



**REGULAR MEETING of the Executive Committee of the
Peninsula Clean Energy Authority (PCEA)
Monday, February 8, 2021
8:00 a.m.**

PLEASE NOTE: for Video conference: <https://meetings.ringcentral.com/j/1488776595>
for Audio conference: dial +1(623) 404-9000,
then enter the Meeting ID: 148 877 6595 followed by #
You will be instructed to enter your participant ID followed by #.

NOTE: Please see attached document for additional detailed teleconference instructions.

PCEA shall make every effort to ensure that its video conferenced meetings are accessible to people with disabilities as required by Governor Newsom's March 17, 2020 Executive Order N-29-20. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting, or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Anne Bartoletti, Board Clerk, at least 2 working days before the meeting at abartoletti@peninsulacleanenergy.com. Notification in advance of the meeting will enable PCEA to make best efforts to reasonably accommodate accessibility to this meeting and the materials related to it.

If you wish to speak to the Executive Committee, please use the "Raise Your Hand" function on the RingCentral platform. If you have anything that you wish to be distributed to the Executive Committee and included in the official record, please send to abartoletti@peninsulacleanenergy.com.

CALL TO ORDER / ROLL CALL

PUBLIC COMMENT

This item is reserved for persons wishing to address the Committee on any PCEA-related matters that are as follows: 1) Not otherwise on this meeting agenda; 2) Listed on the Consent Agenda; 3) Chief Executive Officer's or Staff Report on the Regular Agenda; or 4) Committee Members' Reports on the Regular Agenda. Public comments on matters not listed above shall be heard at the time the matter is called.

As with all public comment, members of the public who wish to address the Committee shall be given an opportunity to do so by the Committee Chair during the videoconference meeting. Speakers are customarily limited to two minutes, but an extension can be provided to you at the discretion of the Committee Chair.

ACTION TO SET AGENDA AND TO APPROVE CONSENT AGENDA ITEMS

This item is to set the final consent and regular agenda, and for approval of the items listed on the consent agenda. All items on the consent agenda are approved by one action.

REGULAR AGENDA

1. Chair Report (Discussion)
2. CEO Report (Discussion)
3. Recommendation from Executive Committee to the Board to approve revised Policy 1 on legislative initiatives and adopt PCE legislative/regulatory platform for CY 2021 (Action)
4. Receive direction from the Executive Committee to the Board on Strategic Budget Priorities (Discussion)
5. Recommendation from the Executive Committee to the Board to approve revised Policy 18 on Financial Reserves Policy (Action)
6. Recommendation from the Executive Committee to the Board to approve revised Policy 16 Selection of the Chair and Vice Chair and appointment to the Executive Committee and other standing Board Committees (Action)
7. Committee Members' Reports (Discussion)

CONSENT AGENDA

8. Approval of the Minutes for the January 11, 2021 Meeting (Action)

INFORMATION ONLY REPORTS

9. Peninsula Clean Energy Organizational Chart

Public records that relate to any item on the open session agenda for a regular board meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Board. The Board has designated the Peninsula Clean Energy office, located at 2075 Woodside Road, Redwood City, CA 94061, for the purpose of making those public records available for inspection. The documents are also available on the PCEA's Internet Web site. The website is located at: <http://www.peninsulacleanenergy.com>.

Instructions for Joining a RingCentral Meeting via Computer or Phone

Best Practices:

- Please mute your microphone when you are not speaking to minimize audio feedback
- If possible, utilize headphones or ear buds to minimize audio feedback
- If participating via videoconference, audio quality is often better if you use the dial-in option (Option 1 below) rather than your computer audio

Options for Joining

- A. Videoconference with Phone Call Audio (*Recommended*) – see Option 1 below
- B. Videoconference with Computer Audio – see Option 2 below
- C. Calling in from iPhone using one-tap – see Option 3 below
- D. Calling in via Telephone/Landline – see Option 4 below

