



**REGULAR MEETING of the Citizens Advisory Committee of the
Peninsula Clean Energy Authority (PCEA)
Thursday, October 10, 2019**

Peninsula Clean Energy
2075 Woodside Road, Redwood City, CA 94061
6:30 p.m.

Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting, or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Anne Bartoletti, Board Clerk, at least 2 working days before the meeting at abartoletti@peninsulacleanenergy.com. Notification in advance of the meeting will enable the PCEA to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. Attendees to this meeting are reminded that other attendees may be sensitive to various chemical based products.

If you wish to speak to the Committee, please fill out a speaker's slip located on the tables as you enter the meeting room. If you have anything that you wish to be distributed to the Committee and included in the official record, please hand it to a member of PCEA staff who will distribute the information to the Committee members and other staff.

WELCOME

ROLL CALL

PUBLIC COMMENT

This item is reserved for persons wishing to address the Committee on any PCEA-related matters that are as follows: 1) Not otherwise on this meeting agenda; 2) Chief Executive Officer's Staff Report on the Regular Agenda; 3) Committee Members' Reports on the Regular Agenda. Public comments on matters not listed above shall be heard at the time the matter is called.

As with all public comment, members of the public who wish to address the Committee are requested to complete a speaker's slip and provide it to PCEA staff. Speakers are customarily limited to two minutes, but an extension can be provided to you at the discretion of the Committee Chair.

ACTION TO SET AGENDA AND APPROVE CONSENT AGENDA

This item is to set the final regular agenda and approve the consent agenda.

REGULAR AGENDA

1. Chair Report (Discussion) (est. 5 min.)
2. Outreach Update (Discussion) (est. 5 min.)
3. Legislative and Regulatory Update (Discussion) (est. 5 min.)
4. Board Retreat Recap (Discussion) (est. 60 min)
5. New Electric Vehicle Discount Program (Discussion) (est. 30 min.)
6. Work Group Reports (Discussion) (est. 15 min.)
7. Formation of Ad Hoc Committees (Action) (est. 5 min.)
8. Upcoming Topics for Discussion (Discussion) (est. 5 min)
9. Committee Members' Reports (Discussion) (est. 5 min.)

CONSENT AGENDA

10. Approval of the Minutes for the September 12, 2019 Meeting (Action)

Public records that relate to any item on the open session agenda for a regular Committee meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Committee. The Board of Directors has designated the Peninsula Clean Energy office, located at 2075 Woodside Road, Redwood City, CA 94061, for the purpose of making those public records available for inspection. The documents are also available on the PCEA's Internet Website. The website is located at: <http://www.peninsulacleanenergy.com>.



**REGULAR MEETING of the Citizens Advisory Committee
of the Peninsula Clean Energy Authority (PCEA)
Thursday, September 12, 2019
MINUTES**

2075 Woodside Road, Redwood City, CA 94061
6:30 p.m.

CALL TO ORDER

Meeting was called to order at 6:37 pm.

ROLL CALL

Present: Desiree Thayer, Burlingame, *Chair*
Gladwyn D'Souza, Belmont, *Vice Chair*
Morgan Aitken-Young, Redwood City
Diane Bailey, Belmont
Steven Booker, Half Moon Bay
Allen Brown, Unincorporated San Mateo County
Michael Closson, Menlo Park
Janet Creech, Millbrae
Ray Larios, Burlingame
Janelle London, Menlo Park
Walter Melville, San Bruno
Jason Mendelson, Redwood City

Absent: Joe Fullerton, Half Moon Bay
Scott Harmon, Portola Valley
James Ruigomez, San Bruno

Board

Members: Jeff Aalfs, Board Chair

Staff: Kirsten Andrews-Schwind, Senior Manager of Communications and Outreach
Shayna Barnes, Administrative Assistant
Anne Bartoletti, Board Clerk
Tj Carter, Marketing Associate
Karen Janowski, Director of Marketing & Community Affairs
Rafael Reyes, Director of Energy Programs
Jennifer Stalzer Kraske, Deputy County Counsel

A quorum was established.

PUBLIC COMMENT

None.

ACTION TO SET THE AGENDA AND APPROVE CONSENT AGENDA

Motion Made / Seconded: D'Souza / Closson

Motion passed 12-0 (Absent: Fullerton, Harmon, Ruigomez)

REGULAR AGENDA

1. Chair Report (Discussion)

Desiree Thayer, *Chair*, encouraged Committee members to attend the Board Retreat on September 28, 2019.

2. Outreach Update (Discussion)

Kirsten Andrews-Schwind, *Senior Manager of Communications and Outreach*, welcomed Karen Janowski Peninsula Clean Energy's new Director of Marketing & Community Affairs.

Kirsten also previewed two new marketing videos with members.

3. Legislative and Regulatory Update (Discussion)

Kirsten Andrews-Schwind shared recent regulatory and legislative efforts including a regulatory discussion about the creation of a central buyer for resource adequacy that Peninsula Clean Energy has been actively engaged in.

4. PCE Strategic Goals and Draft Board Retreat Agenda (Discussion)

Jeff Aalfs, *Board Chair*, shared potential Board Retreat agenda topics.

5. San Mateo County Energy and Water Strategy 2025 Update (Discussion)

John Allen from the County of San Mateo Office of Sustainability provided an overview of the San Mateo County Energy and Water Strategy 2025 Update. He also encouraged Committee members to provide their feedback via an online survey found on the Energy and Water Strategy website.

6. Building Reach Codes Update (Discussion)

Rafael Reyes, *Director of Energy Programs*, led a discussion about the current status of PCE's reach code development and described the stage of each city.

7. Work Group Reports (Discussion)

Reach Code Work Group has been advocating for cities to adopt reach codes. Education Work Group met before today's meeting to discuss Peninsula Clean Energy's past schools engagement efforts and briefly discussed future opportunities.

8. Formation of Ad-Hoc Committees (Action)

No ad-hoc committee was formed.

9. Upcoming Topics for Discussion (Discussion)

Committee members suggested agenda items for future meetings including a debrief of the Board Retreat, an update on the Zero Carbon Municipality Toolkit, an update on the distributed energy resource strategy, and a discussion about time-of-use rate schedule.

10. Committee Members' Reports (Discussion)

None.

ADJOURNMENT

Meeting was adjourned at 8:27 pm.