



**REGULAR MEETING of the Citizens Advisory Committee of the
Peninsula Clean Energy Authority (PCEA)
Thursday, January 14, 2021
6:30 p.m.**

**PLEASE NOTE: for Video conference: <https://meetings.ringcentral.com/j/1491671324>
for Audio conference: dial +1(623) 404-9000,
then enter the Meeting ID: 149 167 1324 followed by #
You will be instructed to enter your participant ID followed by #.**

NOTE: Please see attached document for additional detailed teleconference instructions.

PCEA shall make every effort to ensure that its video conferenced meetings are accessible to people with disabilities as required by Governor Newsom’s March 17, 2020 Executive Order N-29-20. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting, or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Anne Bartoletti, Board Clerk, at least 2 working days before the meeting at abartoletti@peninsulacleanenergy.com. Notification in advance of the meeting will enable PCEA to make best efforts to reasonably accommodate accessibility to this meeting and the materials related to it.

If you wish to speak to the Committee, please use the “Raise Your Hand” function on the Ring Central platform. If you have anything that you wish to be distributed to the Committee and included in the official record, please send to abartoletti@peninsulacleanenergy.com.

WELCOME

ROLL CALL

PUBLIC COMMENT

This item is reserved for persons wishing to address the Committee on any PCEA-related matters that are as follows: 1) Not otherwise on this meeting agenda; 2) Chief Executive Officer’s Staff Report on the Regular Agenda; 3) Committee Members’ Reports on the Regular Agenda. Public comments on matters not listed above shall be heard at the time the matter is called.

As with all public comment, members of the public who wish to address the Committee are requested to complete a speaker’s slip and provide it to PCEA staff. Speakers are customarily limited to two minutes, but an extension can be provided to you at the discretion of the Committee Chair.

ACTION TO SET AGENDA AND APPROVE CONSENT AGENDA

This item is to set the final consent and regular agenda, and for approval of the items listed on the consent agenda. All items on the consent agenda are approved by one action.

REGULAR AGENDA

1. Chair Report (Discussion) (est. 5 minutes)
2. Marketing and Community Outreach Update (Discussion) (est. 5 minutes)
3. Recommend to Bring Citizens Advisory Committee Statement on Equity to the Board of Directors (Action) (est. 20 minutes)
4. Work Group Reports (Discussion) (est. 15 minutes)
5. Continue Discussion on Topics for CAC Public Forums (Discussion) (est. 30 minutes)
6. Kickoff Updating CAC Work Plan (Discussion) (est. 15 minutes)
7. Addressing Climate Action, Resiliency, and Education at the Community College District (Discussion) (est. 20 minutes)
8. Upcoming Topics for Discussion (Discussion) (est. 5 minutes)
9. Committee Members' Reports (Discussion) (est. 5 min.)

CONSENT AGENDA

10. Approval of the Minutes for the December 3, 2020 Meeting (Action)

Public records that relate to any item on the open session agenda for a regular Committee meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Committee. The Board of Directors has designated the Peninsula Clean Energy office, located at 2075 Woodside Road, Redwood City, CA 94061, for the purpose of making those public records available for inspection. The documents are also available on the PCEA's Internet Website. The website is located at: <http://www.peninsulacleanenergy.com>.

Instructions for Joining a RingCentral Meeting via Computer or Phone

Best Practices:

- Please mute your microphone when you are not speaking to minimize audio feedback
- If possible, utilize headphones or ear buds to minimize audio feedback
- If participating via videoconference, audio quality is often better if you use the dial-in option (Option 1 below) rather than your computer audio

Options for Joining

- A. Videoconference with Phone Call Audio (*Recommended*) – see Option 1 below
- B. Videoconference with Computer Audio – see Option 2 below
- C. Calling in from iPhone using one-tap – see Option 3 below
- D. Calling in via Telephone/Landline – see Option 4 below