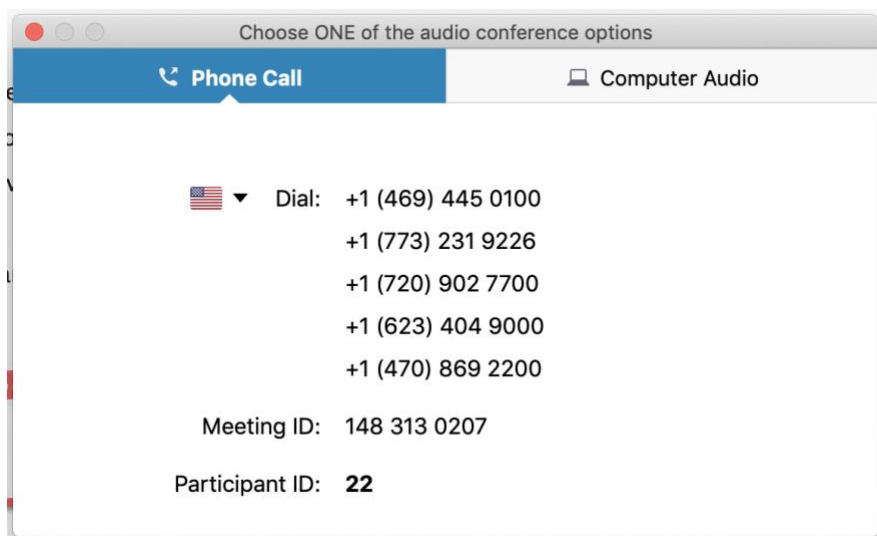
Videoconference Options:

Prior to the meeting, we recommend that you install the RingCentral Meetings application on your computer by clicking here: <https://www.ringcentral.com/apps/rc-meetings>

If you want full capabilities for videoconferencing (audio, video, screensharing) you must download the RingCentral application.

Option 1 Videoconference with Phone Call Audio (Recommended):

1. From your computer, click on the following link:
<https://meetings.ringcentral.com/j/1488776595>
2. The RingCentral Application will open on its own or you will be instructed to Open RingCentral Meetings.
3. After the application opens, the pop-up screen below will appear asking you to choose ONE of the audio conference options. Click on the Phone Call option at the top of the pop-up screen.

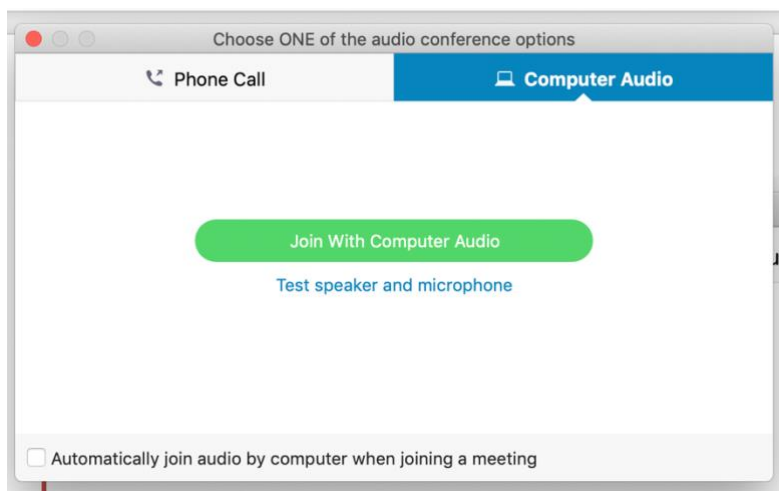


IMPORTANT: Please do not use the Participant ID that is in the picture to the left. Enter the Participant ID that appears on your own personal pop-up.

4. Please dial one of the phone numbers for the meeting (it does not matter which one):
 - +1 (623) 404 9000
 - +1 (469) 445 0100
 - +1 (773) 231 9226
 - +1 (720) 902 7700
 - +1 (470) 869 2200
5. You will be instructed to enter the meeting ID: **148 877 6595 followed by #**
6. You will be instructed to enter in your **Participant ID followed by #**. Your Participant ID is unique to you and is what connects your phone number to your RingCentral account.
7. After a few seconds, your phone audio should be connected to the RingCentral application on your computer.
8. In order to enable video, click on “Start Video” in the bottom left hand corner of the screen. This menu bar is also where you can mute/unmute your audio.

Option 2 Videoconference with Computer Audio:

1. From your computer, click on the following link:
<https://meetings.ringcentral.com/j/1488776595>
2. The RingCentral Application will open on its own or you will be instructed to Open RingCentral Meetings.
3. After the application opens, the pop-up screen below will appear asking you to choose ONE of the audio conference options. Click on the Computer Audio option at the top of the pop-up screen.



4. Click the green **Join With Computer Audio** button
5. In order to enable video, click on “Start Video” in the bottom left hand corner of the screen. This menu bar is also where you can mute/unmute your audio.

Audio Only Options:

Please note that if you call in/use the audio only option, you will not be able to see the speakers or any presentation materials in real time.

Option 3: Calling in from iPhone using one-tap

Click on one of the following “one-tap” numbers from your iPhone. Any number will work, but dial by your location for better audio quality:

+1(623)4049000,,1488776595# (US West)

+1(720)9027700,,1488776595# (US Central)

+1(773)2319226,,1488776595# (US North)

+1(469)4450100,,1488776595# (US South)

+1(470)8692200,,1488776595# (US East)

This is the call-in number followed by the meeting ID. Your iPhone will dial both numbers for you.

