

**REGULAR MEETING of the Citizens Advisory Committee  
of the Peninsula Clean Energy Authority (PCEA)  
Thursday, December 2, 2021  
MINUTES**

Video conference and teleconference  
6:30 p.m.

**CALL TO ORDER**

Meeting was called to order at 6:33 p.m.

**ROLL CALL**

**Present:**

Ray Larios, Burlingame, *Chair*  
Daniel Baerwaldt, Los Banos  
Diane Bailey, Belmont  
Tim Bussiek, Belmont  
Michael Closson, Menlo Park  
Janet Creech, Millbrae  
Joe Fullerton, Half Moon Bay  
Kathryn Green, San Mateo  
Alexander Melendrez, San Bruno  
Jason Mendelson, Redwood City  
Cheryl Schaff, Menlo Park  
Desiree Thayer, Burlingame

**Absent:**

Morgan Chaknova, *Vice Chair*  
Steven Booker, Half Moon Bay  
Terri Givens, Unincorporated Menlo Park

**Staff:**

Kirsten Andrews-Schwind, Senior Manager of Community Relations  
Blake Herrschaft, Programs Manager  
Marc Hershman, Director of Government Affairs  
Phillip Kobernick, Programs Manager  
KJ Janowski, Director of Marketing and Community Relations  
Jan Pepper, Chief Executive Officer  
Rafael Reyes, Director of Energy Programs  
Vanessa Shin, Community Outreach Associate  
David Silberman, General Counsel

**Board  
Members:**

**A quorum was established.**

**PUBLIC COMMENT**

No public comment

**ACTION TO SET THE AGENDA AND APPROVE CONSENT AGENDA**

- 1. Approval of the Minutes for November 4, 2021 Regular Meeting**
- 2. Adopt Findings Pursuant to AB 361 to Continue Fully Teleconferenced Committee Meetings Due to Health Risks Posed by In-Person Meetings**

Motion Made / Seconded: Larios / Fullerton

**Motion passed 12-0 (Absent: Booker, Chaknova, Givens)**

**REGULAR AGENDA**

**3. Chair Report (Discussion)**

Ray Larios, *Citizens Advisory Committee (CAC) Chair*, recognized Terri Givens, *CAC Member*, for her service to the CAC. He also acknowledged Morgan Chaknova, *CAC Vice Chair*, for assuming the role of CAC Chair starting 2022. Committee members commended Ray and Terri for their leadership and contributions to both the CAC and the community.

**4. Update on Baldwin Park Community Choice Aggregator (Discussion)**

Jan Pepper, *Chief Executive Officer*, provided background information and answered questions about the status of the City of Baldwin Park's community choice aggregator.

**5. Reach Code Update and 2022 Reach Codes (Discussion)**

Rafael Reyes, *Director of Energy Programs*, introduced Blake Herrschaft, *Programs Manager*, and overviewed reach code adoption in San Mateo County to date. Phillip Kobernick, *Programs Manager*, and Blake discussed the prospective 2022 model codes for electric vehicles and buildings, respectively. Committee members expressed the need for consumer education around building electrification and additional incentives and training for contractors.

**PUBLIC COMMENT**

Drew

**6. E-Bikes Program Recap (Discussion)**

Phillip Kobernick provided an overview of the E-Bikes for Everyone program and reviewed survey data collected from program participants. Committee members provided feedback on participant eligibility criteria and shared ideas for a future iteration of this program.

#### **7. Marketing Update and 2021 Successes in Review (Discussion)**

Vanessa Shin, *Community Outreach Associate*, reviewed Peninsula Clean Energy highlights and successes from 2021. Vanessa also announced the publication of the Power FAQ (Frequently Asked Questions) on the website. Committee members expressed the importance of sharing Peninsula Clean Energy's benefits with the community.

#### **8. Citizens Advisory Committee (CAC) Vice Chair Election (Action)**

Cheryl Schaff, *Committee Member*, was nominated for Vice Chair and elected unanimously.

**Motion passed 10-0 (Absent: Baerwaldt, Booker, Bussiek, Chaknova, Fullerton)**

#### **9. Approval of Updated 2022 CAC Meeting Schedule (Action)**

The 2022 CAC meeting schedule, which was previously approved during the November 4, 2021 CAC meeting, was updated to include additional meetings for the purpose of authorizing fully teleconferenced meetings pursuant to AB 361. Committee member Jason Mendelson made a motion to approve the updated CAC meeting schedule.

Motion Made / Seconded: Mendelson / Larios

**Motion passed 10-0 (Absent: Baerwaldt, Booker, Bussiek, Chaknova, Fullerton)**

#### **10. Working Group Reports (Discussion)**

No working group reports.

#### **11. Upcoming Topics for Discussion (Discussion)**

Jason Mendelson, *Committee Member*, expressed interest in exploring opportunities to improve the Heat Pump Water Heater program based on his experiences. Kirsten Andrews-Schwind, *Senior Manager of Community Relations*, previewed upcoming topics for the Peninsula Clean Energy Board of Directors meeting. Kirsten also raised a previous idea to revisit CAC working groups and plan for 2022.

#### **12. Committee Members' Reports (Discussion)**

Terri Givens expressed gratitude for her fellow CAC members, and Committee members reiterated their praise of Terri's service to the CAC, particularly as a member of the Equity Committee.

Diane Bailey, *Committee Member*, provided an update on the status of reach codes in Half Moon Bay and thanked Joe Fullerton for his letter of support to the *Half Moon Bay Review*.

Desiree Thayer, *Committee Member*, announced that the Youth Climate Ambassadors application deadline has been extended and that the current cohort will graduate on December 4, 2021.

Jason Mendelson thanked Leslie Brown, *Director of Account Services*, for her support with understanding the new net energy metering schedule.

## **ADJOURNMENT**

Meeting was adjourned at 9:00 p.m.