



**REGULAR MEETING of the Audit and Finance Committee of the
Peninsula Clean Energy Authority (PCEA)
Monday, November 9, 2020
10:00 a.m.**

**PLEASE NOTE: for Video conference: <https://meetings.ringcentral.com/j/1481757007>
for Audio conference: dial +1(623) 404-9000,
then enter the Meeting ID: 148 175 7007 followed by #
You will be instructed to enter your participant ID followed by #.**

NOTE: Please see attached document for additional detailed teleconference instructions.

PCEA shall make every effort to ensure that its video conferenced meetings are accessible to people with disabilities as required by Governor Newsom's March 17, 2020 Executive Order N-29-20. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting, or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Anne Bartoletti, Board Clerk, at least 2 working days before the meeting at abartoletti@peninsulacleanenergy.com. Notification in advance of the meeting will enable PCEA to make best efforts to reasonably accommodate accessibility to this meeting and the materials related to it.

If you wish to speak to the Audit and Finance Committee, please use the "Raise Your Hand" function on the Ring Central platform. If you have anything that you wish to be distributed to the Audit and Finance Committee and included in the official record, please send to abartoletti@peninsulacleanenergy.com.

CALL TO ORDER / ROLL CALL

PUBLIC COMMENT

This item is reserved for persons wishing to address the Committee on any PCEA-related matters that are as follows: 1) Not otherwise on this meeting agenda; 2) Listed on the Consent Agenda; 3) Chief Executive Officer's or Staff Report on the Regular Agenda; or 4) Committee Members' Reports on the Regular Agenda. Public comments on matters not listed above shall be heard at the time the matter is called.

As with all public comment, members of the public who wish to address the Committee are requested to complete a speaker's slip and provide it to PCEA staff. Speakers are customarily limited to two minutes, but an extension can be provided to you at the discretion of the Committee Chair.

ACTION TO SET AGENDA AND TO APPROVE CONSENT AGENDA ITEMS

This item is to set the final consent and regular agenda, and for approval of the items listed on the consent agenda. All items on the consent agenda are approved by one action.

REGULAR AGENDA

1. Chair Report (Discussion)
2. Staff Report (Discussion)
3. Review Financial Reports and Investment Summary for First Quarter 2020-2021 (Discussion)
4. Review/Approve Audit and Finance Committee Meeting Schedule for 2021 (Action)
5. Committee Members' Reports (Discussion)

CONSENT AGENDA

6. Approval of the Minutes for the October 13, 2020 Meeting (Action)

Public records that relate to any item on the open session agenda for a regular board meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Board. The Board has designated the Peninsula Clean Energy office, located at 2075 Woodside Road, Redwood City, CA 94061, for the purpose of making those public records available for inspection. The documents are also available on the PCEA's Internet Web site. The website is located at: <http://www.peninsulacleanenergy.com>.

Instructions for Joining a RingCentral Meeting via Computer or Phone

Best Practices:

- Please mute your microphone when you are not speaking to minimize audio feedback
- If possible, utilize headphones or ear buds to minimize audio feedback
- If participating via videoconference, audio quality is often better if you use the dial-in option (Option 1 below) rather than your computer audio

Options for Joining

- A. Videoconference with Phone Call Audio (*Recommended*) – see Option 1 below
- B. Videoconference with Computer Audio – see Option 2 below
- C. Calling in from iPhone using one-tap – see Option 3 below
- D. Calling in via Telephone/Landline – see Option 4 below

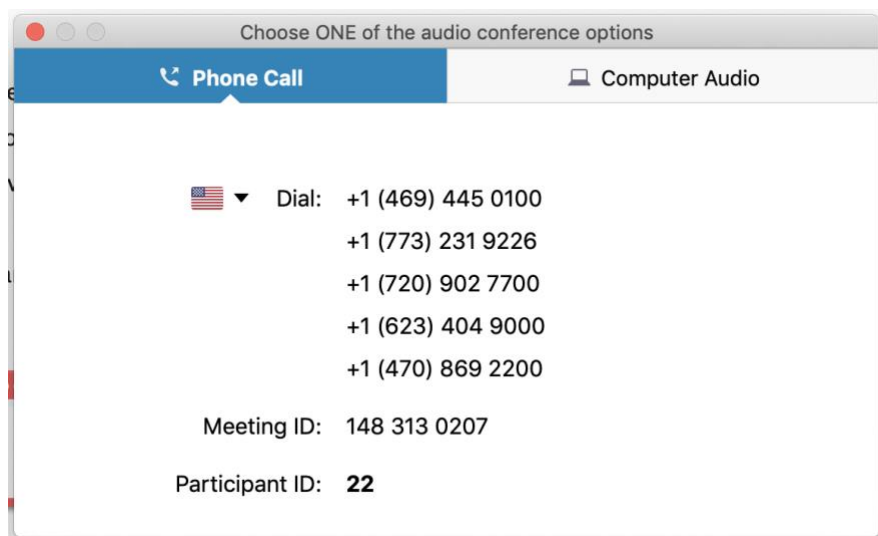
Videoconference Options:

Prior to the meeting, we recommend that you install the RingCentral Meetings application on your computer by clicking here: <https://www.ringcentral.com/apps/rc-meetings>

If you want full capabilities for videoconferencing (audio, video, screensharing) you must download the RingCentral application.

Option 1 Videoconference with Phone Call Audio (Recommended):

1. From your computer, click on the following link:
<https://meetings.ringcentral.com/j/1481757007>
2. The RingCentral Application will open on its own or you will be instructed to Open RingCentral Meetings.
3. After the application opens, the pop-up screen below will appear asking you to choose ONE of the audio conference options. Click on the Phone Call option at the top of the pop-up screen.

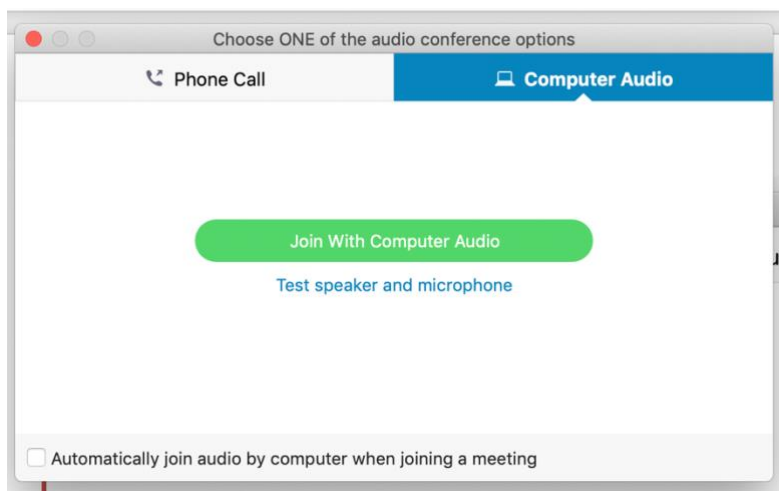


IMPORTANT: Please do not use the Participant ID that is in the picture to the left. Enter the Participant ID that appears on your own personal pop-up.

- Please dial one of the phone numbers for the meeting (it does not matter which one):
 - +1 (623) 404 9000
 - +1 (469) 445 0100
 - +1 (773) 231 9226
 - +1 (720) 902 7700
 - +1 (470) 869 2200
- You will be instructed to enter the meeting ID: **148 175 7007 followed by #**
- You will be instructed to enter in your **Participant ID followed by #**. Your Participant ID is unique to you and is what connects your phone number to your RingCentral account.
- After a few seconds, your phone audio should be connected to the RingCentral application on your computer.
- In order to enable video, click on “Start Video” in the bottom left hand corner of the screen. This menu bar is also where you can mute/unmute your audio.

Option 2 Videoconference with Computer Audio:

- From your computer, click on the following link:
<https://meetings.ringcentral.com/j/1481757007>
- The RingCentral Application will open on its own or you will be instructed to Open RingCentral Meetings.
- After the application opens, the pop-up screen below will appear asking you to choose ONE of the audio conference options. Click on the Computer Audio option at the top of the pop-up screen.



- Click the green **Join With Computer Audio** button
- In order to enable video, click on “Start Video” in the bottom left hand corner of the screen. This menu bar is also where you can mute/unmute your audio.

Audio Only Options:

Please note that if you call in/use the audio only option, you will not be able to see the speakers or any presentation materials in real time.

