



**REGULAR MEETING of the Citizens Advisory Committee of the
Peninsula Clean Energy Authority (PCEA)
Thursday, March 11, 2021
6:30 p.m.**

PLEASE NOTE: for Video conference: <https://meetings.ringcentral.com/j/1486859761>

for Audio conference: dial +1(623) 404-9000,

then enter the Meeting ID: 148 685 9761 followed by #

You will be instructed to enter your participant ID followed by #.

NOTE: Please see attached document for additional detailed teleconference instructions.

PCEA shall make every effort to ensure that its video conferenced meetings are accessible to people with disabilities as required by Governor Newsom's March 17, 2020 Executive Order N-29-20. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting, or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Anne Bartoletti, Board Clerk, at least 2 working days before the meeting at abartoletti@peninsulacleanenergy.com. Notification in advance of the meeting will enable PCEA to make best efforts to reasonably accommodate accessibility to this meeting and the materials related to it.

If you wish to speak to the Committee, please use the "Raise Your Hand" function on the Ring Central platform. If you have anything that you wish to be distributed to the Committee and included in the official record, please send to abartoletti@peninsulacleanenergy.com.

WELCOME

ROLL CALL

PUBLIC COMMENT

This item is reserved for persons wishing to address the Committee on any PCEA-related matters that are as follows: 1) Not otherwise on this meeting agenda; 2) Chief Executive Officer's Staff Report on the Regular Agenda; 3) Committee Members' Reports on the Regular Agenda. Public comments on matters not listed above shall be heard at the time the matter is called.

As with all public comment, members of the public who wish to address the Committee are requested to complete a speaker's slip and provide it to PCEA staff. Speakers are customarily limited to two minutes, but an extension can be provided to you at the discretion of the Committee Chair.

ACTION TO SET AGENDA AND APPROVE CONSENT AGENDA

This item is to set the final consent and regular agenda, and for approval of the items listed on the consent agenda. All items on the consent agenda are approved by one action.

REGULAR AGENDA

1. Chair Report (Discussion) (est. 5 minutes)
2. Building Electrification Panel (Discussion – 1 hr) (*speakers: Cordel Stillman, Sonoma Clean Power; Scott Blunk, Sacramento Municipal Utility District; Bret Andersen and Bruce Hodge, BE Smart/Carbon Free Palo Alto; Aimee Gotway Bailey, Silicon Valley Clean Energy*)
3. Work Group Reports (Discussion) (est. 15 minutes)
4. Updating CAC Work Plan (Discussion) (est. 30 minutes)
5. Upcoming Topics for Discussion (Discussion) (est. 5 minutes)
6. Committee Members' Reports (Discussion) (est. 5 minutes)

CONSENT AGENDA

7. Approval of the Minutes for the February 11, 2021 Meeting (Action)

Public records that relate to any item on the open session agenda for a regular Committee meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Committee. The Board of Directors has designated the Peninsula Clean Energy office, located at 2075 Woodside Road, Redwood City, CA 94061, for the purpose of making those public records available for inspection. The documents are also available on the PCEA's Internet Website. The website is located at: <http://www.peninsulacleanenergy.com>.

Instructions for Joining a RingCentral Meeting via Computer or Phone

Best Practices:

- Please mute your microphone when you are not speaking to minimize audio feedback
- If possible, utilize headphones or ear buds to minimize audio feedback
- If participating via videoconference, audio quality is often better if you use the dial-in option (Option 1 below) rather than your computer audio

Options for Joining

- A. Videoconference with Phone Call Audio (*Recommended*) – see Option 1 below
- B. Videoconference with Computer Audio – see Option 2 below
- C. Calling in from iPhone using one-tap – see Option 3 below
- D. Calling in via Telephone/Landline – see Option 4 below

