



# Peninsula Clean Energy Board of Directors Meeting

April 22, 2021

# Agenda

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- Call to order / Roll Call
- Public Comment
- Action to set the agenda and approve consent items

# Regular Agenda

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## 1. Chair Report (Discussion)

# Regular Agenda

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## 2. CEO Report (Discussion)



# Today's Updates

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- Spare the Air Leadership Award
- Staffing Updates
- CC Power Board meeting
- Legislative Update
- DAC-GT and CS-GT Program
- WG3 Proposed Decision



PCE, with SVCE, received 2021 Acterra Business  
Environmental Award for the Spare the Air Leadership  
Award Category, sponsored by BAAQMD

Announced at March 26  
Promise to Our Planet Gala

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- Marc Hershman started on April 12 as Director of Government Affairs





# Open positions:

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- Energy Contracts Manager
- Los Banos Community Outreach Specialist/Manager
- Community Outreach Specialist (San Mateo County)

# CC Power Board Meeting

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- Third board meeting held on April 21
- Ad hoc working group on policies met with labor and environmental representatives on April 14
- Interim policy for LDES project

# Legislative Activity (1)

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- SB 68 (Becker) – Removing Barriers to Electrification
  - PCE provided bill analysis to CalCCA – CalCCA voted to Support
  - Provided testimony at SEUC hearing on 4/19 – passed committee
  - Moving to Judiciary Committee
- SB 67 (Becker) – 24/7 Clean Energy
  - PCE provided bill analysis for CalCCA leg committee discussion
  - SEUC hearing on 4/26
- SB 612 (Portantino) – PCIA Working Group 3
  - Thank you to cities that have submitted letters of support
    - Atherton, Daly City, Foster City, Portola Valley, San Carlos, San Mateo
  - SEUC Hearing on 4/26

# Legislative Activity (2)

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- SB 617 (Wiener) – PCIA Working Group 3
  - SEUC Hearing on 4/26
  - Require cities and counties with populations over 10,000 to allow homeowners' contractors to receive an instant permit online for standard solar and solar-plus-storage systems, via software such as the SolarAPP+.
  - Require cities and counties to offer virtual inspections for these systems via live video (e.g., Zoom), recorded video, or photos.
  - Creates a program at the CEC that provides technical assistance and grants to help cities and counties comply with these requirements.
- Polling cities to determine if PCE should take a position

# Regulatory Updates

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## DAC-GT and CS-GT

- PCE's advice letter approved by CPUC on April 15
- Next steps:
  - Procure interim resource for DAC-GT program
  - Issue solicitation within 60 days of advice letter approval
  - How to enroll PCE customers

## WG3 - CPUC issued proposed decision

- CalCCA submitting comments
- PCE submitting additional comments with other CCAs
- PCE holding ex parte meetings with CPUC Commission staff

## Judge's direction to PG&E re PSPS events

# Upcoming Meetings

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These meetings will continue to be held by video/teleconference

- Audit & Finance Committee:
  - May 10 at 8:30 a.m.
- Executive Committee:
  - May 10 at 10:00 a.m.
- Citizens Advisory Committee:
  - May 13 at 6:30 p.m.
- Board of Directors:
  - May 27 at 6:30 p.m.



# Regular Agenda

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## 3. Citizens Advisory Committee Report (Discussion)

# Regular Agenda

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## 4. Approve Citizens Advisory Committee Workplan for 2021 (Action)





# Citizens Advisory Committee Work Plan Update for 2021

Board of Directors Meeting  
April 22<sup>nd</sup>, 2021

# Background

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- Peninsula Clean Energy Board of Directors approved a work plan for its Citizens Advisory Committee (CAC) in July 2020
- It included a list of specific projects that are important to PCE's mission
- The Citizens Advisory Committee completed many of these projects
- They would like to update it with a new list of projects