Option 3: Calling in from iPhone using one-tap

Click on one of the following “one-tap” numbers from your iPhone. Any number will work, but dial by your location for better audio quality:

+1(623)4049000,,1481757007# (US West)

+1(720)9027700,,1481757007# (US Central)

+1(773)2319226,,1481757007# (US North)

+1(469)4450100,,1481757007# (US South)

+1(470)8692200,,1481757007# (US East)

This is the call-in number followed by the meeting ID. Your iPhone will dial both numbers for you.

You will be instructed to **enter your participant ID followed by #**

If you do not have a participant ID or do not know it, you can stay on the line and you will automatically join the meeting

Option 4: Calling in via Telephone/Landline:

Dial a following number based off of your location:

+1(623)4049000 (US West)

+1(720)9027700 (US Central)

+1(773)2319226 (US North)

+1(469)4450100 (US South)

+1(470)8692200 (US East)

You will be instructed to enter the **meeting ID: 148 175 7007 followed by #**

You will be instructed to enter your **participant ID followed by #**.

If you do not have a participant ID or do not know it, you can stay on the line and you will automatically join the meeting.

Peninsula Clean Energy
Performance at a Glance
Results for the Fiscal Quarter Ended
September 30, 2020
(\$000s)

Peninsula Clean Energy
Performance at a Glance
Results for the Fiscal Quarter Ended
September 30, 2020
(\$000s)

<u>Net Position Balance</u>		
<u>Fiscal Year</u>	<u>Actual/Budget</u>	<u>Amount</u>
June 30, 2016	Audited	(\$1,044)
June 30, 2017	Audited	\$21,711
June 30, 2018	Audited	\$85,365
June 30, 2019	Audited	\$140,139
June 30, 2020	Audited	\$189,072
September 30, 2020	Unaudited Actual	\$193,016
June 30, 2021	Budget	\$186,927

<u>Unrestricted Cash/Investments Balance</u>		
<u>Fiscal Year</u>	<u>Actual/Budget</u>	<u>Amount</u>
June 30, 2016	Audited	\$2,333
June 30, 2017	Audited	\$17,382
June 30, 2018	Audited	\$64,889
June 30, 2019	Audited	\$114,069
June 30, 2020	Audited	\$178,176
September 30, 2020	Unaudited Actual	\$189,294
June 30, 2021	Budget	\$181,528

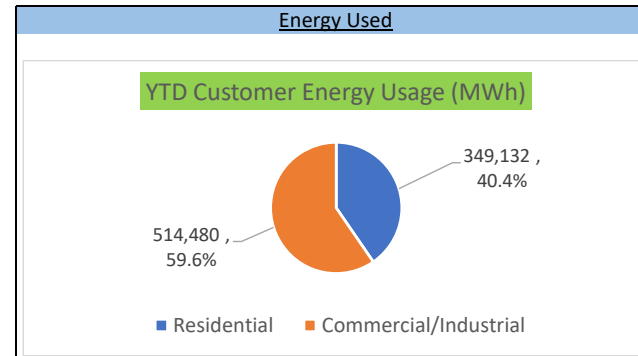
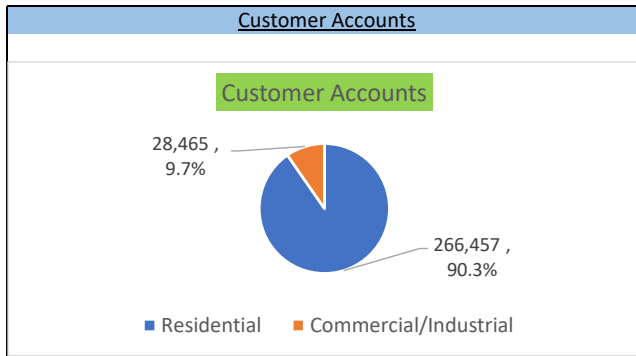
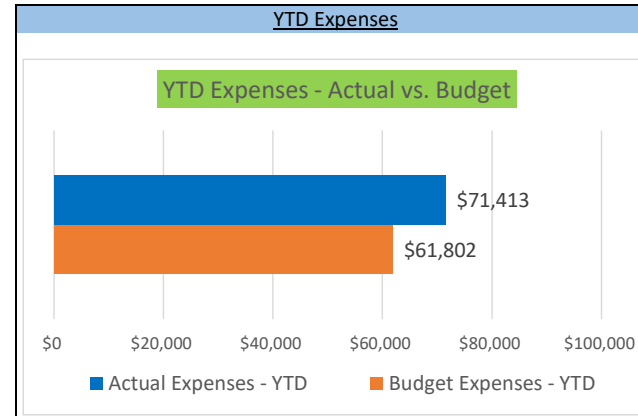
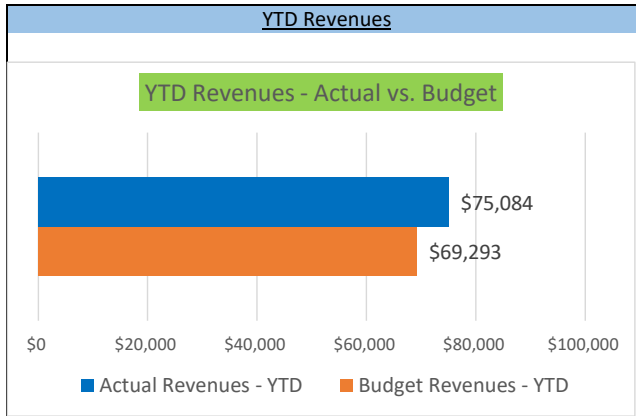
<u>Change in Net Position</u>		
<u>Fiscal Year</u>	<u>Actual/Budget</u>	<u>Amount</u>
FY2015-2016	Audited	(\$1,044)
FY2016-2017	Audited	\$22,755
FY2017-2018	Audited	\$63,655
FY2018-2019	Audited	\$54,774
FY2019-2020	Audited	\$48,933
September 30, 2020	Unaudited Actual	\$3,944
FY2020-2021	Budget	(\$8,531)

