



**REGULAR MEETING of the Citizens Advisory Committee of the  
Peninsula Clean Energy Authority (PCEA)  
Thursday, November 5, 2020  
6:30 p.m.**

**PLEASE NOTE: for Video conference: <https://meetings.ringcentral.com/j/1485224613>**

**for Audio conference: dial +1(623) 404-9000,**

**then enter the Meeting ID: 148 522 4613 followed by #**

**You will be instructed to enter your participant ID followed by #.**

**NOTE: Please see attached document for additional detailed teleconference instructions.**

*PCEA shall make every effort to ensure that its video conferenced meetings are accessible to people with disabilities as required by Governor Newsom's March 17, 2020 Executive Order N-29-20. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting, or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Anne Bartoletti, Board Clerk, at least 2 working days before the meeting at [abartoletti@peninsulacleanenergy.com](mailto:abartoletti@peninsulacleanenergy.com). Notification in advance of the meeting will enable PCEA to make best efforts to reasonably accommodate accessibility to this meeting and the materials related to it.*

*If you wish to speak to the Committee, please use the "Raise Your Hand" function on the Ring Central platform. If you have anything that you wish to be distributed to the Committee and included in the official record, please send to [abartoletti@peninsulacleanenergy.com](mailto:abartoletti@peninsulacleanenergy.com).*

## **WELCOME**

## **ROLL CALL**

## **PUBLIC COMMENT**

This item is reserved for persons wishing to address the Committee on any PCEA-related matters that are as follows: 1) Not otherwise on this meeting agenda; 2) Chief Executive Officer's Staff Report on the Regular Agenda; 3) Committee Members' Reports on the Regular Agenda. Public comments on matters not listed above shall be heard at the time the matter is called.

As with all public comment, members of the public who wish to address the Committee are requested to complete a speaker's slip and provide it to PCEA staff. Speakers are customarily limited to two minutes, but an extension can be provided to you at the discretion of the Committee Chair.

## **ACTION TO SET AGENDA AND APPROVE CONSENT AGENDA**

This item is to set the final regular agenda and approve the consent agenda.

## **REGULAR AGENDA**

1. Swearing in of New Member (est. 5 minutes)
2. Chair Report (Discussion) (est. 5 minutes)
3. Review/Approve Citizens Advisory Committee Meeting Schedule for 2021 (Action)  
(est. 5 minutes)
4. Recommend a Direction on PG&E Nuclear Allocation to the Board of Directors (Action)  
(est. 40 minutes)
5. Marketing and Community Outreach Update (Discussion) (est. 5 minutes)
6. Work Group Reports (Discussion) (est. 35 minutes)
7. Continue Discussion on Topics for CAC Public Forums (Discussion) (est. 10 minutes)
8. Upcoming Topics for Discussion (Discussion) (est. 5 min)
9. Committee Members' Reports (Discussion) (est. 5 min.)

## **CONSENT AGENDA**

10. Approval of the Minutes for the October 8, 2020 Meeting (Action)

Public records that relate to any item on the open session agenda for a regular Committee meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Committee. The Board of Directors has designated the Peninsula Clean Energy office, located at 2075 Woodside Road, Redwood City, CA 94061, for the purpose of making those public records available for inspection. The documents are also available on the PCEA's Internet Website. The website is located at: <http://www.peninsulacleanenergy.com>.

## Instructions for Joining a RingCentral Meeting via Computer or Phone

### Best Practices:

- Please mute your microphone when you are not speaking to minimize audio feedback
- If possible, utilize headphones or ear buds to minimize audio feedback
- If participating via videoconference, audio quality is often better if you use the dial-in option (Option 1 below) rather than your computer audio

### Options for Joining

- A. Videoconference with Phone Call Audio (*Recommended*) – see Option 1 below
- B. Videoconference with Computer Audio – see Option 2 below
- C. Calling in from iPhone using one-tap – see Option 3 below
- D. Calling in via Telephone/Landline – see Option 4 below

