



**REGULAR MEETING of the Executive Committee of the
Peninsula Clean Energy Authority (PCEA)
Tuesday, October 13, 2020
8:00 a.m.**

**PLEASE NOTE: for Video conference: <https://meetings.ringcentral.com/j/1499103690>
for Audio conference: dial +1(623) 404-9000,
then enter the Meeting ID: 149 910 3690 followed by #
You will be instructed to enter your participant ID followed by #.**

NOTE: Please see attached document for additional detailed teleconference instructions.

PCEA shall make every effort to ensure that its video conferenced meetings are accessible to people with disabilities as required by Governor Newsom's March 17, 2020 Executive Order N-29-20. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting, or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Anne Bartoletti, Board Clerk, at least 2 working days before the meeting at abartoletti@peninsulacleanenergy.com. Notification in advance of the meeting will enable PCEA to make best efforts to reasonably accommodate accessibility to this meeting and the materials related to it.

If you wish to speak to the Executive Committee, please use the "Raise Your Hand" function on the Ring Central platform. If you have anything that you wish to be distributed to the Executive Committee and included in the official record, please send to abartoletti@peninsulacleanenergy.com.

CALL TO ORDER / ROLL CALL

PUBLIC COMMENT

This item is reserved for persons wishing to address the Committee on any PCEA-related matters that are as follows: 1) Not otherwise on this meeting agenda; 2) Listed on the Consent Agenda; 3) Chief Executive Officer's or Staff Report on the Regular Agenda; or 4) Committee Members' Reports on the Regular Agenda. Public comments on matters not listed above shall be heard at the time the matter is called.

As with all public comment, members of the public who wish to address the Committee are requested to complete a speaker's slip and provide it to PCEA staff. Speakers are customarily limited to two minutes, but an extension can be provided to you at the discretion of the Committee Chair.

ACTION TO SET AGENDA AND TO APPROVE CONSENT AGENDA ITEMS

This item is to set the final consent and regular agenda, and for approval of the items listed on the consent agenda. All items on the consent agenda are approved by one action.

REGULAR AGENDA

1. Chair Report (Discussion)
2. CEO Report (Discussion)
3. Super JPA – Long-Duration Energy Storage (Discussion)
4. Discuss Existing Building Code Development Support (Discussion)
5. Discuss Peninsula Clean Energy Holidays (Discussion)
6. Committee Members' Reports (Discussion)

CONSENT AGENDA

7. Approval of the Minutes for the September 14, 2020 Meeting (Action)

Public records that relate to any item on the open session agenda for a regular board meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Board. The Board has designated the Peninsula Clean Energy office, located at 2075 Woodside Road, Redwood City, CA 94061, for the purpose of making those public records available for inspection. The documents are also available on the PCEA's Internet Web site. The website is located at: <http://www.peninsulacleanenergy.com>.

Instructions for Joining a RingCentral Meeting via Computer or Phone

Best Practices:

- Please mute your microphone when you are not speaking to minimize audio feedback
- If possible, utilize headphones or ear buds to minimize audio feedback
- If participating via videoconference, audio quality is often better if you use the dial-in option (Option 1 below) rather than your computer audio

Options for Joining

- A. Videoconference with Phone Call Audio (*Recommended*) – see Option 1 below
- B. Videoconference with Computer Audio – see Option 2 below
- C. Calling in from iPhone using one-tap – see Option 3 below
- D. Calling in via Telephone/Landline – see Option 4 below

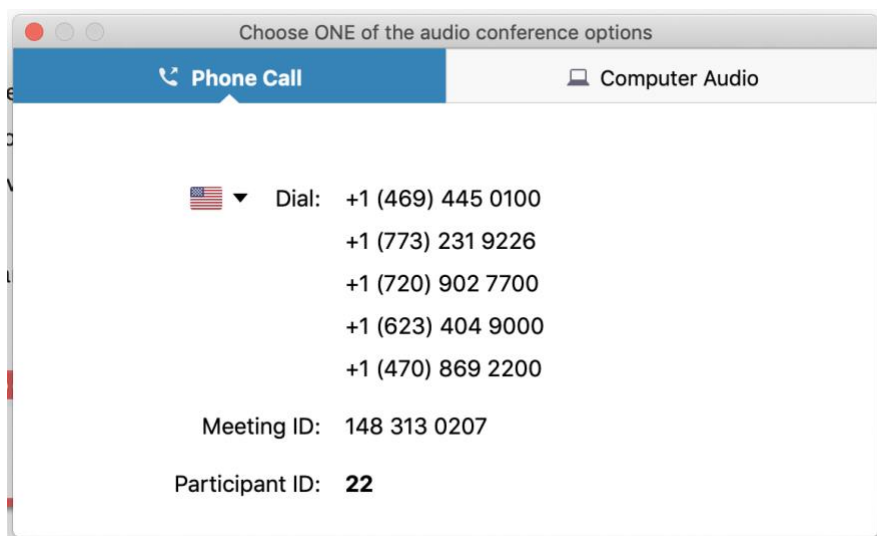
Videoconference Options:

Prior to the meeting, we recommend that you install the RingCentral Meetings application on your computer by clicking here: <https://www.ringcentral.com/apps/rc-meetings>

If you want full capabilities for videoconferencing (audio, video, screensharing) you must download the RingCentral application.