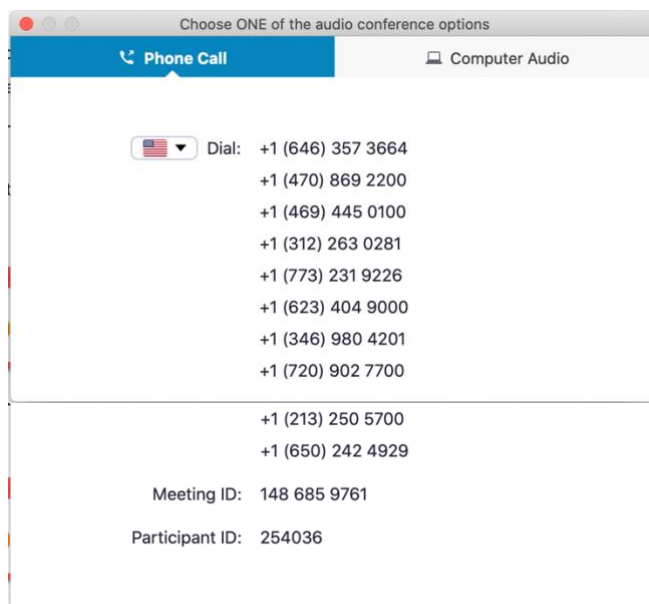
Videoconference Options:

Prior to the meeting, we recommend that you install the RingCentral Meetings application on your computer by clicking here: <https://www.ringcentral.com/apps/rc-meetings>

If you want full capabilities for videoconferencing (audio, video, screensharing) you must download the RingCentral application.

Option 1 Videoconference with Phone Call Audio (Recommended):

1. From your computer, click on the following link that is also included in the PCE Citizens Advisory Committee Meeting Calendar Invitation :
<https://meetings.ringcentral.com/j/1486859761>
2. The RingCentral Application will open on its own or you will be instructed to Open RingCentral Meetings.
3. After the application opens, the pop-up screen below will appear asking you to choose ONE of the audio conference options. Click on the Phone Call option at the top of the pop-up screen.



IMPORTANT: Please do not use the Participant ID that is in the picture to the left. Enter the Participant ID that appears on your personal pop-up.

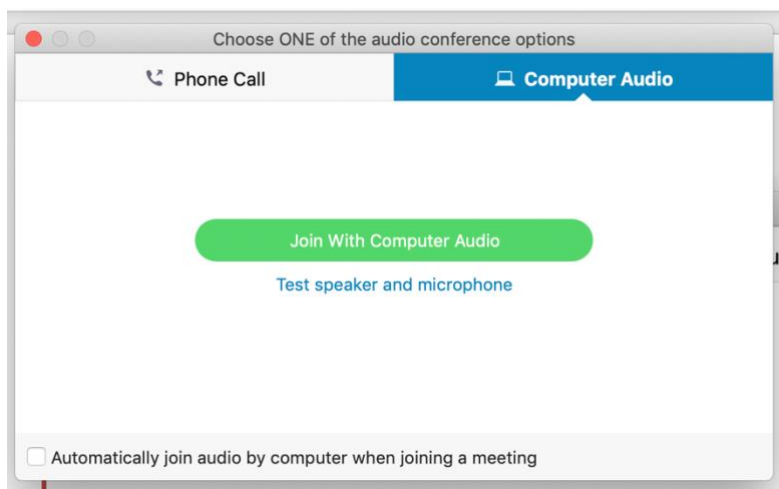
4. Please dial one of the phone numbers for the meeting (it does not matter which one) :

+1(650)2424929
+1(213)2505700
+1(720)9027700 (US Central)
+1(346)9804201
+1(623)4049000 (US West)
+1(773)2319226 (US North)
+1(312)2630281
+1(469)4450100 (US South)
+1(470)8692200 (US East)
+1(646)3573664

5. You will be instructed to enter the meeting ID: **148 685 9761 followed by #**
6. You will be instructed to enter in your **Participant ID followed by #**. Your Participant ID is unique to you and is what connects your phone number to your RingCentral account.
7. After a few seconds, your phone audio should be connected to the RingCentral application on your computer.
8. In order to enable video, click on “Start Video” in the bottom left hand corner of the screen. This menu bar is also where you can mute/unmute your audio.

Option 2 Videoconference with Computer Audio:

1. From your computer, click on the following link that is also included in the PCE Citizens Advisory Committee Meeting Calendar Invitation :
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2. The RingCentral Application will open on its own or you will be instructed to Open RingCentral Meetings.
3. After the application opens, the pop-up screen below will appear asking you to choose ONE of the audio conference options. Click on the Computer Audio option at the top of the pop-up screen.