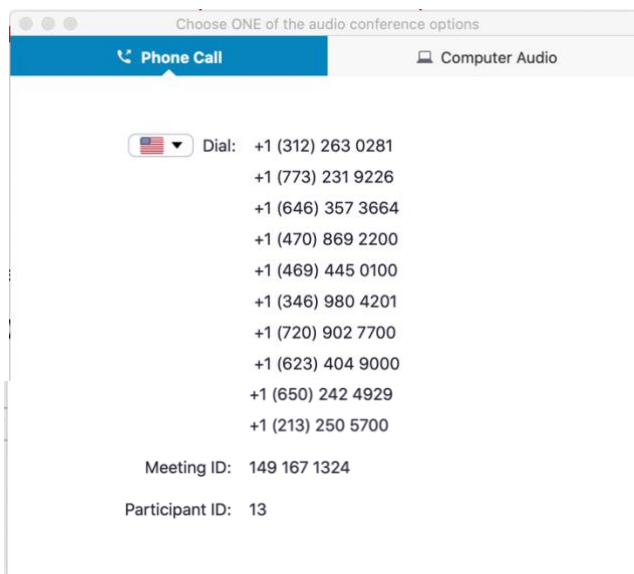
Videoconference Options:

Prior to the meeting, we recommend that you install the RingCentral Meetings application on your computer by clicking here: <https://www.ringcentral.com/apps/rc-meetings>

If you want full capabilities for videoconferencing (audio, video, screensharing) you must download the RingCentral application.

Option 1 Videoconference with Phone Call Audio (Recommended):

1. From your computer, click on the following link that is also included in the PCE Citizens Advisory Committee Meeting Calendar Invitation :
<https://meetings.ringcentral.com/j/1491671324>
2. The RingCentral Application will open on its own or you will be instructed to Open RingCentral Meetings.
3. After the application opens, the pop-up screen below will appear asking you to choose ONE of the audio conference options. Click on the Phone Call option at the top of the pop-up screen.



IMPORTANT: Please do not use the Participant ID that is in the picture to the left. Enter the Participant ID that appears on your personal pop-up.

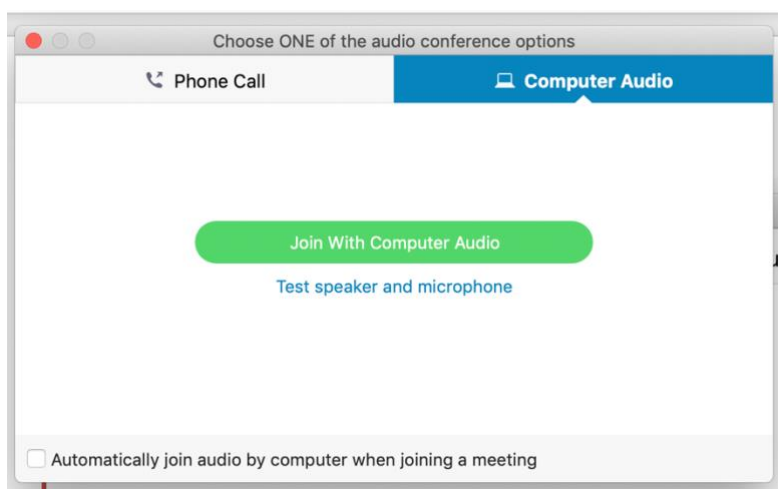
4. Please dial one of the phone numbers for the meeting (it does not matter which one) :

+1(213)2505700
+1(650)2424929
+1(623)4049000 (US West)
+1(720)9027700 (US Central)
+1(346)9804201
+1(469)4450100 (US South)
+1(470)8692200 (US East)
+1(646)3573664
+1(773)2319226 (US North)
+1(312)2630281

5. You will be instructed to enter the meeting ID: **149 167 1324 followed by #**
6. You will be instructed to enter in your **Participant ID followed by #**. Your Participant ID is unique to you and is what connects your phone number to your RingCentral account.
7. After a few seconds, your phone audio should be connected to the RingCentral application on your computer.
8. In order to enable video, click on “Start Video” in the bottom left hand corner of the screen. This menu bar is also where you can mute/unmute your audio.

Option 2 Videoconference with Computer Audio:

1. From your computer, click on the following link that is also included in the PCE Citizens Advisory Committee Meeting Calendar Invitation :
<https://meetings.ringcentral.com/j/1491671324>
2. The RingCentral Application will open on its own or you will be instructed to Open RingCentral Meetings.
3. After the application opens, the pop-up screen below will appear asking you to choose ONE of the audio conference options. Click on the Computer Audio option at the top of the pop-up screen.



4. Click the green Join With Computer Audio button

5. In order to enable video, click on “Start Video” in the bottom left hand corner of the screen. This menu bar is also where you can mute/unmute your audio.

Audio Only Options:

Please note that if you call in/use the audio only option, you will not be able to see the speakers or any presentation materials in real time.