Option 1 Videoconference with Phone Call Audio (Recommended):

1. From your computer, click on the following link:
<https://meetings.ringcentral.com/j/1499103690>
2. The RingCentral Application will open on its own or you will be instructed to Open RingCentral Meetings.
3. After the application opens, the pop-up screen below will appear asking you to choose ONE of the audio conference options. Click on the Phone Call option at the top of the pop-up screen.

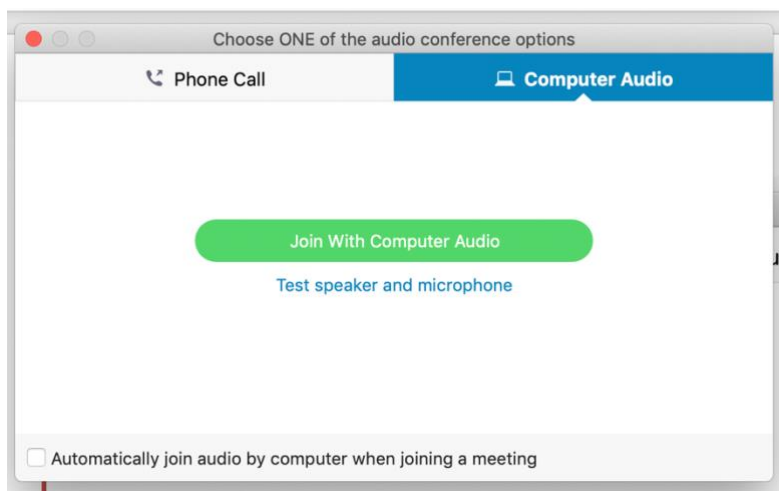


IMPORTANT: Please do not use the Participant ID that is in the picture to the left. Enter the Participant ID that appears on your own personal pop-up.

- Please dial one of the phone numbers for the meeting (it does not matter which one):
 - +1 (623) 404 9000
 - +1 (469) 445 0100
 - +1 (773) 231 9226
 - +1 (720) 902 7700
 - +1 (470) 869 2200
- You will be instructed to enter the meeting ID: **149 910 3690 followed by #**
- You will be instructed to enter in your **Participant ID followed by #**. Your Participant ID is unique to you and is what connects your phone number to your RingCentral account.
- After a few seconds, your phone audio should be connected to the RingCentral application on your computer.
- In order to enable video, click on “Start Video” in the bottom left hand corner of the screen. This menu bar is also where you can mute/unmute your audio.

Option 2 Videoconference with Computer Audio:

- From your computer, click on the following link:
<https://meetings.ringcentral.com/j/1499103690>
- The RingCentral Application will open on its own or you will be instructed to Open RingCentral Meetings.
- After the application opens, the pop-up screen below will appear asking you to choose ONE of the audio conference options. Click on the Computer Audio option at the top of the pop-up screen.



- Click the green **Join With Computer Audio** button
- In order to enable video, click on “Start Video” in the bottom left hand corner of the screen. This menu bar is also where you can mute/unmute your audio.

Audio Only Options:

Please note that if you call in/use the audio only option, you will not be able to see the speakers or any presentation materials in real time.

Option 3: Calling in from iPhone using one-tap

Click on one of the following “one-tap” numbers from your iPhone. Any number will work, but dial by your location for better audio quality:

+1(623)4049000,,1499103690# (US West)

+1(720)9027700,,1499103690# (US Central)

+1(773)2319226,,1499103690# (US North)

+1(469)4450100,,1499103690# (US South)

+1(470)8692200,,1499103690# (US East)

This is the call-in number followed by the meeting ID. Your iPhone will dial both numbers for you.

You will be instructed to **enter your participant ID followed by #**

If you do not have a participant ID or do not know it, you can stay on the line and you will automatically join the meeting

Option 4: Calling in via Telephone/Landline:

Dial a following number based off of your location:

+1(623)4049000 (US West)

+1(720)9027700 (US Central)

+1(773)2319226 (US North)

+1(469)4450100 (US South)

+1(470)8692200 (US East)

You will be instructed to enter the **meeting ID: 149 910 3690 followed by #**

You will be instructed to enter your **participant ID followed by #**.

If you do not have a participant ID or do not know it, you can stay on the line and you will automatically join the meeting.



**REGULAR MEETING of the Executive Committee of the
Peninsula Clean Energy Authority (PCEA)
Monday, September 14, 2020
MINUTES**

8:00 a.m.

