



**REGULAR MEETING of the Executive Committee of the
Peninsula Clean Energy Authority (PCEA)
Monday, May 10, 2021
10:00 a.m.**

**PLEASE NOTE: for Video conference: <https://meetings.ringcentral.com/j/1475703838>
for Audio conference: dial +1(623) 404-9000,
then enter the Meeting ID: 147 570 3838 followed by #
You will be instructed to enter your participant ID followed by #.**

NOTE: Please see attached document for additional detailed teleconference instructions.

PCEA shall make every effort to ensure that its video conferenced meetings are accessible to people with disabilities as required by Governor Newsom's March 17, 2020 Executive Order N-29-20. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting, or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Shayna Barnes, Operations Specialist, at least 2 working days before the meeting at sbarnes@peninsulacleanenergy.com. Notification in advance of the meeting will enable PCEA to make best efforts to reasonably accommodate accessibility to this meeting and the materials related to it.

If you wish to speak to the Executive Committee, please use the "Raise Your Hand" function on the RingCentral platform. If you have anything that you wish to be distributed to the Executive Committee and included in the official record, please send to sbarnes@peninsulacleanenergy.com.

CALL TO ORDER / ROLL CALL

PUBLIC COMMENT

This item is reserved for persons wishing to address the Committee on any PCEA-related matters that are as follows: 1) Not otherwise on this meeting agenda; 2) Listed on the Consent Agenda; 3) Chief Executive Officer's or Staff Report on the Regular Agenda; or 4) Committee Members' Reports on the Regular Agenda. Public comments on matters not listed above shall be heard at the time the matter is called.

As with all public comment, members of the public who wish to address the Committee shall be given an opportunity to do so by the Committee Chair during the videoconference meeting. Speakers are customarily limited to two minutes, but an extension can be provided to you at the discretion of the Committee Chair.

ACTION TO SET AGENDA AND TO APPROVE CONSENT AGENDA ITEMS

This item is to set the final consent and regular agenda, and for approval of the items listed on the consent agenda. All items on the consent agenda are approved by one action.

REGULAR AGENDA

1. Chair Report (Discussion)
2. CEO Report (Discussion)
3. Recommend Approval to the Board of an Update to the EV Charging Incentive Program (Action)
4. Review Fiscal Year 2021-2022 Draft Budget (Discussion)
5. Media Relations Update (Discussion)
6. Committee Members' Reports (Discussion)

CONSENT AGENDA

7. Approval of the Minutes for the April 12, 2021 Meeting (Action)

Public records that relate to any item on the open session agenda for a regular board meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Board. The Board has designated the Peninsula Clean Energy office, located at 2075 Woodside Road, Redwood City, CA 94061, for the purpose of making those public records available for inspection. The documents are also available on the PCEA's Internet Web site. The website is located at: <http://www.peninsulacleanenergy.com>.

Instructions for Joining a RingCentral Meeting via Computer or Phone

Best Practices:

- Please mute your microphone when you are not speaking to minimize audio feedback
- If possible, utilize headphones or ear buds to minimize audio feedback
- If participating via videoconference, audio quality is often better if you use the dial-in option (Option 1 below) rather than your computer audio

Options for Joining

- A. Videoconference with Phone Call Audio (*Recommended*) – see Option 1 below
- B. Videoconference with Computer Audio – see Option 2 below
- C. Calling in from iPhone using one-tap – see Option 3 below
- D. Calling in via Telephone/Landline – see Option 4 below

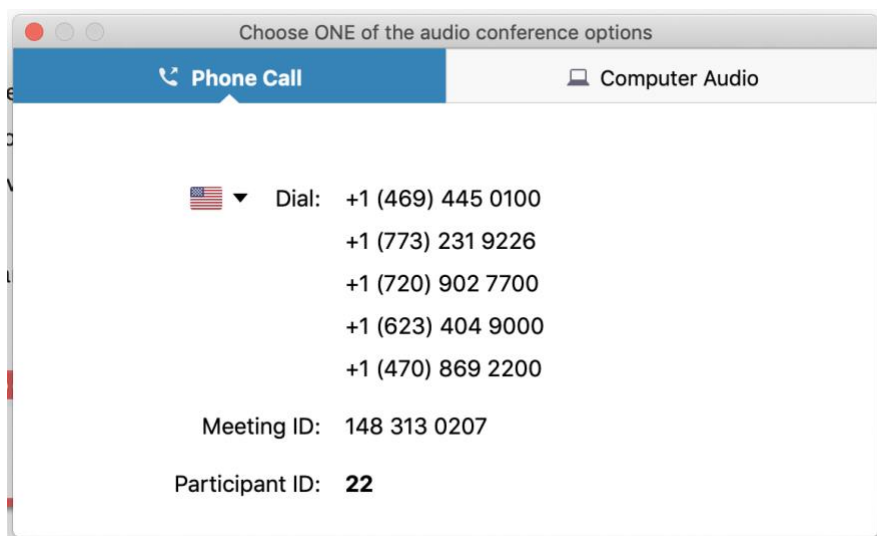
Videoconference Options:

Prior to the meeting, we recommend that you install the RingCentral Meetings application on your computer by clicking here: <https://www.ringcentral.com/apps/rc-meetings>

If you want full capabilities for videoconferencing (audio, video, screensharing) you must download the RingCentral application.

