



**REGULAR MEETING of the Citizens Advisory Committee of the  
Peninsula Clean Energy Authority (PCEA)  
Thursday, September 10, 2020  
6:30 p.m.**

**PLEASE NOTE: for Video conference: <https://meetings.ringcentral.com/j/1490661820>  
for Audio conference: dial +1(623) 404-9000,  
then enter the Meeting ID: 149 066 1820 followed by #  
You will be instructed to enter your participant ID followed by #.**

**NOTE: Please see attached document for additional detailed teleconference instructions.**

*PCEA shall make every effort to ensure that its video conferenced meetings are accessible to people with disabilities as required by Governor Newsom's March 17, 2020 Executive Order N-29-20. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting, or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Anne Bartoletti, Board Clerk, at least 2 working days before the meeting at [abartoletti@peninsulacleanenergy.com](mailto:abartoletti@peninsulacleanenergy.com). Notification in advance of the meeting will enable PCEA to make best efforts to reasonably accommodate accessibility to this meeting and the materials related to it.*

*If you wish to speak to the Committee, please use the "Raise Your Hand" function on the Ring Central platform. If you have anything that you wish to be distributed to the Committee and included in the official record, please send to [abartoletti@peninsulacleanenergy.com](mailto:abartoletti@peninsulacleanenergy.com).*

## **WELCOME**

## **ROLL CALL**

## **PUBLIC COMMENT**

This item is reserved for persons wishing to address the Committee on any PCEA-related matters that are as follows: 1) Not otherwise on this meeting agenda; 2) Chief Executive Officer's Staff Report on the Regular Agenda; 3) Committee Members' Reports on the Regular Agenda. Public comments on matters not listed above shall be heard at the time the matter is called.

As with all public comment, members of the public who wish to address the Committee are requested to complete a speaker's slip and provide it to PCEA staff. Speakers are customarily limited to two minutes, but an extension can be provided to you at the discretion of the Committee Chair.

## **ACTION TO SET AGENDA AND APPROVE CONSENT AGENDA**

This item is to set the final regular agenda and approve the consent agenda.

## **REGULAR AGENDA**

1. Chair Report (Discussion) (est. 5 minutes)
2. Preview of Board Annual Retreat (Discussion) (est. 10 minutes)
3. New Community Inclusion Update (Discussion) (est. 15 minutes)
4. Discuss Nexus between Equity and other CAC Working Groups (Discussion) (est. 15 minutes)
5. Discuss Work Group Recommendations and Resolution on Equity (Discussion) (est. 15 minutes)
6. Work Group Reports (Discussion) (est. 35 minutes)
7. Continue Discussion on Topics for CAC Public Forums (Discussion) (est. 5 minutes)
8. Upcoming Topics for Discussion (Discussion) (est. 5 min)
9. Committee Members' Reports (Discussion) (est. 5 min.)

## **CONSENT AGENDA**

10. Approval of the Minutes for the August 13, 2020 Meeting (Action)

Public records that relate to any item on the open session agenda for a regular Committee meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Committee. The Board of Directors has designated the Peninsula Clean Energy office, located at 2075 Woodside Road, Redwood City, CA 94061, for the purpose of making those public records available for inspection. The documents are also available on the PCEA's Internet Website. The website is located at: <http://www.peninsulacleanenergy.com>.

## Instructions for Joining a RingCentral Meeting via Computer or Phone

### Best Practices:

- Please mute your microphone when you are not speaking to minimize audio feedback
- If possible, utilize headphones or ear buds to minimize audio feedback
- If participating via videoconference, audio quality is often better if you use the dial-in option (Option 1 below) rather than your computer audio

### Options for Joining

- A. Videoconference with Phone Call Audio (*Recommended*) – see Option 1 below
- B. Videoconference with Computer Audio – see Option 2 below
- C. Calling in from iPhone using one-tap – see Option 3 below
- D. Calling in via Telephone/Landline – see Option 4 below

