



**REGULAR MEETING of the Executive Committee of the  
Peninsula Clean Energy Authority (PCEA)  
Monday, December 9, 2019  
8:00 a.m.**

Peninsula Clean Energy, 2075 Woodside Road,  
Redwood City, CA 94061

*Meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting, or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Anne Bartoletti, Agenda Administrator, at least 12 hours before the meeting at (650) 260-0111 and/or [abartoletti@peninsulacleanenergy.com](mailto:abartoletti@peninsulacleanenergy.com). Notification in advance of the meeting will enable the PCEA to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. Attendees to this meeting are reminded that other attendees may be sensitive to various chemical based products.*

*If you wish to speak to the Committee, please fill out a speaker's slip located on the tables as you enter the meeting room. If you have anything that you wish to be distributed to the Committee and included in the official record, please hand it to a member of PCEA staff who will distribute the information to the Committee members and other staff.*

**CALL TO ORDER / ROLL CALL**

**PUBLIC COMMENT**

This item is reserved for persons wishing to address the Committee on any PCEA-related matters that are as follows: 1) Not otherwise on this meeting agenda; 2) Listed on the Consent Agenda; 3) Chief Executive Officer's or Staff Report on the Regular Agenda; or 4) Committee Members' Reports on the Regular Agenda. Public comments on matters not listed above shall be heard at the time the matter is called.

As with all public comment, members of the public who wish to address the Committee are requested to complete a speaker's slip and provide it to PCEA staff. Speakers are customarily limited to two minutes, but an extension can be provided to you at the discretion of the Committee Chair.

**ACTION TO SET AGENDA AND TO APPROVE CONSENT AGENDA ITEMS**

This item is to set the final consent and regular agenda, and for approval of the items listed on the consent agenda. All items on the consent agenda are approved by one action.

## **REGULAR AGENDA**

1. Chair Report (Discussion)
2. CEO Report (Discussion)
3. Approve 2020 Executive Committee Meeting Schedule (Action)
4. Review Amendment to Extend Calpine Agreement (Discussion)
5. Review Proposed Policy Principles for PG&E Reorganization (Discussion)
6. Committee Members' Reports (Discussion)

## **CONSENT AGENDA**

7. Approval of the Minutes for the October 15, 2019 Meeting (Action)

Public records that relate to any item on the open session agenda for a regular board meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Board. The Board has designated the Peninsula Clean Energy office, located at 2075 Woodside Road, Redwood City, CA 94061, for the purpose of making those public records available for inspection. The documents are also available on the PCEA's Internet Web site. The website is located at: <http://www.peninsulacleanenergy.com>.



## Executive Committee Meeting Schedule 2020

Location: Peninsula Clean Energy, 2075 Woodside Road, Redwood City, CA 94061

Meeting Date:	Time:	Room:
January 13, 2020	8:00 am	Lobby
February 10, 2020	8:00 am	Lobby
March 9, 2020	8:00 am	Lobby
April 13, 2020	8:00 am	Lobby
May 11, 2020	8:00 am	Lobby
June 8, 2020	8:00 am	Lobby
July 13, 2020	8:00 am	Lobby
August 10, 2020	8:00 am	Lobby
September 14, 2020	8:00 am	Lobby
October 13, 2020 (Tuesday)	8:00 am	Lobby
November 9, 2020	8:00 am	Lobby
December 7, 2020	8:00 am	Lobby



**REGULAR MEETING of the Executive Committee of the  
Peninsula Clean Energy Authority (PCEA)  
Monday, October 15, 2019  
MINUTES**

8:00 a.m.

Peninsula Clean Energy  
2075 Woodside Road, Redwood City, CA 94061

**CALL TO ORDER**

Meeting was called to order at 8:11 a.m.