Option 3: Calling in from iPhone using one-tap

Click on one of the following “one-tap” numbers from your iPhone. Any number will work, but dial by your location for better audio quality:

+1(213)2505700,,1491671324#
+1(650)2424929,,1491671324#
+1(623)4049000,,1491671324# (US West)
+1(720)9027700,,1491671324# (US Central)
+1(346)9804201,,1491671324#
+1(469)4450100,,1491671324# (US South)
+1(470)8692200,,1491671324# (US East)
+1(646)3573664,,1491671324#
+1(773)2319226,,1491671324# (US North)
+1(312)2630281,,1491671324#

This is the call-in number followed by the meeting ID. Your iPhone will dial both numbers for you.

You will be instructed to **enter your participant ID followed by #**

If you do not have a participant ID or do not know it, you can stay on the line and you will automatically join the meeting

Option 4: Calling in via Telephone/Landline:

Dial a following number based off of your location

+1(213)2505700
+1(650)2424929
+1(623)4049000 (US West)
+1(720)9027700 (US Central)
+1(346)9804201
+1(469)4450100 (US South)
+1(470)8692200 (US East)
+1(646)3573664
+1(773)2319226 (US North)

+1(312)2630281

You will be instructed to enter the meeting ID: **149 167 1324 followed by #**

You will be instructed to enter your **participant ID followed by #**.

If you do not have a participant ID or do not know it, you can stay on the line and you will automatically join the meeting.



**PUBLIC COMMENT for Peninsula Clean Energy
Board of Directors, Executive Committee, and Citizens Advisory Committee**

On Wed, Dec 23, 2020 at 1:28 PM Tim E Strinden <timstr11@netscape.net> wrote:

Thanks, Michael. I believe there should be committee email addresses, so the public may contact the members directly without going through intermediaries, attending meetings, or looking up their individual websites. That is the way it works in my city of Belmont, where there are separate email addresses for the city council and each commission and committee. Please pass this concern on to the groups I mentioned.

Thank you.
Tim Strinden

----- Forwarded Message -----

Subject:Re: Re[4]: Misleading Mailer from Peninsula Clean Energy

Date:Wed, 23 Dec 2020 13:18:27 -0800

From:Michael Totah <mtotah@peninsulacleanenergy.com>

To:Tim E Strinden <timstr11@netscape.net>

CC:Info <info@peninsulacleanenergy.com>

Tim,

As the Board and Executive Committee members are all elected officials, you can contact them directly through their individual websites, but Peninsula Clean Energy does not host their personal contact information. There are no committee email addresses or phone numbers - the info@peninsulacleanenergy.com email address and 1-866-966-0110 phone number are the avenues to ask questions/voice comments immediately, and then publicly held meetings are set frequently so members of the public can attend and speak directly to these committees.

Best,

Michael Totah
Senior Analyst, Account Services
Peninsula Clean Energy
(650) 992-2579

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On Wed, Dec 23, 2020 at 12:55 PM Tim E Strinden <timstr11@netscape.net> wrote:

Michael,

I'm aware I may attend their meetings, but believe it would also be helpful if the public could contact them by email or phone. Is that possible?

Tim

----- Forwarded Message -----

Subject:Re: Re[3]: Misleading Mailer from Peninsula Clean Energy

Date:Wed, 23 Dec 2020 12:51:45 -0800

From:Michael Totah <mtotah@peninsulacleanenergy.com>

To:Tim E Strinden <timstr11@netscape.net>

Tim,

As a public agency, all of our meetings are available for the public to attend and provide feedback/comments/questions. You can attend any of our Board, Executive, and Citizens Advisory Committee meetings and contact them directly. To receive notifications of when these meetings will be held and how to attend virtually (as we are now holding them virtually during Covid), please subscribe to this email: updates@peninsulacleanenergy.com.

Best,

Michael Totah
Senior Analyst, Account Services
Peninsula Clean Energy
(650) 992-2579

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On Wed, Dec 23, 2020 at 12:32 PM Tim E Strinden <timstr11@netscape.net> wrote:

Thanks, Michael! I appreciate that you will forward my comments to the groups I mentioned, but please let me know if there is currently a way for the public to contact them directly.

Happy holidays to you as well!