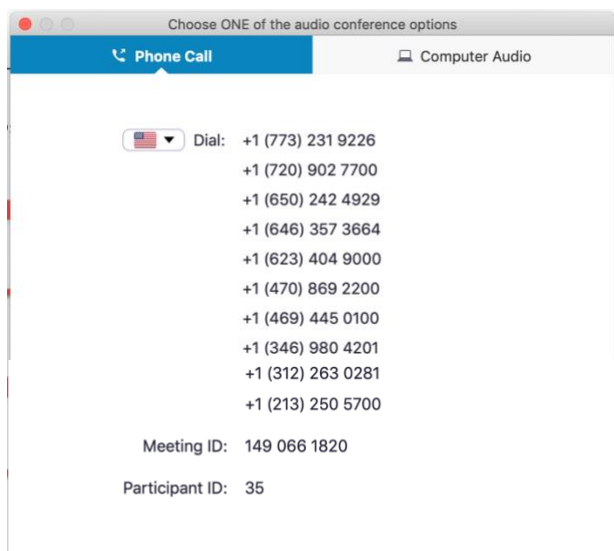
### Videoconference Options:

Prior to the meeting, we recommend that you install the RingCentral Meetings application on your computer by clicking here: <https://www.ringcentral.com/apps/rc-meetings>

If you want full capabilities for videoconferencing (audio, video, screensharing) you must download the RingCentral application.

### Option 1 Videoconference with Phone Call Audio (Recommended):

1. From your computer, click on the following link that is also included in the PCE Citizens Advisory Committee Meeting Calendar Invitation :  
<https://meetings.ringcentral.com/j/1490661820>
2. The RingCentral Application will open on its own or you will be instructed to Open RingCentral Meetings.
3. After the application opens, the pop-up screen below will appear asking you to choose ONE of the audio conference options. Click on the Phone Call option at the top of the pop-up screen.



**IMPORTANT:** Please do not use the Participant ID that is in the picture to the left. Enter the Participant ID that appears on your personal pop-up.

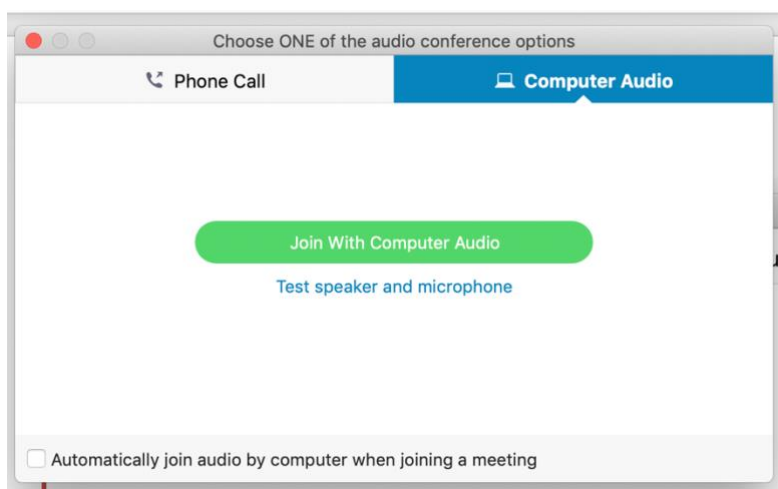
4. Please dial one of the phone numbers for the meeting (it does not matter which one) :

+1(213)2505700  
+1(312)2630281  
+1(346)9804201  
+1(469)4450100 (US South)  
+1(470)8692200 (US East)  
+1(623)4049000 (US West)  
+1(646)3573664  
+1(650)2424929  
+1(720)9027700 (US Central)  
+1(773)2319226 (US North)

5. You will be instructed to enter the meeting ID: **149 066 1820 followed by #**
6. You will be instructed to enter in your **Participant ID followed by #**. Your Participant ID is unique to you and is what connects your phone number to your RingCentral account.
7. After a few seconds, your phone audio should be connected to the RingCentral application on your computer.
8. In order to enable video, click on “Start Video” in the bottom left hand corner of the screen. This menu bar is also where you can mute/unmute your audio.