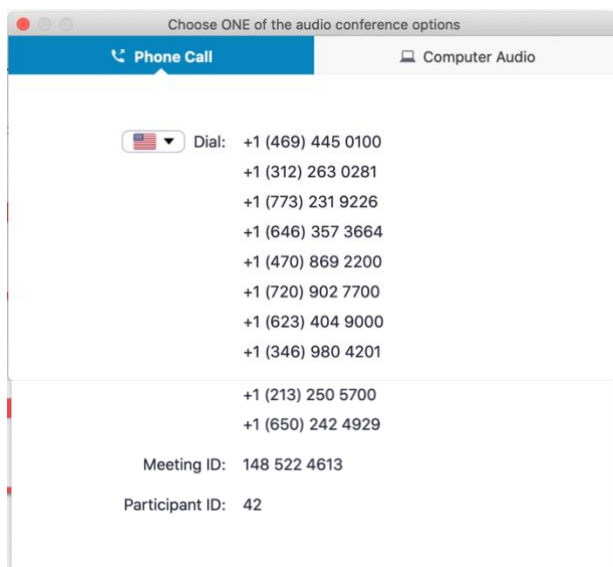
### Videoconference Options:

Prior to the meeting, we recommend that you install the RingCentral Meetings application on your computer by clicking here: <https://www.ringcentral.com/apps/rc-meetings>

If you want full capabilities for videoconferencing (audio, video, screensharing) you must download the RingCentral application.

### Option 1 Videoconference with Phone Call Audio (Recommended):

1. From your computer, click on the following link that is also included in the PCE Citizens Advisory Committee Meeting Calendar Invitation :  
<https://meetings.ringcentral.com/j/1485224613>
2. The RingCentral Application will open on its own or you will be instructed to Open RingCentral Meetings.
3. After the application opens, the pop-up screen below will appear asking you to choose ONE of the audio conference options. Click on the Phone Call option at the top of the pop-up screen.



**IMPORTANT:** Please do not use the Participant ID that is in the picture to the left. Enter the Participant ID that appears on your personal pop-up.

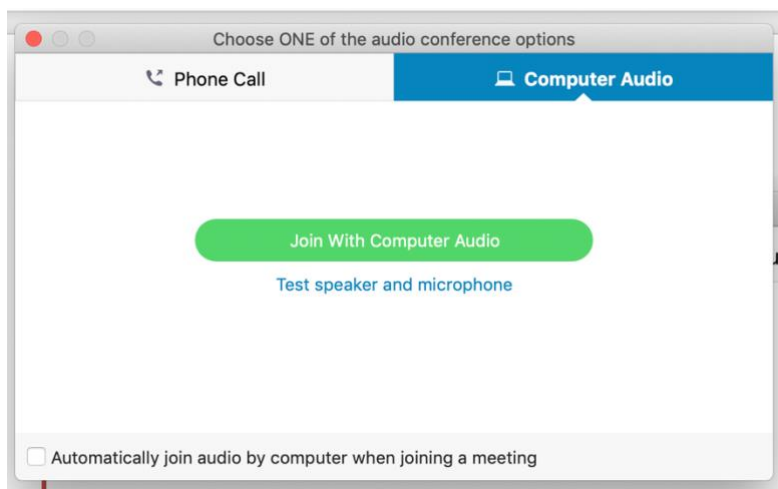
4. Please dial one of the phone numbers for the meeting (it does not matter which one) :

+1(650)2424929  
+1(213)2505700  
+1(346)9804201  
+1(623)4049000 (US West)  
+1(720)9027700 (US Central)  
+1(470)8692200 (US East)  
+1(646)3573664  
+1(773)2319226 (US North)  
+1(312)2630281  
+1(469)4450100 (US South)

5. You will be instructed to enter the meeting ID: **148 522 4613 followed by #**
6. You will be instructed to enter in your **Participant ID followed by #**. Your Participant ID is unique to you and is what connects your phone number to your RingCentral account.
7. After a few seconds, your phone audio should be connected to the RingCentral application on your computer.
8. In order to enable video, click on “Start Video” in the bottom left hand corner of the screen. This menu bar is also where you can mute/unmute your audio.