You will be instructed to **enter your participant ID followed by #**

If you do not have a participant ID or do not know it, you can stay on the line and you will automatically join the meeting

Option 4: Calling in via Telephone/Landline:

Dial a following number based off of your location:

+1(623)4049000 (US West)

+1(720)9027700 (US Central)

+1(773)2319226 (US North)

+1(469)4450100 (US South)

+1(470)8692200 (US East)

You will be instructed to enter the **meeting ID: 148 877 6595 followed by #**

You will be instructed to enter your **participant ID followed by #**.

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Peninsula Clean Energy Authority 2021 Legislative Platform

Overview and Purpose

Peninsula Clean Energy Authority's (PCE's) Legislative Policy Platform (Platform) serves as a guide to the PCE Board of Directors and PCE staff in their advocacy efforts and engagement on policy matters of interest to PCE. The Platform allows both Board members and staff to pursue actions at the local, regional, state and federal legislative levels in a consistent manner and with the understanding that they are pursuing actions in the best interest of the organization and its mission, its member agencies, and its customers. The Platform also enables the organization to move swiftly to respond to issues before Legislature and Executive Branch agencies including California Public Utilities Commission, the California Energy Commission, California Independent System Operator, and the Air Resources Board so that PCE's views can be heard on important matters in a timely fashion. The Platform also provides guidance to the Chief Executive Office on support or oppose positions that should be taken on legislative matters identified by the staff legislative lead and the California Community Choice Association (CalCCA) Board of Directors.

I. Governance and Authority

- a. Oppose legislation that limits the local decision-making authority for CCAs, including rate-setting authority and procurement of energy and capacity to serve their customers.
- b. Oppose legislation that limits PCE's ability to effectively serve its customers.
- c. Support legislation that makes it easier for other cities and counties to form a CCA, become members of PCE or other CCAs, and oppose legislation that restricts that ability.

II. Decarbonization

- a. Advocate for and support legislative efforts to accelerate decarbonization of the energy sector, transportation and the built environment
- b. Advocate for and support legislative efforts to support and expand access to transportation and building electrification
- c. Advocate for and support efforts to ensure flexibility in program design so that local data and local needs directly inform program offerings
- d. Support state funding for electric vehicle infrastructure grant programs.
- e. Support legislative efforts to incentivize the delivery of carbon-free energy on a 24-7 basis.
- f. Advocate for and support legislative efforts to provide incentives to support underserved communities achieving decarbonization.

III. IOU Charges and Exit Fees (Power Charge Indifference Adjustment (PCIA))

- a. Support efforts that seek to eliminate exit fees including the PCIA or wind down exit fees within a reasonable time frame.

- b. Support efforts to minimize the cost of the PCIA generally and minimize its impact on PCE's rates.
- c. Support CalCCA efforts to increase the transparency of IOU electricity contracts that provide the basis for PCIA charges.
- d. Support legislation that would bring stability to the PCIA and/or provide new mechanisms for CCAs to securitize PCIA charges.
- e. Oppose legislation that would increase or expand exit fees on CCA customers.

IV. Resource Adequacy

- a. Support legislation by CalCCA to implement the recommendations from Working Group 3 via statute.
- b. Oppose legislation that would supplant CCAs procurement authority for Resource Adequacy.
- c. Support reform of the CPUC resource adequacy program to allow for stability in the resource adequacy value of existing resources.
- d. Advocate for and support efforts to remove barriers to demand response, microgrids and behind the meter resources to provide Resource Adequacy.

V. Environmental Justice

- a. Support legislation that supports the ability of underserved communities in the PCE service territory to have affordable, reliable and clean energy.
- b. Support legislation that strengthens the resilience of vulnerable communities to the impacts of climate change.
- c. Support legislation that enables all communities, including emerging and historically marginalized communities in California, to participate in decarbonization efforts.

VI. Community Resilience

- a. Advocate for and support funding for programs implemented by CCAs and their member jurisdictions to increase community resilience to wildfires, PSPS events and other potential service disruptions.
- b. Support legislation that reduces barriers to microgrid development by CCAs.
- c. Oppose legislation that would enable IOUs to be the only developer of microgrids.
- d. Support legislation that increases development of community-level resources and distributed energy resources that increase resilience and reduce the need for new transmission and distribution infrastructure.