### **Option 2 Videoconference with Computer Audio:**

1. From your computer, click on the following link that is also included in the PCE Citizens Advisory Committee Meeting Calendar Invitation :  
<https://meetings.ringcentral.com/j/1490661820>
2. The RingCentral Application will open on its own or you will be instructed to Open RingCentral Meetings.
3. After the application opens, the pop-up screen below will appear asking you to choose ONE of the audio conference options. Click on the Computer Audio option at the top of the pop-up screen.



4. Click the green Join With Computer Audio button

5. In order to enable video, click on “Start Video” in the bottom left hand corner of the screen. This menu bar is also where you can mute/unmute your audio.

### **Audio Only Options:**

**Please note that if you call in/use the audio only option, you will not be able to see the speakers or any presentation materials in real time.**

#### **Option 3: Calling in from iPhone using one-tap**

Click on one of the following “one-tap” numbers from your iPhone. Any number will work, but dial by your location for better audio quality:

+1(213)2505700,,1490661820#  
+1(312)2630281,,1490661820#  
+1(346)9804201,,1490661820#  
+1(469)4450100,,1490661820# (US South)  
+1(470)8692200,,1490661820# (US East)  
+1(623)4049000,,1490661820# (US West)  
+1(646)3573664,,1490661820#  
+1(650)2424929,,1490661820#  
+1(720)9027700,,1490661820# (US Central)  
+1(773)2319226,,1490661820# (US North)

This is the call-in number followed by the meeting ID. Your iPhone will dial both numbers for you.

You will be instructed to **enter your participant ID followed by #**

If you do not have a participant ID or do not know it, you can stay on the line and you will automatically join the meeting

#### **Option 4: Calling in via Telephone/Landline:**

Dial a following number based off of your location

+1(213)2505700  
+1(312)2630281  
+1(346)9804201  
+1(469)4450100 (US South)  
+1(470)8692200 (US East)  
+1(623)4049000 (US West)  
+1(646)3573664  
+1(650)2424929  
+1(720)9027700 (US Central)

+1(773)2319226 (US North)

You will be instructed to enter the meeting ID: **149 066 1820 followed by #**

You will be instructed to enter your **participant ID followed by #**.

If you do not have a participant ID or do not know it, you can stay on the line and you will automatically join the meeting



**REGULAR MEETING of the Board of Directors of the  
Peninsula Clean Energy Authority (PCEA)  
Saturday, September 26, 2020  
Start time at 8:00 am or 9:00 am / End at 12:00 pm noon**

**PLEASE NOTE: for Video conference: <https://meetings.ringcentral.com/j/XXXXXXXXXX>  
for Audio conference: dial 1-623-404-9000, or 1-773-231-9226,  
then enter the Meeting ID: 14X XXX XXXX followed by #  
You will be instructed to enter your participant ID followed by #.**

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**CALL TO ORDER / ROLL CALL**

**PUBLIC COMMENT**

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As with all public comment, members of the public who wish to address the Board shall be given an opportunity to do so by the Board Chair during the videoconference meeting. Speakers are customarily limited to two minutes, but an extension can be provided to you at the discretion of the Board Chair.

**ACTION TO SET AGENDA and TO APPROVE CONSENT AGENDA ITEMS**

This item is to set the final consent and regular agenda, and for the approval of the items listed on the consent agenda. All items on the consent agenda are approved by one action.