### **Option 2 Videoconference with Computer Audio:**

1. From your computer, click on the following link that is also included in the PCE Citizens Advisory Committee Meeting Calendar Invitation :  
<https://meetings.ringcentral.com/j/1485224613>
2. The RingCentral Application will open on its own or you will be instructed to Open RingCentral Meetings.
3. After the application opens, the pop-up screen below will appear asking you to choose ONE of the audio conference options. Click on the Computer Audio option at the top of the pop-up screen.



4. Click the green Join With Computer Audio button

5. In order to enable video, click on “Start Video” in the bottom left hand corner of the screen. This menu bar is also where you can mute/unmute your audio.

### **Audio Only Options:**

**Please note that if you call in/use the audio only option, you will not be able to see the speakers or any presentation materials in real time.**

#### **Option 3: Calling in from iPhone using one-tap**

Click on one of the following “one-tap” numbers from your iPhone. Any number will work, but dial by your location for better audio quality:

+1(650)2424929,,1485224613#  
+1(213)2505700,,1485224613#  
+1(346)9804201,,1485224613#  
+1(623)4049000,,1485224613# (US West)  
+1(720)9027700,,1485224613# (US Central)  
+1(470)8692200,,1485224613# (US East)  
+1(646)3573664,,1485224613#  
+1(773)2319226,,1485224613# (US North)  
+1(312)2630281,,1485224613#  
+1(469)4450100,,1485224613# (US South)

This is the call-in number followed by the meeting ID. Your iPhone will dial both numbers for you.

You will be instructed to **enter your participant ID followed by #**

If you do not have a participant ID or do not know it, you can stay on the line and you will automatically join the meeting

#### **Option 4: Calling in via Telephone/Landline:**

Dial a following number based off of your location

+1(650)2424929  
+1(213)2505700  
+1(346)9804201  
+1(623)4049000 (US West)  
+1(720)9027700 (US Central)  
+1(470)8692200 (US East)  
+1(646)3573664  
+1(773)2319226 (US North)  
+1(312)2630281

+1(469)4450100 (US South)

+1(650)2424929

+1(773)2319226 (US North)

You will be instructed to enter the meeting ID: **148 522 4613** followed by #

You will be instructed to enter your **participant ID** followed by #.

If you do not have a participant ID or do not know it, you can stay on the line and you will automatically join the meeting



## Citizens Advisory Committee Meeting Schedule 2021

Location: Please Check Agenda for Details

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Meeting Date:	Time:	Location:
January 14, 2021	6:30 pm	Video/Teleconference
February 11, 2021	6:30 pm	Video/Teleconference
March 11, 2021	6:30 pm	Video/Teleconference
April 8, 2021	6:30 pm	Video/Teleconference
May 13, 2021	6:30 pm	Check Agenda for Details
June 10, 2021	6:30 pm	Check Agenda for Details
July 8, 2021	6:30 pm	Check Agenda for Details
August 12, 2021	6:30 pm	Check Agenda for Details
September 9, 2021	6:30 pm	Check Agenda for Details
October 14, 2021	6:30 pm	Check Agenda for Details
November 4, 2021	6:30 pm	Check Agenda for Details
December 2, 2021	6:30 pm	Check Agenda for Details



**REGULAR MEETING of the Board of Directors of the  
Peninsula Clean Energy Authority (PCEA)  
Thursday, November 19, 2020  
6:30 pm**

**PLEASE NOTE: for Video conference: <https://meetings.ringcentral.com/j/149XXXXXX>  
for Audio conference: dial 1-623-404-9000, or 1-773-231-9226,  
then enter the Meeting ID: 149 XXX XXXX followed by #  
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**CALL TO ORDER / ROLL CALL**

**PUBLIC COMMENT**

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As with all public comment, members of the public who wish to address the Board shall be given an opportunity to do so by the Board Chair during the videoconference meeting. Speakers are customarily limited to two minutes, but an extension can be provided to you at the discretion of the Board Chair.