Option 1 Videoconference with Phone Call Audio (Recommended):

1. From your computer, click on the following link:
<https://meetings.ringcentral.com/j/1475703838>
2. The RingCentral Application will open on its own or you will be instructed to Open RingCentral Meetings.
3. After the application opens, the pop-up screen below will appear asking you to choose ONE of the audio conference options. Click on the Phone Call option at the top of the pop-up screen.

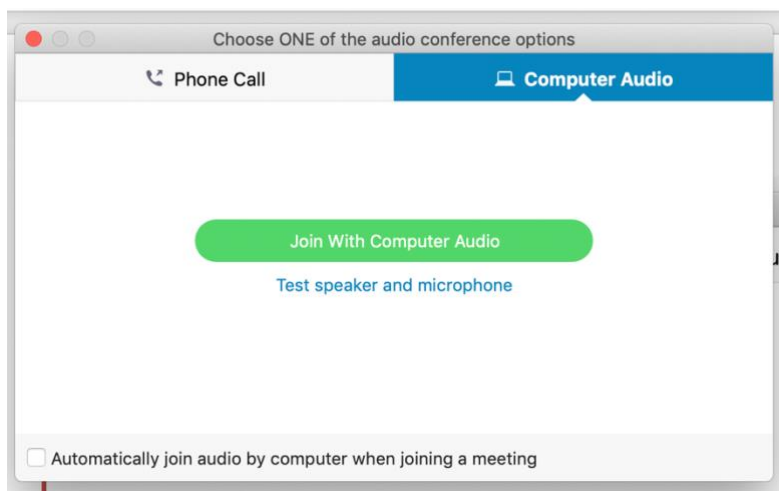


IMPORTANT: Please do not use the Participant ID that is in the picture to the left. Enter the Participant ID that appears on your own personal pop-up.

- Please dial one of the phone numbers for the meeting (it does not matter which one):
 - +1 (623) 404 9000
 - +1 (469) 445 0100
 - +1 (773) 231 9226
 - +1 (720) 902 7700
 - +1 (470) 869 2200
- You will be instructed to enter the meeting ID: **147 570 3838** followed by #
- You will be instructed to enter in your **Participant ID followed by #**. Your Participant ID is unique to you and is what connects your phone number to your RingCentral account.
- After a few seconds, your phone audio should be connected to the RingCentral application on your computer.
- In order to enable video, click on “Start Video” in the bottom left hand corner of the screen. This menu bar is also where you can mute/unmute your audio.

Option 2 Videoconference with Computer Audio:

- From your computer, click on the following link:
<https://meetings.ringcentral.com/j/1475703838>
- The RingCentral Application will open on its own or you will be instructed to Open RingCentral Meetings.
- After the application opens, the pop-up screen below will appear asking you to choose ONE of the audio conference options. Click on the Computer Audio option at the top of the pop-up screen.



- Click the green **Join With Computer** Audio button
- In order to enable video, click on “Start Video” in the bottom left hand corner of the screen. This menu bar is also where you can mute/unmute your audio.

Audio Only Options:

Please note that if you call in/use the audio only option, you will not be able to see the speakers or any presentation materials in real time.

Option 3: Calling in from iPhone using one-tap

Click on one of the following “one-tap” numbers from your iPhone. Any number will work, but dial by your location for better audio quality:

+1(623)4049000,,1475703838# (US West)

+1(720)9027700,,1475703838# (US Central)

+1(773)2319226,,1475703838# (US North)

+1(469)4450100,,1475703838# (US South)

+1(470)8692200,,1475703838# (US East)

This is the call-in number followed by the meeting ID. Your iPhone will dial both numbers for you.

You will be instructed to **enter your participant ID followed by #**

If you do not have a participant ID or do not know it, you can stay on the line and you will automatically join the meeting

Option 4: Calling in via Telephone/Landline:

Dial a following number based off of your location:

+1(623)4049000 (US West)

+1(720)9027700 (US Central)

+1(773)2319226 (US North)

+1(469)4450100 (US South)

+1(470)8692200 (US East)

You will be instructed to enter the **meeting ID: 147 570 3838 followed by #**

You will be instructed to enter your **participant ID followed by #**.

If you do not have a participant ID or do not know it, you can stay on the line and you will automatically join the meeting.