Tim

----- Forwarded Message -----

Subject:Re: Re[2]: Misleading Mailer from Peninsula Clean Energy
Date:Wed, 23 Dec 2020 12:03:34 -0800
From:Michael Totah <mtotah@peninsulacleanenergy.com>
To:Tim E Strinden <timstr11@netscape.net>
CC:Info <info@peninsulacleanenergy.com>

Tim,

Thank you for your feedback. We'll make sure to forward over your comments to the committees you mentioned and will let you know of any action taken in response to your suggestions. I appreciate your detailed look and attention to our mailers and to your electricity sources!

All the best and Happy Holidays,

Michael Totah
Senior Analyst, Account Services
Peninsula Clean Energy
(650) 992-2579

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On Wed, Dec 23, 2020 at 6:43 AM Tim E Strinden <timstr11@netscape.net> wrote:

Michael,

Thanks for your quick reply. Yes, I have your August mailer, which was much more clear and informative for customers. However, I forgot about that mailer when reviewing your most recent mailer, and wrongly believed that the State figures in the new mailer were those for PG&E, and that that was the only choice other than your two plans. I had to call Peninsula Clean Energy and PG&E twice each before I finally reached someone at PG&E who could explain my options clearly. After that, I switched from your ECOplus plan to PG&E's Base Plan, because I believe PG&E's plan is more environmentally friendly due to its much higher nuclear content.

Even if the State requires that you compare your power content to the State's, I believe you should also include PG&E's plan options in any mailers you send out, to avoid confusion.

Please also forward this email to your Board of Directors, Citizens Advisory Committee, Executive Committee, and other members of your Team, and let me know if there is a way to contact them directly. I believe that contact information should be added to your website.

Please let me know of any action taken in response to my suggestions.

Sincerely,
Tim Strinden
650-394-5061

----- Forwarded Message -----

Subject:Re: Misleading Mailer

Date:Tue, 22 Dec 2020 16:44:12 -0800

From:Michael Totah <mtotah@peninsulacleanenergy.com>

To:Tim E Strinden <timstr11@netscape.net>

CC:Info <info@peninsulacleanenergy.com>

Tim,

Thank you for writing in. The recent mailer is a state requirement that all electricity service providers must send to their customers comparing their power content to the State's. We agree that it's much more accurate in our region to compare our power content to PG&E's, which is why we send out a joint rate mailer with PG&E every year that not only compares our power content to theirs, but also our rates. We sent that out back in late August. You can view a PDF of that mailer here: https://www.peninsulacleanenergy.com/wp-content/uploads/2020/09/PCE-mailers-E1_V2.pdf

Let me know if I can help you with anything else.

Best,

Michael Totah
Senior Analyst, Account Services
Peninsula Clean Energy
(650) 992-2579

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Visit us at: [Website](#) | [Facebook](#) | [Twitter](#) | [LinkedIn](#)

On Tue, Dec 22, 2020 at 4:23 PM Tim E Strinden <timstr11@netscape.net> wrote:

Dear Sirs,

Your recent mailer comparing your energy plans with the 2019 CA Power Mix is misleading. Instead, you should compare your plans with PG&E, which has a much more environmentally friendly power mix than CA overall. The choice on the peninsula is not with CA overall, but with PG&E. PG&E does not use natural gas or coal, so it is unfair to imply that such energy sources would be used if leaving Peninsula Clean Energy. Plus, PG&E uses 44% nuclear, which I believe makes it more environmentally friendly than your plans.

In the future, please compare your plans with PG&E rather than CA overall. Please forward this message to your Board of Directors, Citizens Advisory Committee, Executive Committee, and other members of your Team. Your website does not show how to contact these individuals directly, which is a major failure in communication and transparency.

Sincerely,
Tim Strinden
Belmont resident
Phone: 650-394-5061

Date: December 4, 2020

Subject: Draft Statement on Equity and Inclusion

From: Citizens Advisory Committee Equity Working Group

To: Peninsula Clean Energy Citizens Advisory Committee

Memo:

In light of the community's focus on anti-racism and the Black Lives Matter Movement following the death of George Floyd in May of 2020 and other continuing instances of systemic racism and institutional violence against black people, the Peninsula Clean Energy CAC Equity Working Group has worked over the past few months on a statement that would embody the commitment of the organization to ensure equity and inclusion in their work. The working group recognizes that there are many forms of discrimination that impact people from different backgrounds but the growing awareness of significant violence and discrimination against people of color (BIPOC) is our current focus, and we are committed to developing a framework that will eventually address discrimination in all its forms. We recommend adoption of the following statement.