**ACTION TO SET AGENDA and TO APPROVE CONSENT AGENDA ITEMS**

This item is to set the final consent and regular agenda, and for the approval of the items listed on the consent agenda. All items on the consent agenda are approved by one action.



## **REGULAR AGENDA**

1. Chair Report (Discussion)
2. CEO Report (Discussion)
3. Citizens Advisory Committee Report (Discussion)
4. Audit and Finance Committee Report (Discussion)
5. Review draft of first amended Implementation Plan to CPUC (California Public Utilities Commission) (Discussion)
6. Authorize the Chief Executive Officer to execute a Contract with [ . ] for Load Scheduling Coordinator Services in an amount not to exceed [ . ] with a term through [ . ] (Action)
7. Authorize the Chief Executive Officer to execute a Power Purchase Confirmation Agreement (PPA) for Renewable Supply with Shell Energy North America (US), L.P. a Delaware limited partnership, and any necessary ancillary documents. Power Delivery Term: January 1, 2021 through December 31, 2027, in an amount not to exceed [\$ ] (Action)
8. Approve DAC (Disadvantaged Community) Green Tariff and Community Solar Green Tariff Program (Action)
9. Approve PCE Policy on PG&E Nuclear Allocation (Action)
10. Approve Local Government Fleets Program (Action)
11. Approve EV (Electric Vehicle) Managed Charging Phase 2 Pilot (Action)
12. Review status of PCE's Strategic IRP (Integrated Resource Plan) (Discussion)
13. Review/Approve Board of Directors Meeting Schedule for 2021 (Action)
14. Board Members' Reports (Discussion)

## **CONSENT AGENDA**

15. Approval of the Minutes for the October 22, 2020 Meeting (Action)

## INFORMATION ONLY REPORTS

16. Marketing and Outreach Report
17. Regulatory and Legislative Report
18. Community Energy Programs Report
19. Procurement Report
20. Resiliency Strategy Report
21. Financial Reports

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**REGULAR MEETING of the Citizens Advisory Committee  
of the Peninsula Clean Energy Authority (PCEA)  
Thursday, October 8, 2020  
MINUTES**

Video conference and teleconference  
6:30 p.m.

**CALL TO ORDER**

Meeting was called to order at 6:37 pm.

**ROLL CALL**

**Present:**

Desiree Thayer, Burlingame, *Chair*  
Ray Larios, Burlingame, *Vice Chair*  
Diane Bailey, Belmont  
Allen Brown, Unincorporated San Mateo County  
Tim Bussiek, Belmont  
Morgan Chaknova, Redwood City  
Michael Closson, Menlo Park  
Janet Creech, Millbrae  
Joe Fullerton, Half Moon Bay  
Terri Givens, Unincorporated Menlo Park  
Kathryn Green, San Mateo  
Janelle London, Menlo Park  
Jason Mendelson, Redwood City

**Absent:**

Steven Booker, Half Moon Bay

**Staff:**

Kirsten Andrews-Schwind, Senior Manager of Community Relations  
Shayna Barnes, Administrative Assistant  
Rafael Reyes, Director of Energy Programs  
David Silberman, General Counsel  
Anne Bartoletti, Board Clerk/Office Manager/Executive Assistant to the CEO

**Board**

**Members:** Jeff Aalfs, Board Chair

**A quorum was established.**

**PUBLIC COMMENT**

None

## **ACTION TO SET THE AGENDA AND APPROVE CONSENT AGENDA**

Motion Made / Seconded: Larios / Creech

**Motion passed 13-0 (Absent: Booker)**

## **REGULAR AGENDA**

### **1. Chair Report (Discussion)**

No report.

### **2. High Level Review of Market Research Results (Discussion)**

Kirsten Andrews-Schwind, *Senior Manager of Community Relations*, reviewed highlights from recent market research to assess awareness and perception of Peninsula Clean Energy among San Mateo County residents. Kirsten reported that responses showed 34% total brand awareness, and of those who are aware 63% have a favorable perception. She reviewed energy provider priorities, awareness and perceptions of EVs (Electric Vehicles) and building electrification, appliance priorities and perceptions, and educational opportunities.