<u>Cost of Electricity</u>		
<u>Fiscal Year</u>	<u>Actual/Budget</u>	<u>Amount</u>
FY2015-2016	Audited	\$0
FY2016-2017	Audited	\$64,501
FY2017-2018	Audited	\$170,135
FY2018-2019	Audited	\$194,035
FY2019-2020	Audited	\$216,066
September 30, 2020	Unaudited Actual	\$66,741
FY2020-2021	Budget	\$197,445

<u>Revenues</u>		
<u>Fiscal Year</u>	<u>Actual/Budget</u>	<u>Amount</u>
FY2015-2016	Audited	\$0
FY2016-2017	Audited	\$93,129
FY2017-2018	Audited	\$244,738
FY2018-2019	Audited	\$259,782
FY2019-2020	Audited	\$278,093
September 30, 2020	Unaudited Actual	\$75,084
FY2020-2021	Budget	\$215,703

<u>Total Operating Expenses</u>		
<u>Fiscal Year</u>	<u>Actual/Budget</u>	<u>Amount</u>
FY2015-2016	Audited	\$1,041
FY2016-2017	Audited	\$70,104
FY2017-2018	Audited	\$180,970
FY2018-2019	Audited	\$206,952
FY2019-2020	Audited	\$231,337
September 30, 2020	Unaudited Actual	\$71,413
FY2020-2021	Budget	\$225,642

Peninsula Clean Energy
Performance at a Glance
Results for the Fiscal Quarter Ended
September 30, 2020
(\$000s)



NOTE: FINANCIAL STATEMENTS ARE PRELIMINARY UNTIL THE ANNUAL AUDIT IS COMPLETED.

- **Revenues** were \$5.8 MM above Budget in Q1 as a result of energy load being higher than budgeted.
Most of the amount over budget was related to Residential use as Work-from-Home activities continued.
Q2 Revenues are expected to be higher than budgeted as well since the PCIA Trigger is expected to be implemented in 2021 versus as planned on October 1, 2020.

- **Total Expenses** were \$9.6 MM above budget in Q1 as a result of significantly higher energy costs than budgeted.
Higher usage than planned contributed to some of the cost. However, the bulk of the negative overage was related to 2 significant/historic heat waves in August and September that created significant price imbalances in the market.
In addition, the weather was significantly hotter than forecasted contributing to very high prices on an extended basis.