Peninsula Clean Energy CAC Draft Statement on Equity and Inclusion

1. Peninsula Clean Energy commits to making anti-racism top of mind during decision making
 - Will follow best practices in hiring, vendor selection and project selection
 - Will use a racial equity lens when developing the community impact report
2. Develop a means of tracking revenue and formulating a mechanism (qualitative and quantitative) that ensures accountability.
 - Current board goals - 20% of programs funding going to low-income communities (working on definition)
3. Pursue equity in energy generation and programs
 - Low-income households, as well as Black, Hispanic, and Native American households, pay a much larger share of their income on energy bills, straining budgets and putting them at heightened risk of utility shutoffs during the COVID-19 pandemic and recession (<https://www.aceee.org/press-release/2020/09/report-low-income-households-communities-color-face-high-energy-burden>)

**REGULAR MEETING of the Board of Directors of the
Peninsula Clean Energy Authority (PCEA)
Thursday, January 28, 2021
6:30 pm**

**PLEASE NOTE: for Video conference: <https://meetings.ringcentral.com/j/14XXXXXXXX>
for Audio conference: dial 1-623-404-9000, or 1-773-231-9226,
then enter the Meeting ID: 14X XXX XXXX followed by #
You will be instructed to enter your participant ID followed by #.**

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If you wish to speak to the Board, please use the "Raise Your Hand" function on the Ring Central platform. If you have anything that you wish to be distributed to the Board and included in the official record, please send to abartoletti@peninsulacleanenergy.com.

CALL TO ORDER / ROLL CALL

PUBLIC COMMENT

This item is reserved for persons wishing to address the Board on any PCEA-related matters that are as follows: 1) Not otherwise on this meeting agenda; 2) Listed on the Consent Agenda and/or Closed Session Agenda; 3) Chief Executive Officer's or Staff Report on the Regular Agenda; or 4) Board Members' Reports on the Regular Agenda. Public comments on matters not listed above shall be heard at the time the matter is called.

As with all public comment, members of the public who wish to address the Board shall be given an opportunity to do so by the Board Chair during the videoconference meeting. Speakers are customarily limited to two minutes, but an extension can be provided to you at the discretion of the Board Chair.

ACTION TO SET AGENDA and TO APPROVE CONSENT AGENDA ITEMS

This item is to set the final consent and regular agenda, and for the approval of the items listed on the consent agenda. All items on the consent agenda are approved by one action.

REGULAR AGENDA

1. Chair Report (Discussion)
2. CEO Report (Discussion)
3. Citizens Advisory Committee Report (Discussion)
4. Approve Peninsula Clean Energy Generation Rate Change (Action)
5. Approve Peninsula Clean Energy Participation in California Community Power (CC Power) Joint Powers Authority and Delegate Authority to the Chief Executive Office to Execute the CC Power Joint Powers Authority Agreement (Action)
6. Presentation on SMC (San Mateo County) Climate Alliance (Discussion)
7. Approve Citizens Advisory Committee Statement on Equity (Action)
8. Board Members' Reports (Discussion)

CONSENT AGENDA

9. Approve EV (Electric Vehicle) Charging Incentives for the County of San Mateo (Action)
10. Approval of the Minutes for the December 17, 2020 Meeting (Action)
11. Approval of the Minutes for the January 12, 2021 Special Meeting (Action)

INFORMATION ONLY REPORTS

12. Marketing and Outreach Report
13. Regulatory and Legislative Report
14. Community Energy Programs Report
15. Procurement Report
16. Resiliency Strategy Report

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DRAFT

**REGULAR MEETING of the Citizens Advisory Committee
of the Peninsula Clean Energy Authority (PCEA)
Thursday, December 3, 2020
MINUTES**

Video conference and teleconference
6:30 p.m.

CALL TO ORDER

Meeting was called to order at 6:35 pm.