VII. Local Economic Development

- a. Support legislation that is consistent with PCE's commitment to a sustainable workforce.
- b. Support legislation that enhances opportunities for CCAs to promote local economic development through locally designed programs that meet the unique needs of its member agencies, communities, and customers.
- c. Support efforts to enhance development of local and regional sources of renewable energy.

- d. Support legislation that enables CCAs to collaborate with their member jurisdictions on local energy resources and projects to advance environmental objectives.
- e. Advocate for and support efforts to direct federal economic stimulus/recovery funding to CCAs to deliver local energy resources and projects, as appropriate.

VIII. California Energy Market Structure

- a. Oppose legislation that expands direct access or the ability or economic incentives for electric service providers to selectively recruit CCA or IOU customers.
- b. Support legislation that would create renewable content and environmental standards for electric service providers to match the products offered by CCAs.
- c. Support legislation that changes California's market structures towards innovative models that reduce costs of energy service and supports the expansion of carbon-free resources.



Policy Number: 1

Adoption Date: June 23, 2016

[Revised:](#)

Subject: Delegation of authority to Chief Executive Officer to take action to [publicly](#) support or oppose legislation or other initiatives

Purpose: On occasion, the Chief Executive Officer is approached with a time-sensitive request to sign a [public](#) letter of support for (or opposition to) legislation or other initiatives related to Peninsula Clean Energy's mission. This policy is intended to delegate authority to the Chief Executive Officer to take necessary action to provide that support (or opposition) [so long as such position is consistent with](#) Peninsula Clean Energy's [Board-adopted Legislative Platform](#).

Policy: Peninsula Clean Energy hereby delegates its authority to the Chief Executive Officer to sign documents or other materials on behalf of Peninsula Clean Energy, when all of the following conditions are met:

- 1) The legislation or other initiative is directly related to, and consistent with Peninsula Clean Energy's [Board-approved Legislative Platform](#).
- 2) The Chief Executive Officer has investigated the positions of (1) other California CCAs; (2) state and federal legislators representing San Mateo County and its cities; and (3) the County of San Mateo and its cities, understands the range of opinions on the legislation or initiative and has considered those opinions in determining whether and how to take a position.
- 3) The Chief Executive Officer has conferred with the [staff legislative lead and both agree that the position that the Chief Executive Officer intends to take is consistent with the Legislative Platform adopted by the Board of Peninsula Clean Energy](#).
- 4) [If a subject comes before the Chief Executive Officer or staff legislative lead that the Legislative Platform does not cover, the Chief Executive Officer shall confer with the legislative subcommittee, time permitting, with the Chair of the Board of Directors, or the Vice-Chair, if the Chair is unavailable, prior to taking any position on the matter. If both the Chief Executive Officer and the Chair, Vice-Chair, or legislative subcommittee, as relevant based upon availability and timing, agree that: \(a\) the position that the Chief Executive Officer intends to take is consistent with the Legislative Platform or the mission of Peninsula Clean Energy, then the Chief Executive Officer may take the position.](#)

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Because of time constraints, bringing the matter to the Board of Directors at its next scheduled meeting is not practical. ¶

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Calling a special meeting to address the matter is neither practical nor appropriate under the circumstances. ¶

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Deleted: matter to the Commission at its next scheduled meeting or at a special meeting is not practical or appropriate under the circumstances; and (c) taking

Deleted: without a vote of the Commission is appropriate under the circumstances.

The Chief Executive Officer or staff legislative lead shall report any position taken pursuant to this policy at the next regularly scheduled Board of Directors meeting as part of the Chief Executive Officer Report or as part of the report prepared by the staff legislative lead. The Chief Executive Officer or staff legislative lead shall also ensure that the Board of Directors is provided with a copy of the letter or document communicating Peninsula Clean Energy's position on the legislation or initiative.

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Delegation of Authority to Indicate Support or Opposition Policy

Subject: Delegation of authority to Chief Executive Officer to take action to publicly support or oppose legislation or other initiatives

Purpose: On occasion, the Chief Executive Officer is approached with a time-sensitive request to sign a public letter of support for (or opposition to) legislation or other initiatives related to Peninsula Clean Energy's mission. This policy is intended to delegate authority to the Chief Executive Officer to take necessary action to provide that support (or opposition) so long as such position is consistent with Peninsula Clean Energy's Board-adopted Legislative Platform.

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- 4) If a subject comes before the Chief Executive Officer or staff legislative lead that the Legislative Platform does not cover, the Chief Executive Officer shall confer with the legislative subcommittee, time permitting, with the Chair of the Board of Directors, or the Vice-Chair, if the Chair is unavailable, prior to taking any position on the matter. If both the Chief Executive Officer and the Chair, Vice-Chair, or legislative subcommittee, as relevant based upon availability and timing, agree that: (a) the position that the Chief Executive Officer intends to take is consistent with the Legislative Platform or the mission of Peninsula Clean Energy then the Chief Executive Officer may take the position.

