



**REGULAR MEETING of the Citizens Advisory Committee  
of the Peninsula Clean Energy Authority (PCEA)  
Thursday, December 1, 2022  
MINUTES**

Video conference and teleconference  
6:30 p.m.

**CALL TO ORDER**

Meeting was called to order at 6:33 p.m.

**ROLL CALL**

**Present:**

Daniel Baerwaldt, Los Banos *arrived at 6:45 p.m.*  
Diane Bailey, Belmont  
Steven Booker, Half Moon Bay  
Brandon Chan, South San Francisco  
Michael Closson, Menlo Park  
Michael Garvey, San Carlos  
Kathleen Goforth, San Carlos  
Katie Green, San Mateo  
Margaret Li, South San Francisco *arrived at 6:41 p.m.*  
Edward Love, Half Moon Bay  
Jason Mendelson, Redwood City, *Vice Chair*  
Cheryl Schaff, Menlo Park, *Chair*  
Desiree Thayer, Burlingame  
Bryan Tran, South San Francisco

**Absent:**

**A quorum was established.**

**PUBLIC COMMENT**

No public comment

**ACTION TO SET THE AGENDA AND APPROVE CONSENT AGENDA**

- 1. Approval of the Minutes for November 3, 2022 Regular Meeting**
- 2. Adopt Findings Pursuant to AB 361 to Continue Fully Teleconferenced Committee Meetings Due to Health Risks Posed by In-Person Meetings**

Motion Made / Seconded: Closson / Goforth

**Motion passed 12-0 (Absent: Baerwaldt, Li)**

## **REGULAR AGENDA**

### **3. Chair Report (Discussion)**

No Chair Report

### **4. Inflation Reduction Act Overview (Discussion)**

Kristina Cordero, *Chief Financial Officer*, presented an overview of the Inflation Reduction Act of 2022 and explained how these new funding opportunities, such as the renewable generation tax credits and building decarbonization incentives, may support Peninsula Clean Energy's priorities.

Committee members asked about the process and timeline for disbursement of funding from the Inflation Reduction Act. Diane Bailey, *Committee member*, asked about plans for regional collaboration to access block grant funding.

### **5. Peninsula Clean Energy Major Milestones 2022 in Review (Discussion)**

Vanessa Shin, *Community Outreach Specialist*, highlighted Peninsula Clean Energy's key accomplishments in 2022, including customer benefits and progress on building electrification, transportation electrification, and distributed energy resources.

Jason Mendelson, *Vice Chair*, recommended marketing these accomplishments widely to Peninsula Clean Energy customers. Steven Booker, *Committee member*, expressed enthusiasm for the progress of reach codes and acknowledged Diane Bailey's strong involvement and support.

### **6. Review of Citizen Advisory Committee Member Community Liaison Activities (Discussion)**

Kirsten Andrews-Schwind, *Senior Manager of Community Relations*, invited Citizen Advisory Committee (CAC) members to provide feedback on how they have shared information about Peninsula Clean Energy. Committee members reported common questions and interactions with their community, including interest in the cost electric appliances, options for charging an electric vehicle, and electricity sources. Committee members indicated that the Peninsula Clean Energy website and media toolkits are useful resources for engaging in these conversations and expressed interest in receiving a social media tutorial.

### **7. Discussion on Citizens Advisory Committee Member Satisfaction (Discussion)**

Kirsten Andrews-Schwind invited Committee members to share feedback on their experience as a member of the CAC through an online survey.

#### **8. Working Group Reports (Discussion)**

Jason Mendelson reported that the Role of Citizens Advisory Committees Working Group has developed a survey to solicit best practices and information from Citizen Advisory Committees at other community choice aggregators.

#### **9. Upcoming Topics for Discussion (Discussion)**

Kirsten Andrews-Schwind previewed upcoming topics for the December and January meetings of the Peninsula Clean Energy Board of Directors. Cheryl Schaff, *CAC Chair*, invited Kathleen Goforth, *Committee member*, to present about her experiences and the results of fully electrifying her home. Steven Booker noted the large number of new members elected to the State Legislature; Marc Hershman, *Director of Government Affairs*, responded with a brief update and invitation to collaborate on this topic.

#### **10. Committee Members' Reports (Discussion)**

No Committee Member Reports

### **ADJOURNMENT**

Meeting was adjourned at 8:10 p.m.