## **REGULAR AGENDA**

1. Strategic Plan Update (Discussion)
  - Review of Strategic Plan Updates
  - Review and Discussion of Strategic Plan Dashboard
2. High Level Review of Market Research Results (Discussion)
3. Financial Update (Discussion)
4. Review of Approved Community Energy Programs and Budgets/Allocation (Discussion)

## **CONSENT AGENDA**

5. Approve Power Content Label (Action)
6. Retroactive resolution to approve budget overages per line item (Action)
7. Approval of the Minutes for the August 27, 2020 Meeting (Action)

## **INFORMATION ONLY REPORTS**

8. Marketing and Outreach Report
9. Regulatory and Legislative Report
10. Community Energy Programs Report
11. Procurement Report
12. Resiliency Strategy Report

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**REGULAR MEETING of the Citizens Advisory Committee  
of the Peninsula Clean Energy Authority (PCEA)  
Thursday, August 13, 2020  
MINUTES**

Video conference and teleconference  
6:30 p.m.

**CALL TO ORDER**

Meeting was called to order at 6:37 pm.

**ROLL CALL**

**Present:** Desiree Thayer, Burlingame, *Chair*  
Diane Bailey, Belmont  
Steven Booker, Half Moon Bay  
Allen Brown, Unincorporated San Mateo County  
Tim Bussiek, Belmont  
Michael Closson, Menlo Park  
Janet Creech, Millbrae  
Joe Fullerton, Half Moon Bay  
Terri Givens, Unincorporated Menlo Park  
Kathryn Green, San Mateo  
Ray Larios, Burlingame  
Janelle London, Menlo Park  
Jason Mendelson, Redwood City

**Absent:** Morgan Chaknova, Redwood City

**Staff:** Kirsten Andrews-Schwind, Senior Manager of Community Relations  
Joseph Wiedman, Director of Legislative and Regulatory Affairs  
Tj Carter, Marketing Specialist  
Shayna Barnes, Administrative Assistant  
Anne Bartoletti, Board Clerk/Office Manager/Executive Assistant to the CEO  
David Silberman, General Counsel

**Board**

**Members:** Jeff Aalfs, Board Chair

**A quorum was established.**

**PUBLIC COMMENT**

None

## **ACTION TO SET THE AGENDA AND APPROVE CONSENT AGENDA**

Motion Made / Seconded: Closson / Creech

**Motion passed 12-0 (Absent: Chaknova, Larios)**

## **REGULAR AGENDA**

### **1. Chair Report (Discussion)**

No report.

### **2. Legislative and Regulatory Update (Discussion)**

Joseph Wiedman, *Director of Legislative and Regulatory Affairs*, provided an update on Peninsula Clean Energy's legislative and regulatory efforts. Joe reported that the legislature has reduced the number and types of bills they're hearing, and that there are discussions on stimulus funds to include EV (Electric Vehicle) charging, microgrids, and resiliency efforts.

Joe reported that there were 15 regulatory filings in the past three weeks on such topics as RA (Resource Adequacy), RPS (Renewable Portfolio Standard), PCIA (Power charge indifference adjustment) cost allocation, microgrids, transportation electrification, EV charging infrastructure, EVITP (Electric Vehicle Infrastructure Training Program), and the IRP (Integrated Resource Plan).

Committee members discussed EVITP, stimulus funding, electrification of existing buildings, and opportunities to engage the Committee.

### **3. Educational Programs Update (Discussion)**

Tj Carter, *Marketing Specialist*, reported that Peninsula Clean Energy has engaged with schools, teachers, and students to increase understanding of energy usage, GHG (greenhouse gas) emissions reduction, and to encourage participation in energy programs and resiliency. Tj reported on programs including One Planet Schools, the Next Big Think STEM (Science, Technology, Engineering, Math) awards, the Student Activity Packet for high school math and science students, and a Dashboard Pilot to educate teachers and students about energy use.

Tj reviewed the Youth Climate Ambassador Leadership Program, Clean Energy Teacher Fellowship, and the SMELC (San Mateo Environmental Learning Collaborative) Administrator Fellowship, and the Sustainable Future Outdoor Academy grant funding for public secondary schools in San Mateo county.

Committee members discussed the number of students and teachers reached through these programs, plans for the upcoming school year, vocational training, and plans to grow these programs to reach more students and teachers in the future.

