



**REGULAR MEETING of the Citizens Advisory Committee  
of the Peninsula Clean Energy Authority (PCEA)  
Thursday, December 5, 2019  
MINUTES**

2075 Woodside Road, Redwood City, CA 94061  
6:30 p.m.

**CALL TO ORDER**

Meeting was called to order at 6:36 pm.

**ROLL CALL**

- Present:** Desiree Thayer, Burlingame, *Chair*  
Gladwyn D'Souza, Belmont, *Vice Chair*  
Morgan Aitken-Young, Redwood City  
Diane Bailey, Belmont  
Steven Booker, Half Moon Bay  
Allen Brown, Unincorporated San Mateo County  
Michael Closson, Menlo Park  
Janet Creech, Millbrae  
Scott Harmon, Portola Valley  
Walter Melville, San Bruno  
Jason Mendelson, Redwood City
- Absent:** Joe Fullerton, Half Moon Bay  
Ray Larios, Burlingame  
Janelle London, Menlo Park  
James Ruigomez, San Bruno
- Staff:** Kirsten Andrews-Schwind, Senior Manager of Community Relations  
Shayna Barnes, Administrative Assistant  
Anne Bartoletti, Board Clerk/Office Manager/Executive Assistant to the CEO  
Siobhan Doherty, Director of Power Resources  
Karen Janowski, Director of Marketing and Community Affairs  
Phillip Kobernick, Programs Manager  
Peter Levitt, Associate Manager of Distributed Energy Resources  
David Silberman, General Counsel  
Joseph Wiedman, Director of Legislative and Regulatory Affairs
- Board  
Members:** Jeff Aalfs, Board Chair

**A quorum was established.**

## **PUBLIC COMMENT**

None.

## **ACTION TO SET THE AGENDA AND APPROVE CONSENT AGENDA**

Motion Made / Seconded: D'Souza / Melville

**Motion passed 11-0 (Absent: Fullerton, Larios, London, Ruigomez)**

## **REGULAR AGENDA**

### **1. Chair Report (Discussion)**

Desiree Thayer, *Chair*, thanked the Reach Codes Work Group for their ongoing efforts.

### **2. Outreach Update (Discussion)**

Kirsten Andrews-Schwind, *Senior Manager of Community Relations*, reminded members to spread the word about our electric vehicle discount program that ends December 31<sup>st</sup>.

### **3. Legislative and Regulatory Update (Discussion)**

Joseph Wiedman, *Director of Legislative and Regulatory Affairs*, provided an update on PCE's legislative and regulatory work. He gave a summary of SB-378 (Wiener) and SB-597 (Hueso) and what their impact could be on CCAs.

### **4. Discussion on Distributed Generation and Resilience (Discussion)**

Peter Levitt, *Associate Manager of Distributed Energy Resources*, gave an update on the status of our resiliency strategy. He also solicited feedback from Committee members about what they would like to see included in this strategy.

Committee members suggested educational materials like a home electrification guide and a cost benefit analysis between a gas and electric generator.

Diane Bailey proposed that schools should be candidates for resiliency projects.

Michael Closson and Allen Brown emphasized that local generation should be a key element of PCE's resiliency efforts.

## **PUBLIC COMMENT**

Drew, San Mateo County Resident

### **5. Presentation on EV Load Shaping (Discussion)**

Phillip Kobernick, *Programs Manager*, explained how unmanaged EV charging can result in customers unknowingly charging at times when there is most demand for energy while managed charging could support PCE's efforts to supply renewables on a time-coincident basis. Phillip described how the FlexCharging app could have load shaping potential within PCE's territory and asked Committee members for volunteers to assist in the testing of the app in a pilot project.

**6. Strategic Planning Update (Discussion)**

Kirsten Andrews-Schwind confirmed if Committee members had their phone interviews with Gallagher Consulting. She also went over the timeline for the strategic planning process and informed members that there will be a Strategic Planning Board Retreat on January 11<sup>th</sup> from 8am-1pm.

**7. Work Group Reports (Discussion)**

Diane Bailey gave an update on the efforts of the Reach Code Work Group and shared that 11 cities have adopted reach codes within the San Mateo and Santa Clara County areas.

**8. Formation of Ad Hoc Committees (Action)**

No ad hoc committee was formed.

**9. Upcoming Topics for Discussion (Discussion)**

Committee members suggested agenda items for future meetings including a discussion on fleet electrification, an update on pilot programs, a strategic planning update, and a discussion of the proposed policy principles for PG&E's reorganization.

**10. Committee Members' Reports (Discussion)**

None.

**ADJOURNMENT**

Meeting was adjourned at 8:40 pm.