Committee members discussed the response rate, reach codes, energy provider priorities, and previous market research.

### **3. Review Community Programs (Discussion)**

Rafael Reyes, *Director of Energy Programs*, reviewed program objectives, the programs roadmap, and the approved budget by major area of focus. Rafael outlined San Mateo County GHG (greenhouse gas) emissions, and he compared program costs and GHG reductions.

Committee members discussed the programs budget, resiliency, GHG reductions, tracking gasoline sales, and tracking workforce investments and spending in underserved disadvantaged communities.

#### **PUBLIC COMMENT:**

Tom Kabat, Menlo Park

### **4. Discuss CAC Recommendations on Equity (Discussion)**

Ray Larios reported that Jan Pepper, *Chief Executive Officer*, has joined the Equity Work Group. Terri Givens reviewed a draft Statement on Equity and Inclusion. Jason Mendelson requested feedback to be incorporated into a final statement that will be brought to the CAC for approval prior to submission to the Board of Directors.

Committee members discussed making commitments, broadening the statement to include issues such as sexism and ageism, and tracking program funding for underserved disadvantaged communities.

## **5. Work Group Reports (Discussion)**

Joe Fullerton reported that the Workforce Work Group met with Rafael Reyes, and discussed workforce development, resources, and partnerships with trades, high schools, and colleges.

Michael Closson reported that the Resiliency and DER (Distributed Energy Resources) Work Group met with Power Resources staff and reviewed projects focused on DER, solar generation and storage, and distributed generation (solar, storage, & microgrids).

Janet Creech reported that the Education Work Group discussed synergies and potential programs with the Youth Climate Ambassador Program, and met with Andra Yeghoian, the Environmental Literacy and Sustainability Coordinator at San Mateo County Office of Education.

Diane Bailey reported that the Building Electrification Work Group met with Rafael Reyes. She provided an update on reach codes and programs, and they discussed outreach to cities reluctant to adopt reach codes. Diane shared the All Electric Design website for technical support: <https://allelectricdesign.org/>

Tim Bussiek reported that the Strategic Plan Workgroup met with Rafael Reyes, discussed interim GHG reduction goals, and the implications for PCE and San Mateo County.

Kirsten Andrews-Schwind reviewed procedural guidelines and recommendations for the creation of agenda items, and for work groups working with staff.

## **6. Continue Discussion on Topics for CAC Public Forums (Discussion)**

Desiree Thayer, *Chair*, announced that, due to the late hour, this item will be postponed to the next meeting. Michael Closson suggested forming a work group to address community forums.

Below is a recap of previous suggestions for Topics on CAC Public Forums:

In September 2020, Committee members identified topics for discussion including:

- public meetings around the sites of the DER projects
- plan big public celebrations of reaching 100% carbon free, including in schools
- present resiliency from PCE's perspective, including microgrids
- listening sessions
- do a survey of the community to identify what topics they are interested in
- educational sessions on what PCE is doing in their community

In August 2020, Committee members identified topics for discussion including:

- getting neighborhood input on the development of local community solar projects,
- making communities, cities, counties more energy efficient and resilient,

- presentation on microgrids, solar+batteries, what PCE is doing to get ready for PSPS (Public Safety Power Shutoff) events
- marketing and community outreach through public forums
- moving up the carbon-free date like Menlo Park, and how to get there
- plan big public celebrations of reaching 100% carbon free

#### **7. Upcoming Topics for Discussion (Discussion)**

Tim Busiek discussed workforce education, and Joe Fullerton offered to give a briefing on Community College District resiliency. Shayna Barnes shared a link to Project Drawdown: <https://www.drawdown.org/solutions> Anne Bartoletti, *Board Clerk*, reviewed the draft Agenda for the October 22, 2020 Board meeting.

#### **8. Committee Members' Reports**

None.

#### **ADJOURNMENT**

Meeting was adjourned at 8:55 pm.