4. Click the green Join With Computer Audio button

5. In order to enable video, click on “Start Video” in the bottom left hand corner of the screen. This menu bar is also where you can mute/unmute your audio.

Audio Only Options:

Please note that if you call in/use the audio only option, you will not be able to see the speakers or any presentation materials in real time.

Option 3: Calling in from iPhone using one-tap

Click on one of the following “one-tap” numbers from your iPhone. Any number will work, but dial by your location for better audio quality:

+1(650)2424929,,1486859761#
+1(213)2505700,,1486859761#
+1(720)9027700,,1486859761# (US Central)
+1(346)9804201,,1486859761#
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+1(470)8692200,,1486859761# (US East)
+1(646)3573664,,1486859761#

This is the call-in number followed by the meeting ID. Your iPhone will dial both numbers for you.

You will be instructed to **enter your participant ID followed by #**

If you do not have a participant ID or do not know it, you can stay on the line and you will automatically join the meeting

Option 4: Calling in via Telephone/Landline:

Dial a following number based off of your location

+1(650)2424929
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+1(346)9804201
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**PENINSULA CLEAN ENERGY
JPA Board Correspondence**

DATE: March 1, 2021

BOARD MEETING DATE: March 8, 2021

SPECIAL NOTICE/HEARING: None

VOTE REQUIRED: None

TO: Honorable Peninsula Clean Energy Authority Executive Committee

FROM: Jan Pepper, Chief Executive Officer, Peninsula Clean Energy
Kirsten Andrews-Schwind, Sr. Manager of Community Relations

SUBJECT: Proposed Citizen Advisory Committee Working Group Projects

BACKGROUND

At its July 2020 regular meeting, the Peninsula Clean Energy Board of Directors approved a [work plan for its Citizens Advisory Committee \(CAC\)](#). This work plan included forming a number of working groups made up of CAC members to collaborate more deeply with staff on specific projects that are important to PCE's mission. Each CAC working group consists of less than a quorum of total CAC members.

The Citizens Advisory Committee would like to update the list of working groups and projects in its work plan, as many of its previous projects have now been completed.

DISCUSSION

Staff from each department have been consulted on specific projects for which CAC collaboration would be useful. Staff proposes the following list of working group projects for consideration by the Executive Committee. To remain in compliance with the Brown Act, each working group would focus on completing one specific project, then would disband when that project is complete. In addition, the CAC will not determine meeting times and/or schedules of the ad hoc working groups.

After review by the Executive Committee this list will go to the Citizen Advisory Committee for discussion. A final list will be brought to the Board of Directors for review.

Any remaining CAC working groups will be replaced with the new working groups. CAC members can then volunteer to join these new working groups and assign a CAC lead for each group. The CAC leads are responsible for convening the working group meetings and coordinating with the staff liaisons to complete the projects.

Note that in addition to serving on working groups, CAC members will also continue to serve in their capacity of community liaisons. This role is critical for getting the word out about PCE programs and initiatives and conveying community feedback to the organization.

2021 Proposed CAC Working Group Project List

Project	Description	Staff Liaison
Assist with design and launch of income-qualified home upgrade program	Assist staff with a) community relationships and outreach, and b) technical design guidelines and outcomes for the program	Alejandra Posada, Programs Team
Support building electrification reach codes	Conduct community education about electrification reach codes and their importance to GHG reduction goals	Rafael Reyes, Programs Team
Assess EV charging infrastructure permitting processes	Conduct an assessment of current EV charging infrastructure permitting processes across PCE jurisdictions, focusing on those that have not yet begun streamlining these processes	Phillip Kobernick, Programs Team
Support site identification for Community Solar DER installations	Research possible sites for community solar development in disadvantaged communities and introduce local site managers to PCE staff	Peter Levitt and Dave Fribush, Energy Resources Team
Review DER program grading and evaluation criteria	Provide feedback to staff on criteria for choosing future community Distributed Energy Resources projects, emphasizing diverse perspectives	Peter Levitt and Dave Fribush, Energy Resources Team
Assist with distribution of the Student Activity Packet	Leverage the impact of an existing PCE educational resource by getting it implemented in more schools and youth programs	Tj Carter, Marketing Team



**REGULAR MEETING of the Board of Directors of the
Peninsula Clean Energy Authority (PCEA)
Thursday, March 25, 2021
6:30 pm**

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CALL TO ORDER / ROLL CALL

PUBLIC COMMENT

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As with all public comment, members of the public who wish to address the Board shall be given an opportunity to do so by the Board Chair during the videoconference meeting. Speakers are customarily limited to two minutes, but an extension can be provided to you at the discretion of the Board Chair.