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Delegation of Authority to Indicate Support or Opposition Policy





Policy Number: 18

Original Adoption Date:

June 28, 2018

Revised: February 27, 2020

Subject: Financial Reserves Policy

Purpose: Peninsula Clean Energy (PCE) will maintain Financial Reserves as described in this policy to:

- Meet PCE's strategic objectives
- Secure favorable commercial terms with vendors, including power producers
- Secure future stand-alone PCE credit rating
- Provide a contingency to provide rate stability for PCE customers
- Provide a source of funds for unanticipated expenditures

Policy Guidelines: PCE will maintain cash reserves at the following funding level:

- Operating / Working Capital Reserve equal to one hundred eighty (180) days of total operating expenses (including power supply expenses) held as unrestricted cash. Unrestricted cash is equal to total cash less:
 - cash held in restricted accounts (as collateral or by covenant), and
 - estimated future fiscal year commitments for Community Energy programs that have been approved by the Board

Spending Authority: Authority to spend from the reserves must align with Board approved budgets and must be approved by the Board.

Review of Policy: PCE staff will review the Reserve Policy annually to ensure it meets the needs of the agency.



PENINSULA CLEAN ENERGY

Policy Number: 18
Original Adoption Date:
June 28, 2018
Revised: February 27, 2020

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Policy Number: 16
Original Adoption Date:
January 25, 2018
Revised: January 24, 2019

Subject: Selection of the Chair and Vice Chair and appointment to the Executive Committee and other standing Board Committees.

Policy: Policy governing: (i) the appointment of the Chair and Vice-Chair; (ii) the make up of, and appointment process for, the Executive Committee, the Audit Committee, and the Finance Committee; and (iii) the maximum term length, if any, of the Chair, Vice-Chair, and members the Executive Committee, and the Audit and Finance Committee.

Chair and Vice-Chair

The Chair and Vice-Chair will be elected by the Board to serve one year terms. The Chair and Vice-Chair will each be subject to a consecutive term limit of three years. That means that a member may serve as Chair for up to three consecutive one-year terms. However, after a break in service, a member may again serve as Chair. The same rules apply to the position of Vice-Chair. A member may consecutively serve three years as Vice-Chair and then three years as Chair. There is a general expectation that Vice-Chairs will serve as Chair following their term as Vice-Chair. However, ultimately, the decision whom to elect is at the discretion of the Board.

With respect to the process and timing for nomination and election of the Chair and Vice-Chair, every January the Chair will appoint an *ad hoc* nominating committee made up of between three and five Board members, each of whom has indicated to the Chair an intention not to seek the positions of Chair or Vice-Chair. At the January meeting of the Board, the Chair will inform the Board of the composition of the nominating committee and invite interested members to notify the nominating committee of their desire to serve as either Chair or Vice-Chair. Prior to the February meeting of the Board, the nominating committee shall confer and prepare a recommendation regarding who should serve as Chair and Vice-Chair for that year. At the February Board meeting, that recommendation shall be submitted to the Board and the Board shall take action thereon.

Executive Committee

The Executive Committee will consist of up to nine members, two of whom will be the Chair and Vice-Chair and up to seven of whom will be separately elected by the Board to serve one-year terms. The Chair of the Board shall also serve as the Chair of the Executive Committee. The Vice-Chair of the Board shall also serve as the Vice-Chair of the Executive Committee. Members of the Executive Committee will not be subject to term limits.

With respect to the process and timing for nomination and election of the Executive Committee, the Chair elected in February will, in consultation with the Vice-Chair,

recommend to the Board at its March meeting a slate of up to seven Executive Committee members. The Board will be asked to cast a vote either for or against the entire slate. In the event the Board does not approve the slate, any Board members may nominate individual members to the Executive Committee or the Board may direct the Chair to return at the April Board meeting with a new slate.

Audit and Finance Committee

The Audit and Finance Committee will consist of up to five members elected by the Board to serve one-year terms. Members of the Audit and Finance Committee will not be subject to term limits.

With respect to the process and timing for nomination and election of the Audit and Finance Committee, the Chair elected in February will, in consultation with the Vice-Chair, recommend to the Board at its March meeting a slate of up to five Audit and Finance Committee members. The Board will be asked to cast a vote either for or against the entire slate. In the event the Board does not approve the slate, any Board members may nominate individual members to the Audit and Finance Committee or the Board may direct the Chair to return at the April Board meeting with a new slate. Annually, the Audit and Finance Committee will elect a Chair of the Audit and Finance Committee at their first meeting following the election of the slate.