Peninsula Clean Energy
Performance at a Glance
Results for the Fiscal Quarter Ended
September 30, 2020
(\$000s)

	Year-to-date				Full Year (FY 2020-2021)		Prior Year Actual (YTD)
	Actual	Budget	Variance: Favorable / (Unfavorable)	YTD Actual as % of YTD Budget	Budget	YTD Actual as % of Full Year Budget	
OPERATING REVENUES							
Electricity Sales, net	\$ 74,403	\$ 68,768	\$ 5,636	108.2%	\$ 213,553	34.8%	\$ 84,646
Green electricity premium	681	526	155	129.4%	2,151	31.6%	693
Total Operating Revenues	\$75,084	\$69,293	\$5,790	108.4%	\$215,703	34.8%	\$85,338
OPERATING EXPENSES							
Cost of energy	66,741	55,322	(11,420)	120.6%	197,445	33.8%	54,749
Staff compensation	1,356	1,384	28	98.0%	6,237	21.7%	904
Data Manager	845	855	10	98.9%	3,420	24.7%	950
Service Fees - PG&E	313	315	2	99.5%	1,260	24.9%	313
Consultants/Professional Svcs	841	863	22	97.5%	3,068	27.4%	69
Legal	374	433	58	86.5%	1,708	21.9%	268
Communications/Noticing	223	1,377	1,154	16.2%	2,873	7.8%	230
General and Administrative	392	461	69	84.9%	1,947	20.1%	326
Community Energy Programs	303	763	459	39.8%	7,550	4.0%	308
Depreciation	24	30	6	81.3%	133	18.3%	22
Total Operating Expenses	71,413	61,802	(9,612)	115.6%	225,642	31.6%	58,141
Operating Income (Loss)	\$3,671	\$7,492	(\$3,821)	49.0%	(\$9,939)	-36.9%	\$27,197
Total Nonoperating Inc/(Exp)	274	352	(78)	77.7%	1,408	19.4%	601
CHANGE IN NET POSITION	\$3,944	\$7,844	(\$3,900)		(\$8,531)	-46.2%	\$27,798

PENINSULA CLEAN ENERGY AUTHORITY

STATEMENT OF NET POSITION

As of September 30, 2020

ASSETS

Current assets

Cash and cash equivalents	\$ 8,180,038
Accounts receivable, net of allowance	26,398,200
Investments	35,010,004
Other receivables	1,023,775
Accrued revenue	14,944,492
Prepaid expenses	927,191
Deposits	1,130,000
Restricted cash	32,386,560
Total current assets	<u>120,000,260</u>

Noncurrent assets

Capital assets, net of depreciation	407,507
Investments	143,793,478
Deposits	134,840
Total noncurrent assets	<u>144,335,825</u>
Total assets	<u>264,336,085</u>

LIABILITIES

Current liabilities

Accounts payable	798,852
Accrued cost of electricity	38,307,932
Accrued payroll	406,429
Deferred revenue and other liabilities	185,137
Supplier deposits - energy suppliers	29,061,513
User taxes and energy surcharges due to other governments	966,862
Total current liabilities	<u>69,726,725</u>

Noncurrent liabilities

Supplier deposits - energy suppliers	<u>1,593,433</u>
Total liabilities	<u>71,320,158</u>

NET POSITION

Investment in capital assets	407,507
Restricted for security collateral	5,618,194
Unrestricted	<u>186,990,226</u>
Total net position	<u>\$ 193,015,927</u>

PENINSULA CLEAN ENERGY AUTHORITY

**STATEMENT OF REVENUES, EXPENSES
AND CHANGES IN NET POSITION**

July 1, 2020 through September 30, 2020

OPERATING REVENUES

Electricity sales, net	\$	74,403,172
Green electricity premium		680,689
Total operating revenues		<u>75,083,861</u>

OPERATING EXPENSES

Cost of electricity		66,741,390
Contract services		2,304,334
Staff compensation and benefits		1,355,974
General and administration		937,166
Depreciation		24,327
Total operating expenses		<u>71,363,191</u>
Operating income (loss)		<u>3,720,670</u>

NONOPERATING REVENUES (EXPENSES)

Interest and investment income		296,525
Charitable contributions		(50,000)
Finance costs		(23,000)
Nonoperating revenues (expenses), net		<u>223,525</u>

CHANGE IN NET POSITION

Net position at beginning of period		<u>189,071,732</u>
Net position at end of period	\$	<u>193,015,927</u>

