



**REGULAR MEETING of the Citizens Advisory Committee
of the Peninsula Clean Energy Authority (PCEA)
Thursday, September 10, 2020
MINUTES**

Video conference and teleconference
6:30 p.m.

CALL TO ORDER

Meeting was called to order at 6:35 pm.

ROLL CALL

- Present:** Desiree Thayer, Burlingame, *Chair*
Allen Brown, Unincorporated San Mateo County
Tim Bussiek, Belmont
Morgan Chaknova, Redwood City
Michael Closson, Menlo Park
Janet Creech, Millbrae
Joe Fullerton, Half Moon Bay
Terri Givens, Unincorporated Menlo Park
Kathryn Green, San Mateo
Ray Larios, Burlingame
Janelle London, Menlo Park
Jason Mendelson, Redwood City
- Absent:** Diane Bailey, Belmont
Steven Booker, Half Moon Bay
- Staff:** Jan Pepper, Chief Executive Officer
KJ Janowski, Director of Marketing and Community Affairs
Kirsten Andrews-Schwind, Senior Manager of Community Relations
Shayna Barnes, Administrative Assistant
Anne Bartoletti, Board Clerk/Office Manager/Executive Assistant to the CEO
Jennifer Stalzer Kraske, Deputy County Counsel
- Board Members:** Jeff Aalfs, Board Chair

A quorum was established.

PUBLIC COMMENT

None

ACTION TO SET THE AGENDA AND APPROVE CONSENT AGENDA

Motion Made / Seconded: Fullerton / Creech

Motion passed 12-0 (Absent: Bailey, Booker)

REGULAR AGENDA

1. Chair Report (Discussion)

No report.

2. Preview of Board Annual Retreat (Discussion)

Jan Pepper, *Chief Executive Officer*, reviewed a draft of the agenda for the annual Board Retreat taking place the morning of Saturday, September 26, 2020. Jan reported that staff will provide detailed reports in the agenda packet so there is more focus on discussion during the Retreat. Jan also reviewed the Strategic Plan, including priorities and strategic goals from 2020 through 2025, and the Strategic Plan Dashboard that will be used to track Peninsula Clean Energy's (PCE) progress toward targets.

Committee members discussed exceeding targets, expanding social equity and environmental justice, and bringing a resolution of Citizen Advisory Committee (CAC) recommendations to the Board.

3. New Community Inclusion Update (Discussion)

Jan Pepper reported that the City of Los Banos is interested in joining PCE to obtain power from the Wright Solar Project and lower rates. Jan said that a technical study was recently completed, and results were received last Friday, September 4, 2020. She reported that the technical study was reviewed with a Board subcommittee, and the subcommittee voted to invite Los Banos to join PCE. Jan reviewed the timeline and next steps.

Committee members discussed the importance of introducing the benefits of CCAs (Community Choice Aggregators) to Central Valley communities.

4. Discuss Nexus between Equity and other CAC Working Groups (Discussion)

Ray Larios reported that the Equity Workgroup is developing a draft statement to present at the October meeting. Terri Givens reported the workgroup is looking at having two statements, perhaps one specifically for Black Lives Matter and police violence, and a broader equity statement to address race, ethnicity, and bridging racial divides. Jason Mendelson reported a goal of having equity factored into all PCE decisions.

Committee members discussed tying equity to PCE's mission, philanthropic efforts not being directly tied to energy, implicit bias training, multi-family housing issues, community

energy programs, and reducing the burden of the cost of energy bills for low income and disadvantaged communities.

5. Discuss Work Group Recommendations and Resolution on Equity (Discussion)

Desiree Thayer, *Chair*, reported that this topic was covered in the discussion of the previous agenda item.

6. Work Group Reports (Discussion)

Janet Creech reported that the Education Workgroup met with Tj Carter and Shayna Barnes, and Tj reviewed new PCE programs with the group.

Tim Bussiek reported that the Strategic Plan Workgroup is reviewing PCE's strategic priorities and discussing how to operationalize the goals.

Janelle London reported that the Transportation Workgroup is developing recommendations on short term goals, key metrics, a survey, and effective messaging. KJ Janowski reported that market research results will be presented to the CAC at the October meeting.

Allen Brown reported that the Resiliency and DER (Distributed Energy Resources) Workgroup met with staff to discuss the pilot project with seven sites in the county and expand the DER vision. Michael Closson reported that the Workgroup is looking into developing DER goals.

Desiree Thayer reported that the Marketing and Outreach Workgroup met with KJ Janowski, and that the Board passed a bill credit for small business. She asked CAC members to share the news.

Kirsten Andrews-Schwind, *Senior Manager of Community Relations*, invited CAC members to make a Public Comment at the Board Retreat, and reminded workgroups to work with their staff liaison, and to first bring Board recommendations to the CAC for approval.

7. Discuss Topics for CAC Public Forums (Discussion)

Desiree Thayer asked the Committee for topics that might be of interest to the public.

Committee members identified topics for discussion including:

- public meetings around the sites of the DER projects
- plan big public celebrations of reaching 100% carbon free, including in schools
- present resiliency from PCE's perspective, including microgrids
- listening sessions
- do a survey of the community to identify what topics they are interested in
- educational sessions on what PCE is doing in their community

8. Upcoming Topics for Discussion (Discussion)

Desiree Thayer discussed adding more time on the next meeting agenda for the Public Forum discussion, and Kirsten Andrews-Schwind suggested having an update on Community Programs.

9. Committee Members' Reports

None.

ADJOURNMENT

Meeting was adjourned at 8:35 pm.