**PENINSULA CLEAN ENERGY
JPA Board Correspondence**

DATE: May 7, 2021

BOARD MEETING DATE: May 10, 2021

SPECIAL NOTICE/HEARING: None

VOTE REQUIRED: None

TO: Honorable Peninsula Clean Energy Authority Executive Committee

FROM: Jan Pepper, Chief Executive Officer, Peninsula Clean Energy
Rafael Reyes, Director of Energy Programs

SUBJECT: Update to the EV Ready charging incentive program

RECOMMENDATION

Executive Committee recommendation of approval to the Board for the proposed additional EV charging infrastructure incentive for a total of \$375,000 over three years.

BACKGROUND

Peninsula Clean Energy's mission is to reduce greenhouse gas (GHG) emissions in San Mateo County and California's goal is to be carbon neutral by 2045, which PCE aims to support through investment in local community programs. Transportation emissions are the most significant challenge to deep decarbonization in San Mateo County. These emissions account for about 50% of direct emissions within the County and are still increasing. Approximately 40% of transportation emissions are from local commercial, rental, and government fleets that range from light-duty passenger vehicles to heavy-duty trucks.

To support decarbonization efforts, the Board approved the PCE Program Roadmap in September 2018, which identifies programs for 2019 and beyond to include transportation electrification measures, such as new and used vehicle purchase incentives, a multi-year electric vehicle (EV) infrastructure program, fleets, and new and shared mobility.

DISCUSSION

In 2018, the Board approved an EV Infrastructure Incentive Program, including \$16M in funding over four years. This program has been named PCE's "EV Ready" program. EV Ready includes funding from multiple sources, though most significantly from PCE and the California Energy Commission's (CEC) CALeVIP Program which includes \$12M from

the CEC and \$8M from PCE. Due to the nature of CALeVIP program requirements, it was expected that nearly all EV charging installation projects at workplaces and other public locations would utilize the CALeVIP funding. Therefore, PCE established a \$4M dedicated funding source primarily dedicated to EV charging installation projects at multi-family housing locations. The EV Ready program opened with PCE's funding component in October and project design work commenced. CALeVIP's funding component opened in December and rebates were exhausted immediately, leaving many workplace and public sites without funding. As a result, PCE is proposing a new EV charging rebate to assist some of these locations that did not receive funding.

The proposed rebate would add a new category to the current funding categories in EV Ready to include Level 2 EV charging stations at public sites and large workplaces. The rebate would be \$4,500 per Level 2 port (comparable to CALeVIP's incentive level), which is comprised of two components: \$2,000 from existing funds plus a \$2,500¹ "adder" in new funding that would be paid back over time through funding from the Low Carbon Fuel Standard (LCFS), further explained below. The EV Ready program would provide this new rebate for up to 50 ports per year for a total of 150 ports at a maximum incentive total of \$675,000 with \$300,000 coming from the existing approved budget in EV Ready and \$375,000 coming from revenue generated through the Low Carbon Fuel Standard (LCFS), the California market program to incentivize development of low-GHG fuels.

The California LCFS program provides credits for EV charging that can be sold in the LCFS market. The market value of the credits varies over time but is expected to generate revenue to pay back the incentives provided in 4 to 6 years. In this new process, PCE would provide an upfront incentive to fund the installation of a new Level 2 EV charging station, and the station owner would be required to delegate their LCFS credits to PCE on an ongoing basis, which will be sold over time to repay back the rebate provided by PCE. This type of rebate structure is a new business process by PCE that allows for additional funding to be put into EV charging incentives without incurring any net added costs.

Priority will be given to locations where EV charging stations are more likely to be well utilized such as key accounts and parking garages that are open to the public in addition to employees, or sites that will use the EV charging stations for both employee and fleet charging. Better utilized stations will provide a better return in the form of LCFS revenue on PCE's upfront rebate incentive.

FISCAL IMPACT:

Up to \$375,000 over 3 years (Fiscal Year 2021-2022 through Fiscal Year 2023-2024) for additional EV charging infrastructure incentives. This action is not expected to have a net cost to PCE.

¹ The added rebate amount of \$2,500 is based on today's LCFS prices, which are about \$200 per credit, and factors in the expected decline in credit value in the future. This rebate amount may need to be reduced in the future as the value of LCFS credits declines.

**REGULAR MEETING of the Executive Committee of the
Peninsula Clean Energy Authority (PCEA)
Monday, April 12, 2021
MINUTES**

10:00 a.m.

Peninsula Clean Energy
Video conference and teleconference

CALL TO ORDER

Meeting was called to order at 10:03 a.m.

