

**REGULAR MEETING of the Citizens Advisory Committee  
of the Peninsula Clean Energy Authority (PCEA)  
Thursday, June 9, 2022  
MINUTES**

Video conference and teleconference  
6:30 p.m.

**CALL TO ORDER**

Meeting was called to order at 6:30 p.m.

**ROLL CALL**

**Present:**

Daniel Baerwaldt, Los Banos  
Diane Bailey, Belmont  
Steven Booker, Half Moon Bay  
Brandon Chan, South San Francisco  
Joe Fullerton, Half Moon Bay  
Michael Garvey, San Carlos  
Kathleen Goforth, San Carlos  
Margaret Li, South San Francisco  
Jason Mendelson, Redwood City  
Cheryl Schaff, Menlo Park, *Vice Chair*  
Desiree Thayer, Burlingame  
Bryan Tran, South San Francisco

**Absent:**

Michael Closson, Menlo Park  
Katie Green, San Mateo  
Edward Love, Half Moon Bay

**A quorum was established.**

**PUBLIC COMMENT**

No public comment

**ACTION TO SET THE AGENDA AND APPROVE CONSENT AGENDA**

**1. Approval of the Minutes for May 12, 2022 Regular Meeting**

Item 1 was removed from the Consent Calendar for a separate discussion.

**2. Adopt Findings Pursuant to AB 361 to Continue Fully Teleconferenced Committee Meetings Due to Health Risks Posed by In-Person Meetings**

Motion Made / Seconded: Fullerton / Garvey

**Motion passed 12-0 (Absent: Closson, Green, Love)**

**1. Approval of the Minutes for May 12, 2022 Regular Meeting**

Item 1 was removed from the Consent Calendar for a separate discussion. David Silberman, *General Counsel*, clarified that Committee members may approve minutes from a meeting they did not personally attend.

Motion Made / Seconded: Mendelson / Fullerton

**Motion passed 11-0 (Absent: Closson, Green, Love; Abstain: Garvey)**

**REGULAR AGENDA**

**3. Swearing In of New Members**

David Silberman swore in new Citizens Advisory Committee (CAC) members and members who have been reappointed to the Committee.

**4. Member Introductions (Discussion)**

Cheryl Schaff, *Citizens Advisory Committee Vice Chair*, invited Committee members to introduce themselves and their interest in serving on Peninsula Clean Energy's CAC.

**5. Chair Report (Discussion)**

No Chair Report

**6. Brown Act Training (Discussion)**

David Silberman described the requirements of the Brown Act as it relates to public meetings and service on the CAC. Committee members asked questions and discussed examples of Brown Act violations.

**7. Review of Peninsula Clean Energy Programs (Discussion)**

Rafael Reyes, *Director of Energy Programs*, provided an overview of Peninsula Clean Energy's programs strategy and portfolio. He discussed the agency's goal to contribute to the community becoming 100% greenhouse gas-free by 2035, presenting an analysis of market conditions for decarbonizing buildings and transportation.

Joe Fullerton, *Committee member*, suggested that Rafael describe the roles of energy programs and power procurement in advancing the 2035 decarbonization goal. Joe pointed out that the leadership of Peninsula Clean Energy presents an opportunity to influence change beyond service territory.

Diane Bailey, *Committee member*, requested analysis of strategies for reducing costs of decarbonization, such as direct installation programs. Diane also recommended including the estimated costs of climate change impacts and adaptation in the community to help contextualize decarbonization costs.

Brandon Chan, *Committee member*, asked about how Peninsula Clean Energy partners with local jurisdictions, such as on program marketing and coordination of additional rebates. Brandon highlighted that active collaboration with cities may help streamline program adoption by residents and businesses.

#### **8. Update on Reach Codes (Discussion)**

Rafael Reyes explained how Peninsula Clean Energy is supporting local jurisdictions with adopting reach codes during the 2022 state building code cycle. Rafael also highlighted proposed model codes for building electrification and electric vehicle infrastructure, including examples of policies for existing buildings. Diane Bailey asked about specific support for cities—with existing reach codes that will expire this year—that are unable to adopt model reach codes by the end of 2022.

#### **9. Form Working Groups (Discussion)**

Kirsten Andrews-Schwind, *Senior Manager of Community Relations*, reviewed the 2022 CAC Work Plan and invited Committee members to consider signing up for working groups during the next CAC meeting. Due to the timeliness of the topic, some Committee members expressed interest in participating in the Building Electrification Education working group.

#### **10. Marketing and Community Liaison Update (Discussion)**

Vanessa Shin, *Community Outreach Associate*, announced that the “Wired & Inspired: Virtual Tours of Award-Winning Electric Homes” event recording is available to view online.

#### **11. Nominations for Citizens Advisory Committee Chair and Vice Chair (Discussion)**

Kirsten Andrews-Schwind described the process for selecting the next CAC Chair and Vice Chair, including the responsibilities of each role. Cheryl Schaff was nominated for Chair.

#### **12. Upcoming Topics for Discussion (Discussion)**

Kirsten Andrews-Schwind reviewed upcoming presentations to the Peninsula Clean Energy’s Board of Directors and suggested potential topics for the next CAC meeting, including a presentation on Peninsula Clean Energy’s 24/7 100%

renewable energy goal. Joe Fullerton recommended a presentation on innovative financing mechanisms for local decarbonization and resiliency. Jason Mendelson, *Committee member*, requested an update from the Peninsula Clean Energy Board Subcommittee on Decarbonization as it relates to Joe's suggested topic. Jason also recommended that the CAC revisit a presentation on microgrids in the future.

### **13. Committee Members' Reports (Discussion)**

No Committee Member Reports

### **ADJOURNMENT**

Meeting was adjourned at 9:11 p.m.