

**REGULAR MEETING of the Citizens Advisory Committee
of the Peninsula Clean Energy Authority (PCEA)
Thursday, June 10, 2021
MINUTES**

Video conference and teleconference
6:30 p.m.

CALL TO ORDER

Meeting was called to order at 6:38 pm.

ROLL CALL

Present: Desiree Thayer, Burlingame, *Chair*
Ray Larios, Burlingame, *Vice Chair*
Daniel Baerwaldt, Los Banos
Diane Bailey, Belmont
Steven Booker, Half Moon Bay
Tim Bussiek, Belmont
Morgan Chaknova, Redwood City
Michael Closson, Menlo Park
Janet Creech, Millbrae
Joe Fullerton, Half Moon Bay
Terri Givens, Unincorporated Menlo Park
Alexander Melendrez, San Bruno
Jason Mendelson, Redwood City
Cheryl Schaff, Menlo Park

Absent: Kathryn Green, San Mateo

Staff: Jan Pepper, Chief Executive Officer
KJ Janowski, Director of Marketing and Community Relations
Kirsten Andrews-Schwind, Senior Manager of Community Relations
David Silberman, General Counsel
Shayna Barnes, Operations Specialist
Marc Hershman, Director of Government Affairs
Jennika Uribe, Community Outreach Specialist
Kim Le, Senior Manager, Data and Technology
Siobhan Doherty, Director of Power Resources
Shraddha Mutyal, Program Manager

Board

Members: Jeff Aalfs, Board Member
Rick Bonilla, Board Member
Donna Colson, Board Member

A quorum was established.

PUBLIC COMMENT

Jeffrey Tong
Bill Nack

ACTION TO SET THE AGENDA AND APPROVE CONSENT AGENDA

Motion Made / Seconded: Closson/Creech

Motion passed 10-0 (Absent: Green, Abstain: Fullerton)

REGULAR AGENDA

1. Swearing-in of Newly Appointed Members

New members Cheryl Schaff and Daniel Baerwaldt were sworn in by David Silberman, *General Counsel*.

2. Chair Report (Discussion)

No Report.

3. Member Introductions (Discussion)

New members Daniel Baerwaldt and Cheryl Schaff described their relevant backgrounds and why they would like to serve on the Peninsula Clean Energy Citizens Advisory Committee. Kirsten Andrews-Schwind, *Senior Manager of Community Relations*, congratulated Joe Fullerton and Diane Bailey for being reappointed to the Committee. Remaining Citizens Advisory Committee members, staff, and Board members Rick Bonilla and Jeff Aalfs introduced themselves and described their relative backgrounds and what perspectives they bring to the Committee.

4. Brown Act Training

David Silberman, *General Counsel*, provided a training to new and existing committee members on the Ralph M. Brown Act. The presentation included how the Brown Act applies to the Citizens Advisory Committee, what constitutes a meeting under the act, agenda requirements, the public's rights, closed sessions, and consequences for violations.

5. Workforce Development Discussion (Discussion)

Steven Booker, Citizens Advisory Committee member and IBEW (International Brotherhood of Electrical Workers) 617 Political Director, introduced the topic and speakers of the workforce development panel.

Glenn Arvin, *San Mateo Joint Apprenticeship and Training Center (SMJATC) Director*, provided an overview of SMJATC training programs and invited committee members to learn more at www.smjato617.org.

Keefah Khalil, *IBEW National Apprentice of the Year*, described her experience as an apprentice for IBEW Local 617.

Clay Walton, *District Coordinator for Carpenters Training Committee for Northern California*, and Sam Muñoz from the Carpenters Union described local workforce development opportunities with the Carpenters Training Committee. Clay invited committee members to learn more at www.ctcnc.org.

Joe Fullerton, *San Mateo County Community College District Energy and Sustainability Manager*, provided an overview of other local workforce development opportunities through the San Mateo County Community College District.

Steven Booker and Desiree Thayer, *Chair*, led the Committee in a moment of silence for Landis Marttila, former Citizens Advisory Committee and business representative for IBEW (International Brotherhood of Electrical Workers) 1245, who recently passed away.

Jan Pepper, *CEO*, and Desiree Thayer thanked Rick Bonilla, Steven Booker, and Kirsten Andrews-Schwind for organizing the workforce development panel.

6. Work Group Reports (Discussion)

Alex Melendrez provided an update that the DER (Distributed Energy Resources) Site Identification Working Group, is in the early stages of research for identifying possible sites for community solar development in disadvantaged communities.

Jason Mendelson provided an update from the Building Electrification Working Group, including goals for outreach and advocacy for the 2022 building reach code cycle and an update on Peninsula Clean Energy's heat pump water heater rebate program.

7. Upcoming Topics for Discussion (Discussion)

Kirsten Andrews Schwind described upcoming Board agenda items including approval of the budget for the next fiscal year and approval of the (Electric Vehicle) managed charging pilot. Kirsten proposed two topics for upcoming CAC meetings: an update on on bill finance, and an update on the time of use transition.

Committee members suggested additional agenda topics for upcoming meetings including an update on Peninsula Clean Energy's financial status, a programs update, and selection of a new chair and co-chair.

8. Committee Members' Reports

Michael Closson and Kirsten Andrews-Schwind said a couple of words in honor of Landis Marttila and his contributions to Peninsula Clean Energy.

ADJOURNMENT

Meeting was adjourned in appreciation of Landis Marttila and his memory at 8:42 pm.