Policy Number: 16
Original Adoption Date:
January 25, 2018
Revised: January 24, 2019

Subject: Selection of the Chair and Vice Chair and appointment to the Executive Committee and other standing Board Committees.

Policy: Policy governing: (i) the appointment of the Chair and Vice-Chair; (ii) the make up of, and appointment process for, the Executive Committee, the Audit Committee, and the Finance Committee; and (iii) the maximum term length, if any, of the Chair, Vice-Chair, and members the Executive Committee, and the Audit and Finance Committee.

Chair and Vice-Chair

The Chair and Vice-Chair will be elected by the Board to serve one year terms. The Chair and Vice-Chair will each be subject to a consecutive term limit of three years. That means that a member may serve as Chair for up to three consecutive one-year terms. However, after a break in service, a member may again serve as Chair. The same rules apply to the position of Vice-Chair. A member may consecutively serve three years as Vice-Chair and then three years as Chair. There is a general expectation that Vice-Chairs will serve as Chair following their term as Vice-Chair. However, ultimately, the decision whom to elect is at the discretion of the Board.

With respect to the process and timing for nomination and election of the Chair and Vice-Chair, every January the Chair will appoint an *ad hoc* nominating committee made up of between three and five Board members, each of whom has indicated to the Chair an intention not to seek the positions of Chair or Vice-Chair. At the January meeting of the Board, the Chair will inform the Board of the composition of the nominating committee and invite interested members to notify the nominating committee of their desire to serve as either Chair or Vice-Chair. Prior to the February meeting of the Board, the nominating committee shall confer and prepare a recommendation regarding who should serve as Chair and Vice-Chair for that year. At the February Board meeting, that recommendation shall be submitted to the Board and the Board shall take action thereon.

Executive Committee

The Executive Committee will consist of up to nine members, two of whom will be the Chair and Vice-Chair and up to seven of whom will be separately elected by the Board to serve one-year terms. The Chair of the Board shall also serve as the Chair of the Executive Committee. The Vice-Chair of the Board shall also serve as the Vice-Chair of the Executive Committee. Members of the Executive Committee will not be subject to term limits.

Members interested in serving on the Executive Committee will submit their letter of interest to the current Chair, Vice Chair, and nominating committee within two weeks prior to the February board meeting. The nominating committee will share these letters of interest with the members recommended by the nominating committee to serve as Chair and Vice Chair for the forthcoming year. After election as chair at the February board meeting, the new Chair will recommend to the Board at its February meeting a slate of up to seven Executive Committee members. The Board will be asked to cast a vote either for or against the entire slate. In the event the Board does not approve the slate, any Board members may nominate individual members to the Executive Committee at the February meeting in order to fill out the Executive Committee at the February Board meeting.

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Audit and Finance Committee

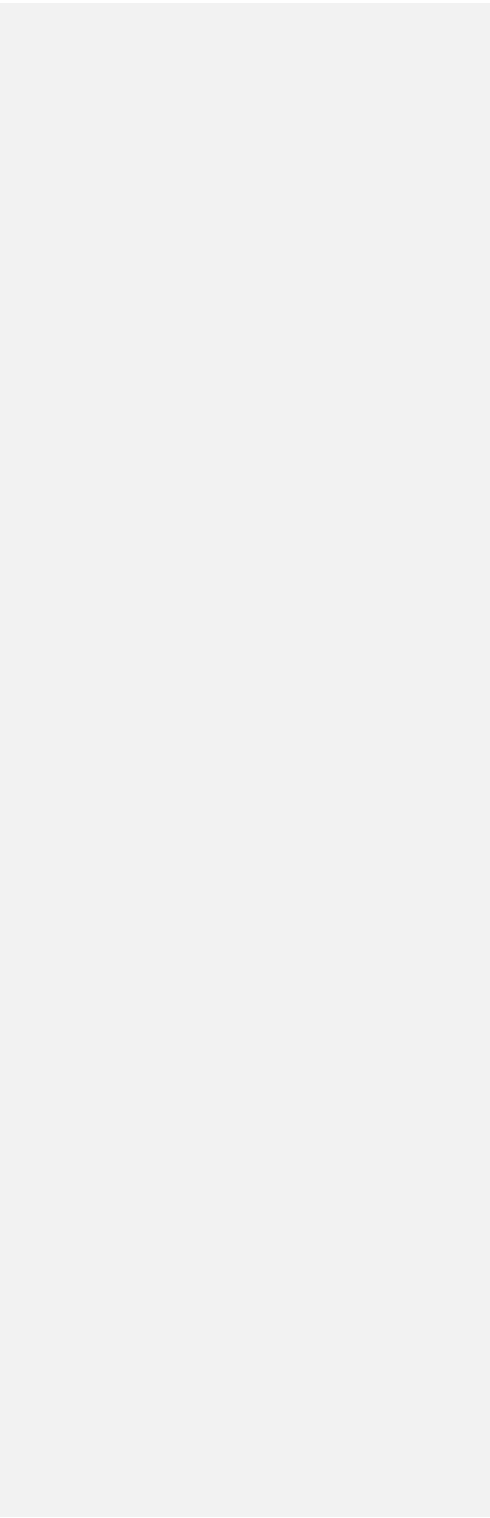
The Audit and Finance Committee will consist of up to five members elected by the Board to serve one-year terms. Members of the Audit and Finance Committee will not be subject to term limits.

