

**REGULAR MEETING of the Citizens Advisory Committee
of the Peninsula Clean Energy Authority (PCEA)
Thursday, October 14, 2021
MINUTES**

Video conference and teleconference
6:30 p.m.

CALL TO ORDER

Meeting was called to order at 6:40 pm.

ROLL CALL

Present:

Ray Larios, Burlingame, *Chair*
Morgan Chaknova, *Vice Chair*
Diane Bailey, Belmont
Steven Booker, Half Moon Bay
Janet Creech, Millbrae
Kathryn Green, San Mateo
Cheryl Schaff, Menlo Park
Desiree Thayer, Burlingame

Absent:

Daniel Baerwaldt, Los Banos
Tim Bussiek, Belmont
Michael Closson, Menlo Park
Joe Fullerton, Half Moon Bay
Terri Givens, Unincorporated Menlo Park
Alexander Melendrez, San Bruno
Jason Mendelson, Redwood City

Staff:

Kirsten Andrews-Schwind, Senior Manager of Community Relations
Shayna Barnes, Operations Specialist
Vanessa Shin, Community Outreach Associate
David Silberman, General Counsel
Peter Ambiel, Program Specialist

**Board
Members:**

A quorum was established.

PUBLIC COMMENT

No public comment

ACTION TO SET THE AGENDA AND APPROVE CONSENT AGENDA

- 1. Approval of the Minutes for September 9, 2021, Regular Meeting**
- 2. Approval of the Minutes for September 30, 2021, Special Meeting**
- 3. Adopt Findings Pursuant to AB 361 to Continue Fully Teleconferenced Committee Meetings Due to Health Risks Posed by In-Person Meetings**

Motion Made / Seconded: Booker/Creech

Motion passed 8-0 (Absent: Baerwaldt, Bussiek, Closson, Fullerton, Givens, Melendrez, Mendelson)

REGULAR AGENDA

4. Chair Report (Discussion)

Ray Larios, *Chair*, acknowledged Morgan Chaknova, *Vice Chair*, for representing the CAC during the Peninsula Clean Energy Board Retreat on September 25, 2021. Morgan presented the Committee's recommendation regarding Peninsula Clean Energy's organizational goals, which was adopted during the CAC meeting on September 9, 2021.

5. Approving Resolution Thanking Desiree Thayer for her Services as CAC Chair (Action)

Kirsten Andrews-Schwind, *Senior Manager of Community Relations*, expressed gratitude for Desiree Thayer's service to the CAC and longstanding environmental leadership in San Mateo County. Steven Booker praised Desiree's dedication and leadership as CAC Chair.

Motion Made / Seconded: Chaknova / Larios

Motion passed 8-0 (Absent: Baerwaldt, Bussiek, Closson, Fullerton, Givens, Melendrez, Mendelson)

6. EV Charging Approach for Equity and Access

Peter Ambiel, *Program Specialist*, provided an overview of the Peninsula Clean Energy's approach to expanding access to electric vehicle charging infrastructure in multi-family buildings. Committee members discussed the challenges and potential

solutions for funding and deploying EV charging installations. Peter also explained Peninsula Clean Energy's Managed Charging Pilot.

7. Diversity, Equity, Accessibility, and Inclusion (DEAI) Update

Kirsten Andrews-Schwind announced that Peninsula Clean Energy is currently finalizing a consultant to lead the organization's DEAI process. Kirsten informed the CAC that Committee members will be engaged by the DEAI consultant through the community consultation process.

8. Marketing Report (Discussion)

Kirsten Andrews-Schwind introduced Vanessa Shin, *Community Outreach Associate*, who will provide staff support to the CAC moving forward. Kirsten and the Committee members expressed appreciation for Shayna Barnes, *Operations Specialist*, for her support of the CAC over the past two years.

Kirsten reported that the Home Upgrade Program has launched. The marketing team will distribute a media toolkit for the Used EV, Heat Pump Water Heater, and Power on Peninsula programs to Committee members.

9. Working Group Reports

No working group reports.

10. Upcoming Topics for Discussion

Kirsten Andrews-Schwind reviewed agenda items for the upcoming Peninsula Clean Energy Board Meeting on October 28, 2021. Kirsten proposed a presentation on Peninsula Clean Energy's recent market research survey as a potential topic for the CAC. Ray Larios expressed interest in receiving an update on the status of outreach events. Kirsten agreed to provide updates on this topic during the Marketing Report. Cheryl Schaff requested talking points and resources for discussing Peninsula Clean Energy with community members.

11. Committee Members' Reports

Diane Bailey announced reach code updates and upcoming meetings for the City of Half Moon Bay, Atherton, Belmont, and Hillsborough.

ADJOURNMENT

Meeting was adjourned at 8:11 pm.