**ROLL CALL**

**Present:** Carole Groom, County of San Mateo  
Dave Pine, County of San Mateo  
Jeff Aalfs, Town of Portola Valley, *Chair*  
Rick DeGolia, Town of Atherton, *Vice Chair*  
Donna Colson, City of Burlingame  
Catherine Mahanpour, City of Foster City  
Catherine Carlton, City of Menlo Park  
Rick Bonilla, City of San Mateo  
Pradeep Gupta, Director Emeritus

**Absent:** Wayne Lee, City of Millbrae

**Staff:** Jan Pepper, CEO  
Rafael Reyes, Director of Energy Programs  
Leslie Brown, Director of Customer Care  
Ilana Parmer Mandelbaum, Deputy County Counsel  
Anne Bartoletti, Board Clerk/Executive Assistant to the CEO

**A quorum was established.**

**PUBLIC COMMENT**

No public comment.

**ACTION TO SET AGENDA AND TO APPROVE CONSENT AGENDA ITEMS**

Motion Made / Seconded: Mahanpour / Pine

**Motion passed unanimously 8-0 (Absent: Lee)**

**REGULAR AGENDA**

**1. CHAIR REPORT**

No report.

**2. CEO REPORT**

Chief Executive Officer Jan Pepper provided an update on staffing, reach codes, and preparations on developing a strategic plan. The Board discussed implications and impacts of the recent PSPS (Public Safety Power Shutoff).

**3. RECOMMEND TO THE BOARD APPROVAL OF CONTRACT FOR UP TO \$850,000 WITH THE CENTER FOR SUSTAINABLE ENERGY TO ADMINISTER PCE ELECTRIC VEHICLE INCENTIVE FUNDS OF UP TO \$12 MILLION AS PART OF CALEVIP (CALIFORNIA ELECTRIC VEHICLE INFRASTRUCTURE PROJECT) (ACTION)**

Rafael Reyes—Director of Energy Programs—reported that the CEC (California Energy Commission) approved allocating \$12 million to San Mateo County to support EV (Electric Vehicle) infrastructure through the CALeVIP (California Electric Vehicle Incentive Project). He reported that a condition of participation in CALeVIP is contracting with the Center for Sustainable Energy, the CEC’s project administrator for CALeVIP, to provide rebate management during the term of the project. Committee members discussed questions relating to this contract and PCE’s Workforce Policy, and modified the motion to recommend approval to the Board pending answers to their workforce and labor questions.

Motion Made / Seconded: Carlton / Pine

**Motion passed 6-2 (Opposed: Groom, Bonilla. Absent: Lee)**

**4. REVIEW DIRECTION FROM SEPTEMBER 28, 2019 BOARD RETREAT**

Jan Pepper reviewed follow-up items that were discussed during the Board Retreat, including future presentations on California’s legislative process, municipalization of utility power lines, and California’s RPS (Renewables Portfolio Standard) definitions.

**5. DISCUSS PCE RATE ADJUSTMENTS TO MAINTAIN A 5% DISCOUNT ACROSS ALL RATE SCHEDULES**

Leslie Brown—Director of Customer Care—reported that PG&E’s rate changes are no longer made just on January 1 each year, but are extended over several months. To facilitate PCE being able to maintain a 5% discount compared to PG&E, Leslie requested PCE staff authorization to make necessary rate adjustments and report out to the Board. Committee members discussed presenting the Board with a range or percentage for the rate changes.

**6. DISCUSS A PCE RESOLUTION ENDORSING THE DECLARATION OF A CLIMATE EMERGENCY IMPACTING BOTH CURRENT AND FUTURE PENINSULA CLEAN ENERGY CUSTOMERS IN SAN MATEO COUNTY THAT DEMANDS ACCELERATED ACTIONS ON THE CLIMATE CRISIS AND CALLS ON LOCAL AND REGIONAL PARTNERS TO JOIN TOGETHER TO ADDRESS CLIMATE CHANGE**

Jan reviewed a Resolution that was passed by the County of San Mateo declaring a climate emergency, and she discussed the possibility of PCE passing a similar resolution. Committee members discussed reviewing the County’s resolution with their city councils first.

**7. COMMITTEE MEMBERS’ REPORTS**

Jeff Aalfs reported that he attended The Economics of Energy and the Environment two-day course presented by the Energy Institute at the Haas School of Business at Berkeley. Pradeep Gupta reported that he will present information on energy market issues on October 25, 2019. Catherine Mahanpour reported that PCE staff is working with her city council and building department on reach codes.

**ADJOURNMENT**

Meeting was adjourned at 10:04 a.m.