Members interested in serving on the Audit and Finance Committee will submit their letter of interest to the current Chair, Vice Chair, and nominating committee within two weeks prior to the February board meeting. The nominating committee will share these letters of interest with the members recommended by the nominating committee to serve as Chair and Vice Chair for the forthcoming year. After election as chair at the February board meeting, the new Chair will recommend to the Board at its February meeting a slate of up to five Audit and Finance Committee members. The Board will be asked to cast a vote either for or against the entire slate. In the event the Board does not approve the slate, any Board members may nominate individual members to the Audit and Finance Committee at the February meeting in order to fill out the Audit and Finance Committee at the February Board meeting. Annually, the Audit and Finance Committee will elect a Chair of the Audit and Finance Committee at their first meeting following the election of the slate.

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**REGULAR MEETING of the Executive Committee of the
Peninsula Clean Energy Authority (PCEA)
Monday, January 11, 2021
MINUTES**

8:00 a.m.

Peninsula Clean Energy
Video conference and teleconference

CALL TO ORDER

Meeting was called to order at 8:01 a.m.

ROLL CALL

Present: Jeff Aalfs, Town of Portola Valley, *Chair*
Rick DeGolia, Town of Atherton, *Vice Chair*
Dave Pine, County of San Mateo
Carole Groom, County of San Mateo
Julia Mates, City of Belmont
Donna Colson, City of Burlingame
Rick Bonilla, City of San Mateo
Pradeep Gupta, Director Emeritus
John Keener, Director Emeritus

Staff: Jan Pepper, CEO
Andy Stern, CFO
Leslie Brown, Director of Customer Care
Kim Le, Senior Manager, Data and Technology
Hailey Wu, Senior Financial Analyst
Rafael Reyes, Director of Energy Programs
KJ Janowski, Director of Marketing and Community Affairs
Kirsten Andrews-Schwind, Senior Manager of Community Relations
Siobhan Doherty, Director of Power Resources
Chelsea Keys, Power Resources Manager
Sara Maatta, Renewable Energy and Compliance Analyst
Jennifer Stalzer Kraske, Deputy County Counsel
Shayna Barnes, Administrative Assistant
Anne Bartoletti, Board Clerk/Executive Assistant to the CEO

A quorum was established.

PUBLIC COMMENT

Tim Strinden, Belmont Resident, Comments included in the Agenda Packet

ACTION TO SET AGENDA AND TO APPROVE CONSENT AGENDA ITEMS

Motion Made / Seconded: Bonilla / Colson

Motion passed 5-0 (Absent: DeGolia, Pine)

REGULAR AGENDA

1. CHAIR REPORT

No report.

2. CEO REPORT

Chief Executive Officer Jan Pepper provided a staffing update, and reported that the submission deadline for All Electric Leadership Awards and Directory projects was extended to January 15, 2021. Jan reported that the Citizen's Advisory Committee (CAC) will bring a statement on equity to the Board for consideration. Committee members discussed creating an Equity subcommittee to work with the CAC.

3. DISCUSS PCIA AND GENERATION RATE CHANGES AND PROVIDE DIRECTION FOR PCE RATE CHANGES

Chief Financial Officer Andy Stern reported that PG&E released new generation and PCIA (Power Charge Indifference Adjustment) rates on December 30, 2020, that were effective January 1, 2021. Andy reported that PCIA rates went up significantly and generation rates went down, and he reviewed the potential impact to the budget and 5-year plan.