PENINSULA CLEAN ENERGY AUTHORITY

STATEMENT OF CASH FLOWS July 1, 2020 through September 30, 2020

CASH FLOWS FROM OPERATING ACTIVITIES

Receipts from customers	\$ 71,587,159
Receipts from supplier security deposits	40,000
Payments to suppliers for electricity	(55,765,081)
Payments to suppliers for other goods and services	(3,302,495)
Payments for staff compensation and benefits	(1,307,759)
Payments of taxes and surcharges to other governments	(1,086,200)
Payments of charitable contributions	(50,000)
Net cash provided (used) by operating activities	<u>10,115,624</u>

CASH FLOWS FROM NON-CAPITAL FINANCING ACTIVITIES

Finance costs payments	(23,000)
Deposits and collateral paid	(1,130,000)
Net cash provided (used) by non-capital financing activities	<u>(1,153,000)</u>

CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES

Payments to acquire capital assets	<u>(19,319)</u>
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CASH FLOWS FROM INVESTING ACTIVITIES

Proceeds from investment sales	31,495,293
Investment income received	551,768
Purchase of investments	(48,861,444)
Net cash provided (used) by investing activities	<u>(16,814,383)</u>

Net change in cash and cash equivalents	(7,871,078)
Cash and cash equivalents at beginning of period	48,437,676
Cash and cash equivalents at end of period	<u>\$ 40,566,598</u>

Reconciliation to the Statement of Net Position

Cash and cash equivalents (unrestricted)	\$ 8,180,038
Restricted cash	32,386,560
Cash and cash equivalents	<u>\$ 40,566,598</u>

PENINSULA CLEAN ENERGY AUTHORITY

STATEMENT OF CASH FLOWS (continued)

July 1, 2020 through September 30, 2020

**RECONCILIATION OF OPERATING INCOME (LOSS) TO NET
CASH PROVIDED (USED) BY OPERATING ACTIVITIES**

Operating income (loss)	\$	3,720,670
Adjustments to reconcile operating income to net cash provided (used) by operating activities		
Depreciation expense		24,327
Revenue adjusted for uncollectible accounts		241,040
Charitable contributions considered an operating activity for cash flow purposes only		(50,000)
(Increase) decrease in:		
Accounts receivable		(3,730,648)
Other receivables		597,491
Accrued revenue		(1,202,767)
Prepaid expenses		2,762,167
Increase (decrease) in:		
Accounts payable		(395,742)
Accrued payroll and related		48,215
Accrued cost of electricity		9,472,398
Deferred revenue and other accrued liabilities		(1,521,000)
User taxes and energy surcharges due to other governments		109,473
Supplier security deposits		40,000
Net cash provided (used) by operating activities	\$	<u>10,115,624</u>

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PENINSULA CLEAN ENERGY - FRB
ACCOUNT 5000141-001

Page 3 of 21
Period from September 1, 2020 to September 30, 2020

MARKET VALUE RECONCILIATION

	CURRENT PERIOD 09/01/2020 TO 09/30/2020	YEAR TO DATE 07/01/2020 TO 09/30/2020
Beginning Market Value	89,946,715.91	82,391,646.51
Receipts		
Cash Receipts	.00	7,500,000.00
Total Receipts	.00	7,500,000.00
Disbursements		
Cash Disbursements	.00	- 30,963.74
Total Disbursements	.00	- 30,963.74
Asset Activity		
Taxable Interest	3,116.97	188,145.69
Realized Gain/Loss	- 5,447.73	- 31,324.27
Change In Unrealized Gain/Loss	- 50,771.40	- 27,579.96
Change In Accrued Income	47,078.22	- 49,232.26
Total Asset Activity	- 6,023.94	80,009.20
Net Change In Market Value	- 6,023.94	7,549,045.46
Ending Market Value	89,940,691.97	89,940,691.97

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PENINSULA CLEAN ENERGY - FRB
ACCOUNT 5000141-001

Page 4 of 21
Period from September 1, 2020 to September 30, 2020

COST RECONCILIATION

	CURRENT PERIOD 09/01/2020 TO 09/30/2020	YEAR TO DATE 07/01/2020 TO 09/30/2020
Beginning Cost	89,895,643.62	82,363,765.66
Receipts		
Cash Receipts	.00	7,500,000.00
Total Receipts	.00	7,500,000.00
Disbursements		
Cash Disbursements	.00	- 30,963.74
Total Disbursements	.00	- 30,963.74
Asset Activity		
Taxable Interest	3,116.97	188,145.69
Realized Gain/Loss	- 5,447.73	- 31,324.27
Change In Accrued Income	47,078.22	- 49,232.26
Total Asset Activity	44,747.46	107,589.16
Ending Cost	89,940,391.08	89,940,391.08