# Process

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- Staff from each department were consulted on useful projects for the CAC
- The CAC and Executive Committee both weighed in on the projects
- In addition, CAC members will also continue to serve in their core roles:
  1. Act as liaison to community
  2. Provide feedback on PCE policy and operational objectives
  3. Engage in outreach to community, including encouraging ratepayers to participate in PCE offerings and programs, and implement other carbon reducing practices
  4. Assist with legislative advocacy in conjunction with staff and board
  5. Provide forum for community discussions on wide variety of strategies to reduce carbon emissions in conjunction with staff and board

# CAC Proposed Projects (slide #1)

Project	Description	Staff Liaison
<b>Assist with design and launch of income-qualified home upgrade program</b>	Assist staff with a) community relationships and outreach, and b) technical design guidelines and outcomes for the program. <i>Deliverable: Brief memo summarizing input on technical design guidelines and outcomes for the program.</i>	Alejandra Posada, Programs Team
<b>Support building electrification</b>	Conduct community education about reach codes and other electrification measures and their importance to GHG reduction goals. <i>Deliverable: Brief memo summarizing community education conducted by CAC members regarding reach codes.</i>	Rafael Reyes, Programs Team

# CAC Proposed Projects (slide #2)

Project	Description	Staff Liaison
<b>Assess EV charging infrastructure permitting processes</b>	Conduct an assessment of current EV charging infrastructure permitting processes across PCE jurisdictions, focusing on those that have not yet begun streamlining these processes. <i>Deliverable: Written assessment of EV charging permitting processes.</i>	Phillip Kobernick, Programs Team
<b>Support site identification for Community Solar DER installations</b>	Research possible sites for community solar development in disadvantaged communities and introduce local site managers to PCE staff. <i>Deliverable: Email introductions to local site managers.</i>	Peter Levitt and Dave Fribush, Programs Team

# CAC Proposed Projects (slide #3)

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Project	Description	Staff Liaison
<b>Microgrids research</b>	Conduct a literature review on methods for establishing quantifiable value streams for societal and customer-level benefits of microgrids. <i>Deliverable: Summary of findings and annotated literature review with citations and links.</i>	Peter Levitt and Dave Fribush, Programs Team
<b>Review DER program grading and evaluation criteria</b>	Provide feedback to staff on criteria for choosing future community Distributed Energy Resources projects, emphasizing diverse perspectives. <i>Deliverable: Brief memo summarizing feedback to staff.</i>	Peter Levitt and Dave Fribush, Programs Team
<b>Assist with distribution of the Student Activity Packet</b>	Leverage the impact of an existing PCE educational resource by getting it implemented in more schools and youth programs. <i>Deliverable: Brief memo summarizing actions taken to expand the use of PCE student activity packet.</i>	Shayna Barnes

# Regular Agenda

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## 5. Review Diversity, Equity, Accessibility, and Inclusion (DEAI) Process (Discussion)



# Diversity, Equity, Accessibility, and Inclusion (DEAI) Process

Board of Directors Meeting  
April 22<sup>nd</sup>, 2021





# Agenda

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- Background/Discussion of CAC Equity Statement
- Senate Bill 255 and Utility Supplier Diversity
- Draft Scope of Work for Equity Consultant
- Proposed Timeline
- Board Subcommittee Composition
- Citizens Advisory Committee Involvement

# Background: Citizens Advisory Committee Equity Statement

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- CAC Equity Working Group formed July 2020
- Primary task of Equity Working Group: “ensure equity is a priority across all working groups and built into PCE strategic priorities”
- CAC’s draft equity statement accepted by the Board of Directors at January 28, 2021 meeting
- Board to work with CAC to build on Draft Equity Statement and create DEAI Organizational Statement/Policy and Action Plan