ACTION TO SET AGENDA and TO APPROVE CONSENT AGENDA ITEMS

This item is to set the final consent and regular agenda, and for the approval of the items listed on the consent agenda. All items on the consent agenda are approved by one action.

REGULAR AGENDA

1. Chair Report (Discussion)
2. CEO Report (Discussion)
3. Citizens Advisory Committee Report (Discussion)
4. Appointments to the Executive Committee and other Standing Committees (Action)
5. Approve Amendment to Wright solar PPA to add Storage (Action)
6. Authorization to Adjust PCE Rates in Response to March 1, 2021 PG&E Rate Changes (Action)
7. Review Programs Accomplishments (Discussion)
8. Approve Contract with RHA for Low-Income Homes Upgrade Program (Action)
9. Review of the Schools Engagement Programs (Discussion)
10. Approve SMELC Projects Budget (Action)
11. Approve Revised Policy 16 Selection of the Chair and Vice Chair and appointment to the Executive Committee and other standing Board Committees (Action)
12. Board Members' Reports (Discussion)

CONSENT AGENDA

13. Approval of the Minutes for the February 25, 2021 Meeting (Action)

INFORMATION ONLY REPORTS

14. Marketing and Outreach Report
15. Regulatory and Legislative Report
16. Community Energy Programs Report
17. Procurement Report
18. Resiliency Strategy Report

19. Report on California Community Power (CCP) Joint Powers Authority on Board Meeting held on March 17, 2021

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DRAFT

**REGULAR MEETING of the Citizens Advisory Committee
of the Peninsula Clean Energy Authority (PCEA)
Thursday, February 11, 2021
MINUTES**

Video conference and teleconference
6:30 p.m.

CALL TO ORDER

Meeting was called to order at 6:36 pm.

ROLL CALL**Present:** Desiree Thayer, Burlingame, *Chair*

Diane Bailey, Belmont
Steven Booker, Half Moon Bay
Allen Brown, Unincorporated San Mateo County
Morgan Chaknova, Redwood City
Michael Closson, Menlo Park
Janet Creech, Millbrae
Joe Fullerton, Half Moon Bay
Terri Givens, Unincorporated Menlo Park
Janelle London, Menlo Park
Alexander Melendrez, San Bruno
Jason Mendelson, Redwood City

Absent: Tim Bussiek, Belmont
Ray Larios, Burlingame, *Vice Chair*
Kathryn Green, San Mateo

Staff: Jan Pepper, Chief Executive Officer
KJ Janowski, Director of Marketing and Community Affairs
Kirsten Andrews-Schwind, Senior Manager of Community Relations
Shraddha Mutyal, Programs Manager
Peter Levitt, Associate Manager of Distributed Energy Resources (DER)
David Silberman, General Counsel
Shayna Barnes, Administrative Assistant
Anne Bartoletti, Board Clerk/Office Manager/Executive Assistant to the CEO

Board

Members: Jeff Aalfs, Board Chair, CAC Liaison
Rick DeGolia, Board Vice Chair, CAC Alternate Liaison
Donna Colson, Board Member, CAC Alternate Liaison

A quorum was established.

PUBLIC COMMENT

Joe Fullerton, Half Moon Bay

ACTION TO SET THE AGENDA AND APPROVE CONSENT AGENDA

Motion Made / Seconded: Booker / Mendelson

Motion passed 12-0 (Absent: Bussiek, Green, Larios)

REGULAR AGENDA

1. Chair Report (Discussion)

Desiree Thayer, *Chair*, reported that the resolution on the Citizen Advisory Committee (CAC) Statement on Equity was adopted by the Board. She reported the Statement will be used by a Board subcommittee, including members of the CAC, as the basis from which to create a Peninsula Clean Energy (PCE) policy.