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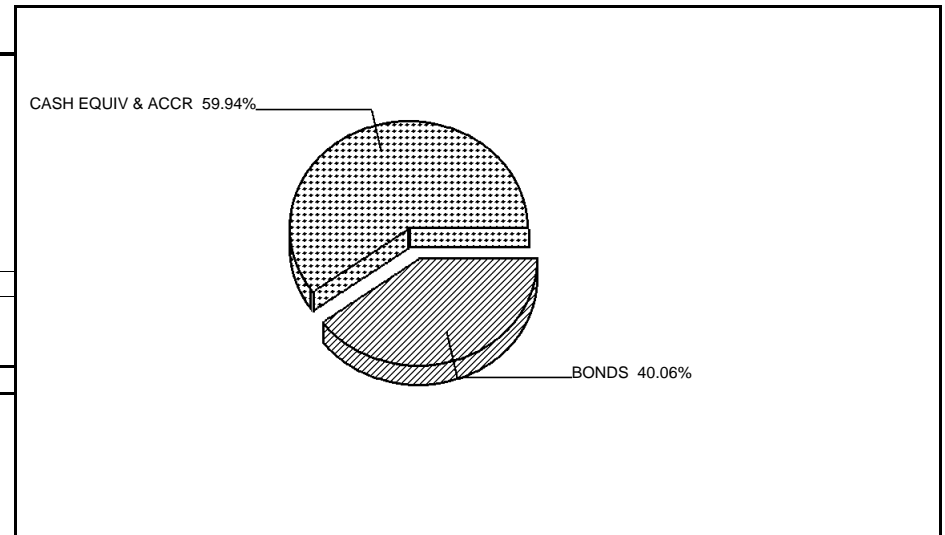


PENINSULA CLEAN ENERGY - FRB
ACCOUNT 5000141-001

Page 5 of 21
Period from September 1, 2020 to September 30, 2020

ASSET SUMMARY

ASSETS	09/30/2020 MARKET VALUE	% OF MARKET
Cash And Equivalents	53,759,125.04	59.77
U.S. Government Issues	18,607,706.00	20.69
Corporate Issues	16,422,141.17	18.26
Foreign Issues	1,000,180.00	1.11
Total Assets	89,789,152.21	99.83
Accrued Income	151,539.76	0.17
Grand Total	89,940,691.97	100.00



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PENINSULA CLEAN ENERGY - PFM
ACCOUNT 5000141-000

Page 3 of 33
Period from September 1, 2020 to September 30, 2020

MARKET VALUE RECONCILIATION

	CURRENT PERIOD 09/01/2020 TO 09/30/2020	YEAR TO DATE 07/01/2020 TO 09/30/2020
Beginning Market Value	90,112,984.21	82,435,172.65
Receipts		
Cash Receipts	.00	7,500,000.00
Non-Cash Receipts	.00	650,064.00
Total Receipts	.00	8,150,064.00
Disbursements		
Non-Cash Deliveries	.00	- 649,818.00
Total Disbursements	.00	- 649,818.00
Asset Activity		
Taxable Interest	97,790.26	361,481.53
Realized Gain/Loss	- 5,243.57	- 29,175.31
Change In Unrealized Gain/Loss	- 52,228.35	- 52,895.06
Assets Received Or Delivered Adjustment	.00	- 246.00
Total Adj Change In Unrealized Gain/Loss	- 52,228.35	- 53,141.06
Change In Accrued Income	- 3,521.46	- 64,802.72
Total Asset Activity	36,796.88	214,362.44
Net Change In Market Value	36,796.88	7,714,608.44
Ending Market Value	90,149,781.09	90,149,781.09

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PENINSULA CLEAN ENERGY - PFM
ACCOUNT 5000141-000