#### **4. Work Group Reports (Discussion)**

Ray Larios reported that the Equity Workgroup discussed bringing an action-oriented resolution on equity and possible funding to the Board.

**Public Comment:**

Gladwyn D'Souza

Reporting for the Building Electrification Workgroup, Diane Bailey provided an update on Reach Codes, reporting that Burlingame passed new reach codes, East Palo Alto and Redwood City will consider reach codes in September, and that staff have been working with multiple cities to move reach codes forward. Diane reported that a website is being launched to provide all-electric technical assistance to developers and contractors, and she provided an update on building electrification programs that will be brought before the Executive Committee and the Board.

Janelle London reported that the Transportation Workgroup would like CAC input on the proposed role and direction of this workgroup, and would like to make recommendations to the Board on interim goals, success metrics, conducting a local survey, and messaging suggestions. Jason Mendelson provided a link to the Grand Jury report on Electric Vehicle Adoption in the Cities and County of San Mateo:

[http://www.sanmateocourt.org/documents/grand\\_jury/2018/electric\\_vehicle.pdf](http://www.sanmateocourt.org/documents/grand_jury/2018/electric_vehicle.pdf)

Michael Closson reported that the Resiliency and Distributed Energy Resources (DER) Workgroup met with staff and received updates on the Power on Peninsula portable battery project, the local solar generation RFP (Request for Proposals) on potential solar+storage sites in the county, and DER projects with CCAs (Community Choice Aggregators) across the state.

Tim Bussiek reported that the Strategic Priorities Workgroup met to review existing strategic priorities, discuss how to go further faster, and to identify topics to explore further like GHG (greenhouse gas) reduction stretch goals and marketing approach. Tim reported that they've scheduled a meeting with CEO Jan Pepper on New Community Inclusion and the 2025 Strategic Plan.

David Silberman, *General Counsel*, reported that Los Banos and Central Valley expansion will likely be on the Board agenda for the August 27, 2020 meeting.

Desiree Thayer reported that the Legislative & Regulatory Workgroup met with Joe Wiedman and that Joe will engage the group when there is something that the group can weigh in on and help to address. Jason Mendelson reported that the Legislative & Regulatory Workgroup might do a road trip in the future to attend community meetings exploring CCAs to talk about the benefits of forming or joining a CCA.

#### **5. Discuss Topics for CAC Public Forums (Discussion)**

Desiree Thayer asked the Committee for topics that might be of interest to the public, and reported that future CAC discussions would determine what format the forum might take, like the need for virtual meetings.

Committee members identified topics for discussion including:

- getting neighborhood input on the development of local community solar projects,
- making communities, cities, counties more energy efficient and resilient,
- presentation on microgrids, solar+batteries, what PCE is doing to get ready for PSPS (Public Safety Power Shutoff) events
- marketing and community outreach through public forums
- moving up the carbon-free date like Menlo Park, and how to get there
- plan big public celebrations of reaching 100% carbon free

#### **6. Elections of Chair and Vice-Chair (Action)**

Jason Mendelson nominated Desiree Thayer for Chair and Ray Larios for Vice Chair, and made a motion to approve them as a slate of candidates.

Motion Made / Seconded: Mendelson / Bailey

**Motion passed unanimously 13-0 (Absent: Chaknova)**

#### **7. Upcoming Topics for Discussion (Discussion)**

Kirsten Andrews-Schwind reviewed draft topics for the August 27, 2020 Board agenda, and CAC members discussed future topics for CAC meetings, including Working Group discussions, continued discussion on public forum topics, and making a recommendation on Equity.

#### **8. Committee Members' Reports**

Steven Booker reported that Redwood City Councilmember Janet Borgens reached out to him about reach codes, and he met with her virtually to review materials that were shared by Diane Bailey.

### **ADJOURNMENT**

Meeting was adjourned at 8:44 pm.