ROLL CALL

- Present:** Desiree Thayer, Burlingame, *Chair*
Ray Larios, Burlingame, *Vice Chair*
Diane Bailey, Belmont
Steven Booker, Half Moon Bay
Allen Brown, Unincorporated San Mateo County
Morgan Chaknova, Redwood City
Michael Closson, Menlo Park
Janet Creech, Millbrae
Terri Givens, Unincorporated Menlo Park
Kathryn Green, San Mateo
Janelle London, Menlo Park
Alexander Melendrez, San Bruno
Jason Mendelson, Redwood City
- Absent:** Tim Bussiek, Belmont
Joe Fullerton, Half Moon Bay
- Staff:** KJ Janowski, Director of Marketing and Community Affairs
Kirsten Andrews-Schwind, Senior Manager of Community Relations
Siobhan Doherty, Director of Power Resources
Phillip Kobernick, Programs Manager
Shayna Barnes, Administrative Assistant
Jennifer Stalzer Kraske, Deputy County Counsel
Anne Bartoletti, Board Clerk/Office Manager/Executive Assistant to the CEO
- Board
Members:** Jeff Aalfs, Board Chair, CAC Liaison
Rick DeGolia, Board Vice Chair, CAC Alternate Liaison
Donna Colson, Board Member, CAC Alternate Liaison

A quorum was established.

PUBLIC COMMENT

No public comment.

ACTION TO SET THE AGENDA AND APPROVE CONSENT AGENDA

Motion Made / Seconded: Creech / Mendelson

Motion passed 11-0 (Absent: Bussiek, Fullerton. Abstain: Bailey, Brown)

REGULAR AGENDA

1. Chair Report (Discussion)

Desiree Thayer, *Chair*, thanked Peninsula Clean Energy for supporting the Youth Climate Ambassadors (YCA) Leadership Program. She reported that applications for next year are already being received.

2. Recommend Board Endorsement of Beyond Gasoline Initiative at Joint Venture Silicon Valley (Action)

Janelle London reported that she is leading the Beyond Gasoline Initiative at Joint Venture Silicon Valley, which has a goal to cut gasoline consumption 50% by 2030 from pre-pandemic levels. She recommends asking the Board to support the initiative.

Committee members discussed the gasoline reduction goal, how it's measured and reported, and how to increase participation and reporting.

Motion Made / Seconded: Closson / Allen

Motion passed 13-0 (Absent: Bussiek, Fullerton)

3. EV Municipal Fleets and Managed Charging Programs Update (Discussion)

Phillip Kobernick, *Programs Manager*, reviewed the Government Fleets Program, including support and training, funding assistance, and a V2B (a vehicle-to-building) pilot to understand how vehicles can be used as a resiliency measure. Phillip also reviewed Managed Charging Programs and how to shift charging demand from peak times.

Committee members discussed the residential EV (electric vehicle) load profile, the different types of municipal fleets, PCE's goal of 100% carbon-free energy by 2025 on a 24 x 7 basis, and managing charging beyond TOU (time of use) rates. Board members discussed electrifying trucks, engaging SamTrans, and shifting weekday loads to weekend charging.

4. Marketing and Community Outreach Update (Discussion)

Kirsten Andrews-Schwind, *Senior Manager of Community Relations*, reviewed Community Energy Programs and current promotions and rebates, and reported that the small

business credit application deadline has been extended to December 31, 2020. Committee members and Board members reported action(s) they have taken to share programs and promotions in their communities, including sharing on social media, making announcements at meetings of local committees and organizations, and sharing with city councils.

5. Guidelines and Best Practices for CAC Working Group Reports (Discussion)

Jennifer Stalzer Kraske, *Deputy County Counsel*, reviewed the attributes of ad hoc committees per the Brown Act, including having less than a quorum of the body, having a specific goal, and having the meeting schedule not determined by the body. She reported that the goals of the Work Groups will be reviewed and, once goals have been achieved, the number of working groups will be pared down.

Chat From Kirsten Andrews-Schwind to Everyone: (07:35 PM) The CAC work plan is posted on your PCE page at <https://www.peninsulacleanenergy.com/wp-content/uploads/2020/10/CAC-Work-Plan-Attachment-2.pdf>

Committee members discussed the focus of the work groups versus broader discussions that should be addressed in the general public meetings.

6. Work Group Reports (Discussion)

No reports.

7. Upcoming Topics for Discussion (Discussion)

Diane Bailey suggested having a presentation on building electrification. Kirsten Andrews-Schwind reviewed the draft agenda for the December Board meeting.

8. Committee Members' Reports

Desiree Thayer thanked Board Liaison members for attending, and thanked Committee members for their hard work. Board members and staff thanked the Committee for their contributions and involvement with their communities.

ADJOURNMENT

Meeting was adjourned at 9:06 pm.