

**REGULAR MEETING of the Citizens Advisory Committee
of the Peninsula Clean Energy Authority (PCEA)
Thursday, November 4, 2021
MINUTES**

Video conference and teleconference
6:30 p.m.

CALL TO ORDER

Meeting was called to order at 6:34 p.m.

ROLL CALL

Present:

Morgan Chaknova, *Vice Chair*
Daniel Baerwaldt, Los Banos
Diane Bailey, Belmont
Tim Bussiek, Belmont
Michael Closson, Menlo Park
Janet Creech, Millbrae
Joe Fullerton, Half Moon Bay
Terri Givens, Unincorporated Menlo Park
Kathryn Green, San Mateo
Jason Mendelson, Redwood City
Desiree Thayer, Burlingame

Absent:

Ray Larios, Burlingame, *Chair*
Steven Booker, Half Moon Bay
Alexander Melendrez, San Bruno
Cheryl Schaff, Menlo Park

Staff:

Kirsten Andrews-Schwind, Senior Manager of Community Relations
Vanessa Shin, Community Outreach Associate
Shayna Barnes, Operations Specialist
KJ Janowski, Director of Marketing and Community Relations
Marc Hershman, Director of Government Affairs
Peter Ambiel, Associate Programs Manager
Jennifer Stalzer, General Counsel

Board

Members: Rick DeGolia, Board Member

A quorum was established.

PUBLIC COMMENT

No public comment

ACTION TO SET THE AGENDA AND APPROVE CONSENT AGENDA

- 1. Approval of the Minutes for the October 14, 2021 Regular Meeting**
- 2. Adopt Findings Pursuant to AB 361 to Continue Fully Teleconferenced Committee Meetings Due to Health Risks Posed by In-Person Meetings**

Motion Made / Seconded: Creech / Bailey

Motion passed 9-0 (Absent: Booker, Larios, Melendrez, Schaff; Abstain: Closson, Mendelson)

REGULAR AGENDA

3. Chair Report (Discussion)

Morgan Chaknova, *Vice Chair*, announced the resignation of Ray Larios, *Chair*, from the CAC effective 2022. Morgan expressed gratitude for Ray's leadership and service to the CAC.

4. Phase 2 Managed Charging Pilot Update (Discussion)

Peter Ambiel, *Associate Programs Manager*, explained Peninsula Clean Energy's managed charging pilot program. Peter reviewed the results of the first phase of the pilot and introduced the next phase, which includes expanding the number of participants and engaging in an academic research partnership. Committee members discussed the eligibility requirements for the pilot and offered additional considerations to address in the program.

PUBLIC COMMENT

Eduardo Pelegri-Llopart, Drew

5. Schedule December Special Meeting (Discussion)

Committee members indicated their availability for the December Special Meeting of the Peninsula Clean Energy Citizens Advisory Committee. The December Special Meeting will be held on December 15, 2021 at noon.

6. Approve CAC Meeting Schedule for 2022 (Action)

Shayna Barnes, *Operations Specialist*, suggested changing the October Regular Meeting of the Peninsula Clean Energy Citizens Advisory Committee from October 13, 2021 to October 6, 2021 to align with the meeting schedule for the Peninsula Clean Energy Board of Directors. Committee member Jason Mendelson made a motion to approve the proposed CAC meeting schedule with this amendment.

Motion Made / Seconded: Mendelson / Closson

Motion passed 10-0 (Absent: Baerwaldt, Booker, Larios, Melendrez, Schaff)

7. Diversity, Equity, Accessibility, and Inclusion (DEAI) Update (Discussion)

Shayna Barnes provided updates on Peninsula Clean Energy's Diversity, Equity, and Inclusion (DEAI) initiative, highlighting the intended strategies and deliverables. Committee member Jason Mendelson recommended that the consultant evaluate Peninsula Clean Energy programs as part of the process.

8. Marketing Report (Discussion)

Kirsten Andrews-Schwind, *Senior Manager of Community Relations*, invited CAC members to share the application for the All-Electric Building Awards. Kirsten also provided an update on recent and upcoming outreach events.

Committee member Joe Fullerton expressed interest in co-authoring an article to address building electrification.

PUBLIC COMMENT

Drew

9. Working Group Reports (Discussion)

No working group reports.

10. Upcoming Topics for Discussion (Discussion)

Kirsten Andrews-Schwind suggested topics to consider for the next CAC meeting, including reach codes, Peninsula Clean Energy's e-bike program, and results from Peninsula Clean Energy's recent market research study. Joe Fullerton expressed interest in receiving an overview of Peninsula Clean Energy "good news" from 2021 or discussing the CAC's priorities for 2022. Diane Bailey requested an update on the Peninsula Clean Energy Home Upgrade program.

11. Committee Members' Reports (Discussion)

Diane Bailey announced an upcoming reach code hearing for the City of Half Moon Bay. Joe Fullerton called attention to the current 26th UN Climate Change Conference of the Parties (COP26) and encouraged CAC members to heed Indigenous perspectives expressed during the conference.

ADJOURNMENT

Meeting was adjourned at 8:05 p.m.