree Thayer as Chair and Gladwyn D'Souza as Vice Chair of the PCE Citizens Advisory Committee.

Motion Made / Seconded: Mendelson / Fullerton

Motion passed 11-0 (Absent: London, Ruigomez)

5. Outreach Update (Discussion)

Kirsten Andrews-Schwind, *Senior Manager of Communications and Outreach*, shared the list of upcoming electric vehicle test drive event dates and noted an upcoming solar workshop PCE will host in August.

6. Legislative and Regulatory Update (Discussion)

None.

7. Distributed Energy Resources Listening Session (Discussion)

Peter Levitt, Associate Manager of Distributed Energy Resources (DER), shared an overview of distributed energy resources and why it is important. He also solicited feedback from Committee members about ideas to help PCE meet its 20 megawatts of new local power by 2025 Strategic Goal.

PUBLIC COMMENT

Ted Howard

8. Zero Carbon Municipality Toolkit Discussion (Discussion)

Committee member Joe Fullerton led a discussion with members about developing a toolkit cities can use to reduce carbon emissions, mainly targeting building electrification.

PUBLIC COMMENT

Ted Howard

9. Work Group Reports (Discussion)

The Committee formed a work group to further develop the zero carbon municipality toolkit plan. Members include Joe Fullerton, Morgan Aitken-Young, and Jason Mendelson.

10. Formation of Ad-Hoc Committees (Action)

No ad-hoc committee was formed.

11. Upcoming Topics for Discussion (Discussion)

Kirsten Andrews-Schwind shared potential Board of Directors agenda topics. Committee members suggested agenda items for future meetings including discussing Board of Directors retreat, County of San Mateo's Energy & Water Strategy, and continuing discussion about developing a municipality zero carbon toolkit.

12. Committee Members' Reports (Discussion)

None.

ADJOURNMENT

Meeting was adjourned at 8:51 pm.