

**REGULAR MEETING of the Citizens Advisory Committee
of the Peninsula Clean Energy Authority (PCEA)
Thursday, August 12, 2021
MINUTES**

Video conference and teleconference
6:30 p.m.

CALL TO ORDER

Meeting was called to order at 6:34 pm.

ROLL CALL

Present: Desiree Thayer, Burlingame, *Chair*
Ray Larios, Burlingame, *Vice Chair*
Daniel Baerwaldt, Los Banos
Diane Bailey, Belmont
Steven Booker, Half Moon Bay
Tim Bussiek, Belmont
Morgan Chaknova, Redwood City
Michael Closson, Menlo Park
Janet Creech, Millbrae
Kathryn Green, San Mateo
Jason Mendelson, Redwood City
Cheryl Schaff, Menlo Park

Absent: Alexander Melendrez, San Bruno

Staff: Jan Pepper, Chief Executive Officer
KJ Janowski, Director of Marketing and Community Relations
Kirsten Andrews-Schwind, Senior Manager of Community Relations
David Silberman, General Counsel
Shayna Barnes, Operations Specialist
Marc Hershman, Director of Government Affairs
Rafael Reyes, Director of Energy Programs
Alejandra Posada, Associate Program Manager

Board

Members: Jeff Aalfs, Board Member

A quorum was established.

PUBLIC COMMENT

Joe Fullerton

ACTION TO SET THE AGENDA AND APPROVE CONSENT AGENDA

Motion Made / Seconded Mendelson /Closson

Motion passed 14-0 (Absent: Melendrez)

REGULAR AGENDA

1. Chair Report (Discussion)

Desiree Thayer, *Chair*, thanked Leslie Brown, *Director of Account Services*, for the TOU (time of use) transition presentation that she gave to the CEC (Citizens Environmental Council) of Burlingame.

2. Review and Discuss Board Retreat Agenda

Jan Pepper, *CEO*, reviewed the Board Retreat Agenda for the Board Retreat on Saturday, September 25, 2021. Committee members asked to agendaize an action item for next month's CAC meeting on amending the Peninsula Clean Energy goal to contribute to San Mateo County reaching the state's goal to be 100% greenhouse gas-free by 2045.

3. Harvest Thermal Pilot Update by Staff

Rafael Reyes, *Director of Energy Programs*, provided an update on the Harvest Thermal Pilot. Rafael gave an overview of the pilot project with Harvest Thermal, including an explanation of the type of technology being utilized and the objectives of the pilot. Rafael described the pilot process, including technology development, home recruitment, installation, and monitoring and assessment. He also gave an overview of the project timeline and home selection criteria. Rafael asked for a volunteer for the Technical Advisory Committee.

4. Marketing Report

Kirsten Andrews-Schwind gave a marketing update that covered staffing updates and the used electric vehicle rebate program.

5. Recommend Approval to the Board of Building Electrification On-Bill Finance Program

Rafael Reyes, *Director of Energy Programs*, gave a presentation on the upcoming On-Bill Finance program. Rafael provided new information to Committee members regarding methane leakage to buildings being worse than what was thought previously, making building electrification even more important to reduce greenhouse gas emissions. Committee members made the following motion and recommendation to the Board of Directors:

** CAC wholeheartedly endorses the on-bill finance proposal by PCE staff. And CAC would commend its adoption.*

** CAC would endorse even going further with the program, by increasing the size of the loans, the volume, and, in the alternative, adapting to increase the program as demand instigates/informs.*

** Recommend the Board consider adding Tariff On Bill Financing to the program when and if California law allows it*

** Methane work – recommend that the PCE Board recommend the County and municipalities use these new Methane estimates in planning and policy.*

** Recommend that the marketing plan be integrated to cover these pieces (with the bill, social networking, outreach to contractors, and direct to elected officials/councils)*

** Ensure that the revolving fund prioritizes programs, partners and practices that bolster equity initiatives and workforce development efforts*

Review in 6-12 months the following three proposed suggestions:

- 1. Consideration of income for qualification of the program*
- 2. Include batteries in addition to electrification measures for on-bill financing*
- 3. Consider extending beyond the BayREN requirement*

Motion Made / Seconded: Booker/Bailey

Motion passed 13-0 (Absent: Bussiek, Melendrez)

6. Election of Chair and Vice Chair

Committee member Ray Larios was nominated for Chair and Morgan Chaknova for Vice Chair. The motion passed unanimously.

Motion Made / Seconded: Booker/Fullerton

Motion passed 13-0 (Absent: Bussiek, Melendrez)

7. Working Group Reports

Jason Mendelson gave an update from the *Review DER (Distributed Energy Resources) program grading and evaluation criteria working group*. Jason also reported that the *support building electrification working group* met to discuss reach codes 2.0 and the on bill financing program. Diane Bailey gave an update from the *assist with design and launch of income-qualified home upgrade program working group*. Desiree Thayer reported that the *support site identification for Community Solar DER installations working group* met with City of South San Francisco staff to discuss community solar installations. Cheryl Schaff reported that she contacted staff member Phillip Kobernick to start work for the *assess EV charging infrastructure permitting processes working group*.

8. Upcoming Topics for Discussion

Committee members and staff listed items that they would like to see on upcoming Citizens Advisory Committee agendas. Items included listing an action item on September's agenda regarding the Peninsula Clean Energy goal to contribute to San Mateo County reaching the state's goal to be 100% greenhouse gas-free by 2045. Other desired upcoming agenda items include a review of the DER (Distributed Energy Resources) Program Strategy and a DEAI (Diversity, Equity, Accessibility, and Inclusion) Project update in October.

9. Committee Members' Reports

Steven Booker reminded committee members that this year is the 20th anniversary of 9/11. Steven reported that he signed up for a team for the national first responders stair climb and asked for support at the following link:
http://give.nfrf.org/goto/Team_Booker

ADJOURNMENT

Meeting was adjourned at 9:00 pm.