

**REGULAR MEETING of the Citizens Advisory Committee
of the Peninsula Clean Energy Authority (PCEA)
Thursday, December 3, 2020
MINUTES**

Video conference and teleconference
6:30 p.m.

CALL TO ORDER

Meeting was called to order at 6:35 pm.

ROLL CALL

- Present:** Desiree Thayer, Burlingame, *Chair*
Ray Larios, Burlingame, *Vice Chair*
Diane Bailey, Belmont
Steven Booker, Half Moon Bay
Allen Brown, Unincorporated San Mateo County
Morgan Chaknova, Redwood City
Michael Closson, Menlo Park
Janet Creech, Millbrae
Terri Givens, Unincorporated Menlo Park
Kathryn Green, San Mateo
Janelle London, Menlo Park
Alexander Melendrez, San Bruno
Jason Mendelson, Redwood City
- Absent:** Tim Bussiek, Belmont
Joe Fullerton, Half Moon Bay
- Staff:** KJ Janowski, Director of Marketing and Community Affairs
Kirsten Andrews-Schwind, Senior Manager of Community Relations
Siobhan Doherty, Director of Power Resources
Phillip Kobernick, Programs Manager
Shayna Barnes, Administrative Assistant
Jennifer Stalzer Kraske, Deputy County Counsel
Anne Bartoletti, Board Clerk/Office Manager/Executive Assistant to the CEO
- Board
Members:** Jeff Aalfs, Board Chair, CAC Liaison
Rick DeGolia, Board Vice Chair, CAC Alternate Liaison
Donna Colson, Board Member, CAC Alternate Liaison

A quorum was established.

PUBLIC COMMENT

No public comment.

ACTION TO SET THE AGENDA AND APPROVE CONSENT AGENDA

Motion Made / Seconded: Creech / Mendelson

Motion passed 11-0 (Absent: Bussiek, Fullerton. Abstain: Bailey, Brown)

REGULAR AGENDA

1. Chair Report (Discussion)

Desiree Thayer, *Chair*, thanked Peninsula Clean Energy for supporting the Youth Climate Ambassadors (YCA) Leadership Program. She reported that applications for next year are already being received.

2. Recommend Board Endorsement of Beyond Gasoline Initiative at Joint Venture Silicon Valley (Action)

Janelle London reported that she is leading the Beyond Gasoline Initiative at Joint Venture Silicon Valley, which has a goal to cut gasoline consumption 50% by 2030 from pre-pandemic levels. She recommends asking the Board to support the initiative.

Committee members discussed the gasoline reduction goal, how it's measured and reported, and how to increase participation and reporting.

Motion Made / Seconded: Closson / Allen

Motion passed 13-0 (Absent: Bussiek, Fullerton)

3. EV Municipal Fleets and Managed Charging Programs Update (Discussion)

Phillip Kobernick, *Programs Manager*, reviewed the Government Fleets Program, including support and training, funding assistance, and a V2B (a vehicle-to-building) pilot to understand how vehicles can be used as a resiliency measure. Phillip also reviewed Managed Charging Programs and how to shift charging demand from peak times.

Committee members discussed the residential EV (electric vehicle) load profile, the different types of municipal fleets, PCE's goal of 100% carbon-free energy by 2025 on a 24 x 7 basis, and managing charging beyond TOU (time of use) rates. Board members discussed electrifying trucks, engaging SamTrans, and shifting weekday loads to weekend charging.

4. Marketing and Community Outreach Update (Discussion)

Kirsten Andrews-Schwind, *Senior Manager of Community Relations*, reviewed Community Energy Programs and current promotions and rebates, and reported that the small

business credit application deadline has been extended to December 31, 2020. Committee members and Board members reported action(s) they have taken to share programs and promotions in their communities, including sharing on social media, making announcements at meetings of local committees and organizations, and sharing with city councils.

5. Guidelines and Best Practices for CAC Working Group Reports (Discussion)

Jennifer Stalzer Kraske, *Deputy County Counsel*, reviewed the attributes of ad hoc committees per the Brown Act, including having less than a quorum of the body, having a specific goal, and having the meeting schedule not determined by the body. She reported that the goals of the Work Groups will be reviewed and, once goals have been achieved, the number of working groups will be pared down.

Chat From Kirsten Andrews-Schwind to Everyone: (07:35 PM) The CAC work plan is posted on your PCE page at <https://www.peninsulacleanenergy.com/wp-content/uploads/2020/10/CAC-Work-Plan-Attachment-2.pdf>

Committee members discussed the focus of the work groups versus broader discussions that should be addressed in the general public meetings.

6. Work Group Reports (Discussion)

No reports.

7. Upcoming Topics for Discussion (Discussion)

Diane Bailey suggested having a presentation on building electrification. Kirsten Andrews-Schwind reviewed the draft agenda for the December Board meeting.

8. Committee Members' Reports

Desiree Thayer thanked Board Liaison members for attending, and thanked Committee members for their hard work. Board members and staff thanked the Committee for their contributions and involvement with their communities.

ADJOURNMENT

Meeting was adjourned at 9:06 pm.