Page 4 of 33
Period from September 1, 2020 to September 30, 2020

COST RECONCILIATION

	CURRENT PERIOD 09/01/2020 TO 09/30/2020	YEAR TO DATE 07/01/2020 TO 09/30/2020
Beginning Cost	90,077,781.98	82,399,303.71
Receipts		
Cash Receipts	.00	7,500,000.00
Non-Cash Receipts	.00	646,002.00
Total Receipts	.00	8,146,002.00
Disbursements		
Non-Cash Deliveries	.00	- 646,002.00
Total Disbursements	.00	- 646,002.00
Asset Activity		
Taxable Interest	97,790.26	361,481.53
Realized Gain/Loss	- 5,243.57	- 29,175.31
Change In Accrued Income	- 3,521.46	- 64,802.72
Total Asset Activity	89,025.23	267,503.50
Ending Cost	90,166,807.21	90,166,807.21

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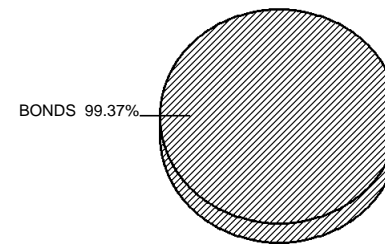


PENINSULA CLEAN ENERGY - PFM
ACCOUNT 5000141-000

Page 5 of 33
Period from September 1, 2020 to September 30, 2020

ASSET SUMMARY

ASSETS	09/30/2020 MARKET VALUE	% OF MARKET
Cash And Equivalents	288,525.07	0.32
U.S. Government Issues	75,588,675.50	83.85
Corporate Issues	8,703,643.70	9.65
Foreign Issues	1,000,180.00	1.11
Municipal Issues	4,288,161.15	4.76
Total Assets	89,869,185.42	99.69
Accrued Income	280,595.67	0.31
Grand Total	90,149,781.09	100.00





Audit and Finance Committee Meeting Schedule 2021

Location: Please see posted Agenda for location or teleconference options

Meeting Date:	Time:	Location:
February 8, 2021 (Monday)	10:00 am	Video/Teleconference
May 10, 2021 (Monday)	10:00 am	Video/Teleconference
June 14, 2021 (Monday)	10:00 am	Video/Teleconference
August 9, 2021 (Monday)	10:00 am	Check Agenda for details
October 12, 2021 (Tuesday)	10:00 am	Check Agenda for details
November 8, 2021 (Monday)	10:00 am	Check Agenda for details



**REGULAR MEETING of the Audit and Finance Committee
of the Peninsula Clean Energy Authority (PCEA)
Tuesday, October 13, 2020
MINUTES**

2075 Woodside Road, Redwood City, CA
10:00 a.m.

CALL TO ORDER

Meeting was called to order at 10:03 a.m.

ROLL CALL

Present: Donna Colson, City of Burlingame, *Chair*
Carole Groom, County of San Mateo
Carlos Romero, City of East Palo Alto
Laurence May, Town of Hillsborough
John Keener, Director Emeritus

Absent: Jeff Aalfs, Town of Portola Valley

Staff: Jan Pepper, Chief Executive Officer
Andy Stern, Chief Financial Officer
Hailey Wu, Senior Financial Analyst
Jennifer Stalzer Kraske, Deputy County Counsel
Anne Bartoletti, Board Clerk

A quorum was established.

PUBLIC COMMENT

No public comment.

ACTION TO SET THE AGENDA AND APPROVE CONSENT AGENDA ITEMS

Motion Made / Seconded: May / Romero

Motion passed unanimously 4-0 (Absent: Aalfs)

REGULAR AGENDA

1. CHAIR REPORT

No report.

2. STAFF REPORT

Chief Financial Officer Andy Stern reported that the auditors from Pimenti & Brinker LLP.

3. RECOMMEND APPROVAL OF THE AUDITED FINANCIAL STATEMENTS FOR FISCAL YEAR (FY) 2019-2020

Andy Stern reviewed financial statements versus the budget, and highlighted revenues, expenses, and change in Net Position. Brett Bradford, Audit Partner, and Andrea Lifo, Engagement Manager, from Pimenti & Brinker LLP, reviewed an advance draft of PCE's audited financial statements. Brett reported the audit is near completion and they don't expect any changes to the numbers. He reviewed required Board Communications.

The Committee discussed PCIA, financial scenarios, and the forecast for the next fiscal year.

Motion Made / Seconded: Groom / Romero

Motion passed unanimously 4-0 (Absent: Aalfs)

4. COMMITTEE MEMBERS' REPORTS

No report.

ADJOURNMENT

Meeting was adjourned at 10:41 a.m.