

**Subject:** Delegation of authority to Chief Executive Officer to take action to publicly support or oppose legislation or other initiatives

**Purpose:** On occasion, the Chief Executive Officer is approached with a time-sensitive request to sign a public letter of support for (or opposition to) legislation or other initiatives related to Peninsula Clean Energy's mission. This policy is intended to delegate authority to the Chief Executive Officer to take necessary action to provide that support (or opposition) so long as such position is consistent with Peninsula Clean Energy's Board-adopted Legislative Platform.

**Policy:** Peninsula Clean Energy hereby delegates its authority to the Chief Executive Officer to sign documents or other materials on behalf of Peninsula Clean Energy, when all of the following conditions are met:

- 1) The legislation or other initiative is directly related to, and consistent with Peninsula Clean Energy's Board-approved Legislative Platform.
- 2) The Chief Executive Officer has investigated the positions of (1) other California CCAs; (2) state and federal legislators representing San Mateo County and its cities; and (3) the County of San Mateo and its cities, understands the range of opinions on the legislation or initiative and has considered those opinions in determining whether and how to take a position.
- 3) The Chief Executive Officer has conferred with the staff legislative lead and both agree that the position that the Chief Executive Officer intends to take is consistent with the Legislative Platform adopted by the Board of Peninsula Clean Energy.
- 4) If a subject comes before the Chief Executive Officer or staff legislative lead that the Legislative Platform does not cover, the Chief Executive Officer shall confer with the legislative subcommittee, time permitting, with the Chair of the Board of Directors, or the Vice-Chair, if the Chair is unavailable, prior to taking any position on the matter. If both the Chief Executive Officer and the Chair, Vice-Chair, or legislative subcommittee, as relevant based upon availability and timing, agree that: (a) the position that the Chief Executive Officer intends to take is consistent with the Legislative Platform or the mission of Peninsula Clean Energy then the Chief Executive Officer may take the position.

The Chief Executive Officer or staff legislative lead shall report any position taken pursuant to this policy at the next regularly scheduled Board of Directors meeting as part of the Chief Executive Officer Report or as part of the report prepared by the staff legislative lead. The Chief Executive Officer or staff legislative lead shall also ensure that the Board of Directors is provided with a copy of the letter or document communicating Peninsula Clean Energy's position on the legislation or initiative.

Delegation of Authority to Indicate Support or Opposition Policy