ROLL CALL

Present: Rick DeGolia, Town of Atherton, *Chair*
Donna Colson, City of Burlingame, *Vice Chair*
Julia Mates, City of Belmont
Jeff Aalfs, Town of Portola Valley
Giselle Hale, City of Redwood City
Marty Medina, City of San Bruno
Rick Bonilla, City of San Mateo
Pradeep Gupta, Director Emeritus
John Keener, Director Emeritus

Absent: Dave Pine, County of San Mateo
Laura Parmer-Lohan, City of San Carlos

Staff: Jan Pepper, CEO
Andy Stern, CFO
Leslie Brown, Director of Customer Care
Rafael Reyes, Director of Energy Programs
Hailey Wu, Senior Financial Analyst
Kim Le, Senior Manager of Data & Technology
Marc Hershman, Director of Government Affairs
KJ Janowski, Director of Marketing and Community Relations
Siobhan Doherty, Director of Power Resources
Jeremy Waen, Director of Regulatory Policy
Matthew Rutherford, Regulatory Analyst
Jennifer Stalzer Kraske, Deputy County Counsel
Shayna Barnes, Administrative Assistant
Anne Bartoletti, Board Clerk/Executive Assistant to the CEO

A quorum was established.

PUBLIC COMMENT

None

ACTION TO SET AGENDA AND TO APPROVE CONSENT AGENDA ITEMS

Motion Made / Seconded: Bonilla / Aalfs

Motion passed 7-0 (Absent: Pine, Parmer-Lohan)

REGULAR AGENDA

1. CHAIR REPORT

Chair Rick DeGolia welcomed new Executive Committee members Giselle Hale, Marty Medina, and Laura Parmer-Lohan.

2. CEO REPORT

Chief Executive Officer Jan Pepper provided a staffing update and announced that Marc Hershman started today as Director of Government Affairs. Jan reported that a subcommittee will be created to discuss Los Banos ratemaking. Discussions during and following the meeting determined the subcommittee members will be Tom Faria - Los Banos, Carlos Romero - East Palo Alto (A&FC)*, Donna Colson - Burlingame (EC)*, Marty Medina - San Bruno (EC), Rick DeGolia - Atherton (EC), Rick Bonilla – San Mateo (EC).

* EC = Executive Committee Member, A&FC = Audit and Finance Committee Member

Jan reviewed the proposed Citizens Advisory Committee (CAC) projects, project descriptions, and staff liaisons. Committee members discussed having the CAC and staff identify the deliverables for each project and having them check with other CCAs on their efforts in these areas.

3. REVIEW SIX-MONTH STRATEGIC PLAN STATUS UPDATE

Jan Pepper reported that this is the first semi-annual update in follow-up to the September 2020 Strategic Planning retreat. Updates were provided on Power Resources and DER (Distributed Energy Resource) Programs; Community Energy Programs; Marketing, Outreach and Customer Care; Public Policy; Financial Stewardship; and Organizational Excellence. Each team reviewed Strategic Objectives, Key Performance Indicators (metrics), Key Accomplishments (highlights of progress), Challenges (including impacts of pandemic restrictions), and CY (Calendar Year) 2021 Priorities.

Committee members discussed PCE's credit rating, uncertainty surrounding PCIA (Power

Charge Indifference Adjustment), electrification of rebuilds and remodels and the impact on load of increased electrification, and continuation of conducting meetings via videoconference.

4. REVIEW DIVERSITY, EQUITY, ACCESSIBILITY, AND INCLUSION (DEAI) PROCESS

Administrative Assistant Shayna Barnes reported that the CAC drafted an equity statement that was accepted by the Board at the January 28, 2021 meeting, and she reported that the Board will work with the CAC to build on the CAC's equity statement to create a DEAI organizational policy and equity action plan. Shayna reviewed key elements of the DEAI Scope of Work for a potential consultant to conduct an organizational needs assessment, and she reviewed a proposed RFP (Request for Proposal) timeline.

Committee members discussed the SB255 bill that requires CCAs (Community Choice Aggregators) to annually submit a report on Utility Supplier Diversity.

5. REVIEW PRELIMINARY NEM CASH-OUT FIGURES AND CAPPED PAYOUTS

Director of Customer Care Leslie Brown reviewed the NEM (Net Energy Metering) Cashout process and outlined PCE's payout cap policy to cap payouts at \$20,000 per NEM account starting in 2021. Leslie reported that energy usage shifted in 2020 due to pandemic closures and work-from-home policies, but that large solar systems continued to generate and export excess solar energy back onto the grid, resulting in higher cash-out payments for 2021. She reported the expected return to more normal cash-out activity in 2022.

Committee members discussed storage of excess solar, DER, NEM behind-the-meter versus in front-of-the-meter, and energy consumption as schools and offices reopen.

6. COMMITTEE MEMBERS' REPORTS

No reports.

ADJOURNMENT

Meeting was adjourned at 11:50 a.m.