Andy reviewed updated budget forecasts, rate analysis, projected costs and revenues, and he reported that staff recommends PCE adjust rates at the January 28, 2021 Board meeting to maintain PCE's 5% generation rate discount compared to PG&E. Committee members discussed potential actions to reduce costs and increase savings, and they agreed to form a subcommittee to discuss the matter further. Jeff Aalfs, Rick DeGolia, Donna Colson, Dave Pine, and John Keener volunteered to serve on the Strategic Budget Priorities subcommittee. Jeff Aalfs later offered to step down from this subcommittee so as to not reach a quorum of the current Executive Committee.

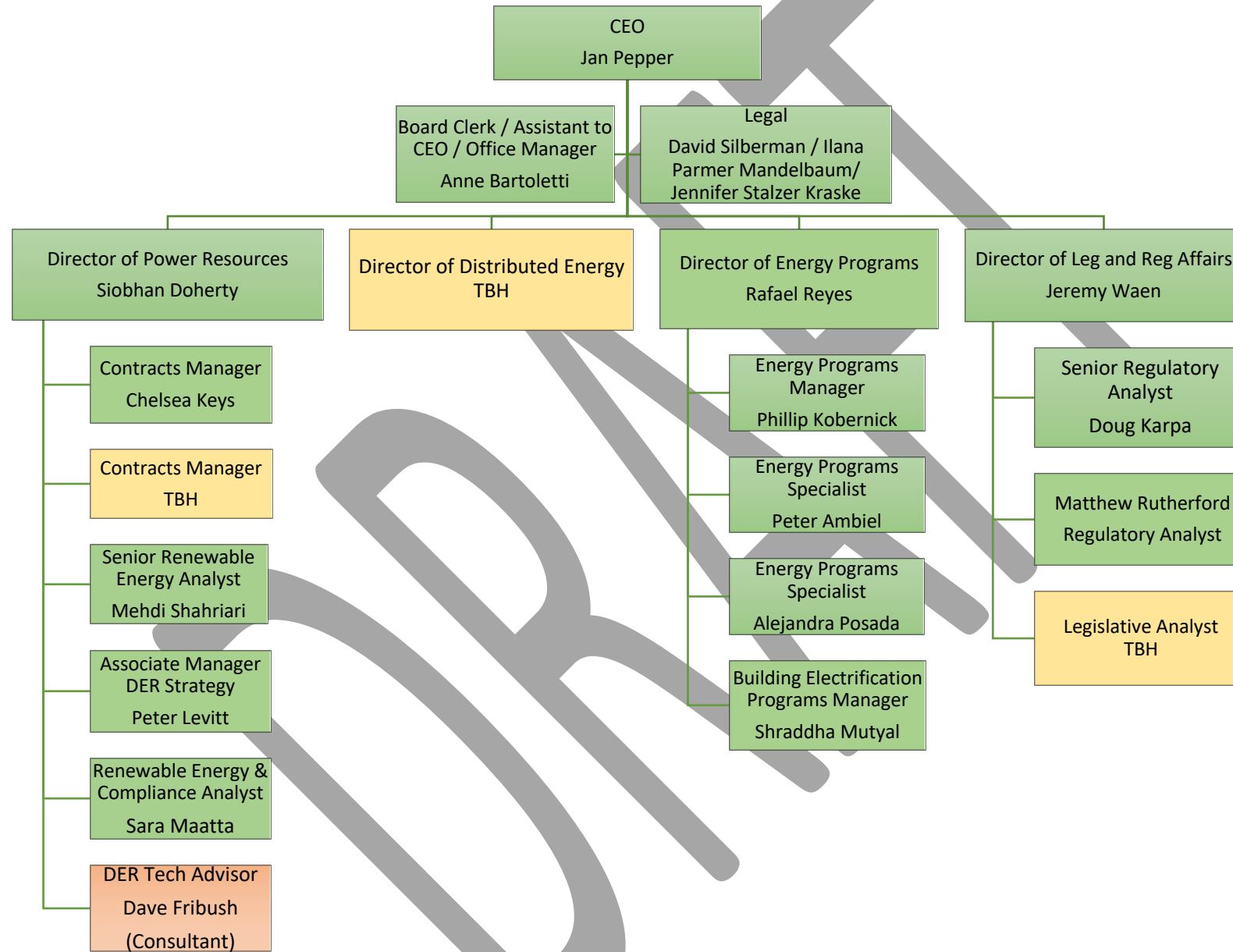
4. COMMITTEE MEMBERS' REPORTS

Committee members discussed options that would enable the public to contact the Board while simultaneously creating a public record.

ADJOURNMENT

Meeting was adjourned at 10:03 a.m.

PENINSULA CLEAN ENERGY – ORGANIZATION/STAFFING PLAN - JANUARY 2021



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