Peninsula Clean Energy
Video conference and teleconference

CALL TO ORDER

Meeting was called to order at 8:02 a.m.

ROLL CALL

- Present:** Jeff Aalfs, Town of Portola Valley, *Chair*
Rick DeGolia, Town of Atherton, *Vice Chair*
Dave Pine, County of San Mateo
Carole Groom, County of San Mateo
Julia Mates, City of Belmont
Donna Colson, City of Burlingame
Catherine Carlton, City of Menlo Park
Rick Bonilla, City of San Mateo
Pradeep Gupta, Director Emeritus
John Keener, Director Emeritus
- Absent:** Catherine Mahanpour, City of Foster City (*Absent due to technical difficulties*)
- Staff:** Jan Pepper, CEO
Andy Stern, CFO
Leslie Brown, Director of Customer Care
Rafael Reyes, Director of Energy Programs
Phillip Kobernick, Programs Manager
Alejandra Posada, Energy Programs Specialist
KJ Janowski, Director of Marketing and Community Affairs
Siobhan Doherty, Director of Power Resources
Jennifer Stalzer Kraske, Deputy County Counsel
Anne Bartoletti, Board Clerk/Executive Assistant to the CEO

A quorum was established.

PUBLIC COMMENT

None

ACTION TO SET AGENDA AND TO APPROVE CONSENT AGENDA ITEMS

Motion Made / Seconded: Groom / DeGolia

Motion passed unanimously 8-0 (Absent: Mahanpour)

REGULAR AGENDA

1. CHAIR REPORT

Board Chair Jeff Aalfs reported that he will appoint a Liaison and one or more Alternate Liaisons to the Citizens Advisory Committee at the October 22, 2020, Board meeting.

2. CEO REPORT

Chief Executive Officer Jan Pepper provided an update on staffing, Board subcommittee meetings, and meetings with Commissioners of the CPUC (California Public Utilities Commission) and CEC (California Energy Commission). She reported that Peter Levitt presented a webinar at the CalCCA (California Community Choice Association) Community Energy Innovation webinar series on resilience with solar+storage.

3. REVIEW DRAFT BOARD RETREAT AGENDA

Jan Pepper reviewed the draft agenda for the Board Retreat taking place the morning of Saturday, September 26, 2020. She reported that due to the virtual nature of the meeting, the retreat is being made shorter and will take place from 8:30 a.m. to 12 noon. She reported that detailed reports will be provided in the agenda packet so that presentations during the retreat will be more high-level.

The Committee discussed Retreat agenda items and plans for a future discussion of power purchasing.

4. DISCUSS CURBSIDE CHARGING PROGRAM

Director of Energy Programs Rafael Reyes reported that the Curbside Charging pilot program uses streetlights to provide access to EV (Electric Vehicle) charging. He reviewed the key issues being evaluated prior to selection of Curbside Charging sites, the objectives and costs of the pilot phases, and the timeline. Committee members discussed the phase costs, equity in the location of chargers, and city budgets.

Online Chat:

Donna – If we are going to do this, then I think that there should be a push to help our underserved communities and support their staff in making these decisions.

Rafael - Thank you Director Colson. We will be looking at underserved communities closely

Rafael - Director Colson, I'm now noting your interest in Burlingame's possible participation in the Curbside pilot. We will circle back with you.

Donna - Thank you - and I will check with Kevin if maybe we are already doing this in our Rollins Road specific plan. Maybe we can cover the cost and just use PCE in an advisory capacity. Thanks all - I am learning a lot about all of this.

5. DISCUSS CONSTRAINTS FOR ORGANIZATION AND EVENT SPONSORSHIPS

Director of Marketing and Community Affairs KJ Janowski reviewed three options that would restrict sponsorship of events and memberships of organizations that endorse or oppose political candidates and/or political initiatives.

Committee members discussed the options and came to a general consensus supporting Option 1: Restrict sponsorship or membership to organizations that do not endorse or oppose political candidates.

6. REVIEW EXISTING BUILDING ELECTRIFICATION INCENTIVES

Rafael Reyes reviewed residential appliances involved in existing building electrification, natural gas emissions sources in the County of San Mateo, and the programs roadmap for existing building electrification. He outlined and compared the costs and incentives for water heating retrofits and space heating retrofits.

Committee members discussed the cost of panel upgrades, the Harvest Thermal pilot, and the pros and cons of providing incentives for heat pump water heaters versus heat pumps for heating and cooling.

PUBLIC COMMENT:

Suzanne Henderson Emerson, San Carlos Green

Diane Bailey, Menlo Spark and Campaign for Fossil Free Buildings in Silicon Valley

Linda Hutchins-Knowles, Mothers Out Front Silicon Valley

7. COMMITTEE MEMBERS' REPORTS

None.

ADJOURNMENT

Meeting was adjourned at 9:56 a.m.