# CAC Equity Statement

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- *In light of the community's focus on anti-racism and the Black Lives Matter Movement following the death of George Floyd in May of 2020 and other continuing instances of systemic racism and institutional violence against black people, the Peninsula Clean Energy CAC Equity Working Group has worked over the past few months on a statement that would embody the commitment of the organization to ensure equity and inclusion in their work. The working group recognizes that there are many forms of discrimination that impact people from different backgrounds but the growing awareness of significant violence and discrimination against people of color (BIPOC) is our current focus, and we are committed to developing a framework that will eventually address discrimination in all its forms.*
- **Peninsula Clean Energy Citizens Advisory Committee Draft Statement on Equity and Inclusion**
  - Peninsula Clean Energy commits to making anti-racism top of mind during decision making.
  - Will follow best practices in hiring, vendor selection and project selection
  - Will use a racial equity lens when developing the community impact report
  - Develop a means of tracking revenue and formulating a mechanism (qualitative and quantitative) that ensures accountability.
  - Current board goals - 20% of programs funding going to low-income communities (working on definition)
  - Pursue equity in energy generation and programs
  - Low-income households, as well as Black, Hispanic, and Native American households, pay a much larger share of their income on energy bills, straining budgets and putting them at heightened risk of utility shutoffs during the COVID-19 pandemic and recession (<https://www.aceee.org/press-release/2020/09/report-low-income-households-communities-color-face-high-energy-burden>)

# SB 255 (Bradford) and Utility Supplier Diversity

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- SB 255 signed in October 2019
- Requires Community Choice Aggregators to “annually submit a detailed and verifiable plan for increasing procurement from small, local, and diverse business enterprises”
- Expands California Public Utilities Commission’s (CPUC’s) Utility Supplier Diversity Program

# DEAI Scope of Work Overview

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- Calls for designing a process for the Board of Directors and staff to:
  1. Gain an understanding of priority DEAI issues to be addressed by PCE
  2. Create and update policies to address these issues
  3. Support staff in operationalizing these policies

# DEAI Scope of Work Continued

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- Conduct DEAI organizational needs assessment that:
  1. Identifies opportunities for enhancing equity fluent leadership within the organization
  2. Identifies norms and processes that may contribute to implicit bias in contracting, employment, HR practices, and internal organizational culture
  3. Identifies issues of environmental and social justice related to Peninsula Clean Energy's operations, emphasizing equitable access to clean and lower priced energy in the organization's customer offerings, programs, and benefits
  4. Identifies how PCE can improve performance on required regulatory reporting related to DEAI

# DEAI Scope of Work Continued

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- Create organizational DEAI statement or policy to be approved by the Peninsula Clean Energy Board of Directors
  - Builds on CAC Equity Statement
- Updates relevant organizational policies, including:
  - Strategic Plan
  - Employee Handbook
  - Policy #9 *Ethical Vendor Standards*
  - Policy #10 *Inclusive and Sustainable Workforce Policy*
- Create accountability metrics to annually report on progress

# Proposed RFP Timeline

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- Week of April 19<sup>th</sup> – DEAI Subcommittee meeting to review draft RFP
- Week of April 26<sup>th</sup> - Staff Revise RFP after DEAI Subcommittee's Input
- Week of May 3<sup>rd</sup> – Issue RFP
- May 28<sup>th</sup> - RFP responses due
- Week of May 31<sup>st</sup> – Internal Review of RFP Responses
- Week of June 7<sup>th</sup>- Top respondents interviewed by DEAI Subcommittee, Subcommittee Selects Consultant
- June 24<sup>th</sup> or July 22<sup>nd</sup>- Board approves contract



# Proposed Timeline for DEAI Project

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- Project Start in July or August 2021
- Anticipate similar timeline to Strategic Planning Process
  - Around 4-6 months

# DEAI Subcommittee Composition

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- Donna Colson- Burlingame (**Co-Chair**)
- Michael Smith- Alternate Redwood City (**Co-Chair**)
- Roderick Daus-Magbual- Daly City
- Sam Hindi- Foster City
- Carlos Romero- East Palo Alto

# CAC Involvement

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- Circulating the Request for Proposals to their networks in May
- 1-2 CAC Volunteers to serve as a staff resource
  - Provide informal feedback throughout this process

# Regular Agenda

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## 6. Board Members' Reports (Discussion)

# Regular Agenda

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Adjourn