2. Marketing and Community Outreach Update (Discussion)

Kirsten Andrews-Schwind, *Senior Manager of Community Relations*, provided updates on the Heat Pump Water Heater rebates and the solar plus storage program. Kirsten reported PCE has an open position for a Community Outreach Manager in Los Banos, and that PCE will be recruiting a CAC member for Los Banos. She reported that some CAC terms are ending this year so there will be CAC recruitment in March, and that the CAC resolution will be amended to include areas outside of the County of San Mateo.

3. Discussion of Strategic Budget Priorities (Discussion)

Jan Pepper, *Chief Executive Officer*, reported that strategic budget priorities were discussed with the Executive Committee, the Audit and Finance Committee, and will be brought to the Board, in response to increases in PCIA (Power Charge Indifference Adjustment) and decreases in PG&E generation rates. Jan reviewed comparisons of PG&E's generation rates and PCIA rates, and the potential negative impact on revenues.

Jan reviewed potential savings initiatives. Committee members discussed PCIA, PCE's investment grade rating, group purchasing of RA, PCE's rate discount, program delays, and PCE's commitment to workforce training.

PUBLIC COMMENT

Tom Kabat

4. Discussion of Revised Policy 1 on Legislative Initiatives and PCE Legislative/Regulatory Platform for Calendar Year 2021 (Discussion)

Jan Pepper reported Joseph Wiedman, former Director of Legislative and Regulatory Affairs, has left PCE, and a Legislative Analyst position has been posted on the website. It was noted that Open job descriptions are posted at <https://www.peninsulacleanenergy.com/join-our-team/>

Jan reviewed proposed changes to Policy 1 to reference a new Legislative Platform that will be presented to the Board. Jan reviewed the eight key areas of the platform, including Governance and Authority, Decarbonization, IOU (Investment Owned Utility) Charges and Exit Fees (PCIA), Resource Adequacy, Environmental Justice, Community Resilience, Local Economic Development, and California Energy Market Structure.

Committee members discussed reductions in carbon emissions reflected in the Decarbonization section, climate justice, electrification and energy optimization.

5. Building Electrification Programs Update (Discussion)

Shraddha Mutyal, *Programs Manager*, reviewed programs objectives, portfolio, and budget. She reviewed incentives and application details of the PCE heat pump water heater rebate program, income qualified home upgrade program, and the Harvest Thermal Technology Pilot program.

Committee members discussed limitations in apartments and condos, and the Power On Peninsula program that provides portable back-up batteries for medically eligible customers in high risk PSPS (Public Safety Power Shutoff) areas.

6. Updating CAC Work Plan (Discussion)

Kirsten Andrews Schwind asked CAC members to provide topics for new working groups that will be structured as short-term projects with specific tasks and completion dates. Committee members discussed getting feedback from staff on the 2020 working groups, how to best assist PCE, potential DER (Distributed Energy Resources) projects, research and development, and matching CAC expertise with staff. Kirsten reported that the proposed list of CAC Working Group projects will be presented to the Executive Committee for feedback, and then will be brought back to the CAC.

7. Work Group Reports (Discussion)

Michael Closson reported the DER Work Group met with staff, who identified four potential projects.

Diane Bailey reported for the Building Electrification Work Group, reporting on current reach codes efforts by the cities, and the next wave of reach codes "2.0".

Joe Fullerton reported that the Education Work Group reviewed potential new directions, including taking action with Project Read, energy auditing tools, and youth ambassador programs.

8. Upcoming Topics for Discussion (Discussion)

Committee members reviewed the draft Board agenda, discussed a building electrification panel in March, and discussed getting an update on CALeVIP (California Electric Vehicle Infrastructure Project) program at a future meeting.

9. Committee Members' Reports

Diane Bailey reported that the Redwood Energy guidebook on home electrification is coming out soon. Joe Fullerton reported that SMCCCD (San Mateo County Community College District) launched the Energize Colleges internship program. Janet Creech reported that she is giving presentations on PCE at Woodside High School.

ADJOURNMENT

Meeting was adjourned at 8:55 pm.