

**Regular Meeting of the Citizens Advisory Committee of the  
Peninsula Clean Energy Authority (PCEA)****Thursday, December 1, 2022****6:30pm****Zoom Link:** <https://pencleanenergy.zoom.us/j/84975390654>**Meeting ID:** 849-7539-0654 **Passcode:** 2075 **Phone:** +1 (253-215-8782)**NOTE: Please see attached document for additional detailed teleconference instructions.**

*In accordance with AB 361, the Committee will adopt findings that meeting in person would present imminent risks to the health or safety of attendees of in-person meetings. Consistent with those findings, this Committee meeting will be held remotely. PCEA shall make every effort to ensure that its video conferenced meetings are accessible to people with disabilities as required by Governor Newsom's March 17, 2020 Executive Order N-29-20. Individuals who need special assistance or a disability-related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the meeting materials should contact Vanessa Shin at least 2 working days before the meeting at [vshin@peninsulacleanenergy.com](mailto:vshin@peninsulacleanenergy.com). Notification in advance of the meeting will enable PCEA to make best efforts to reasonably accommodate accessibility to this meeting and the materials related to it.*

*If you wish to speak to the Committee, please use the "Raise Your Hand" function in the Zoom platform or press \*6 if you phoned into the meeting. If you have anything that you wish to be distributed to the Committee and included in the official record, please send to [vshin@peninsulacleanenergy.com](mailto:vshin@peninsulacleanenergy.com).*

**CALL TO ORDER / ROLL CALL****PUBLIC COMMENT**

*This item is reserved for persons wishing to address the Committee on any PCEA-related matters that are not otherwise on this meeting agenda. Public comments on matters listed on the agenda shall be heard at the time the matter is called. Members of the public who wish to address the Committee are customarily limited to two minutes per speaker. The Committee Chair may increase or decrease the time allotted to each speaker.*

**ACTION TO SET AGENDA AND TO APPROVE CONSENT AGENDA ITEMS**

1. Approval of the Minutes for the November 3, 2022 Regular Meeting
2. Adopt Findings Pursuant to AB 361 to Continue Fully Teleconferenced Committee Meetings Due to Health Risks Posed by In-Person Meetings

**REGULAR AGENDA**

3. Chair Report (Discussion, est. 5 minutes)
4. Inflation Reduction Act Overview (Discussion, est. 30 minutes)
5. Peninsula Clean Energy Major Milestones 2022 in Review (Discussion, est. 15 minutes)

6. Review of CAC Member Community Liaison Activities (Discussion, est. 5 minutes)
7. Discussion on Citizens Advisory Committee Member Satisfaction (Discussion, est. 10 minutes)
8. Working Group Reports (Discussion, est. 5 minutes)
9. Upcoming Topics for Discussion (Discussion, est. 5 minutes)
10. Committee Members' Reports (Discussion, est. 5 minutes)

**ADJOURNMENT**

## Instructions for Joining a Zoom Meeting via Computer or Phone

### Best Practices:

- Please mute your microphone when you are not speaking to minimize audio feedback
- If possible, utilize headphones or ear buds to minimize audio feedback
- If participating via videoconference, audio quality is often better if you use the dial-in option (Option 2 below) rather than your computer audio

### Options for Joining

- A. Videoconference with Computer Audio – see Option 1 below
- B. Videoconference with Phone Call Audio– see Option 2 below
- C. Calling in via Telephone/Landline – see Option 3 below

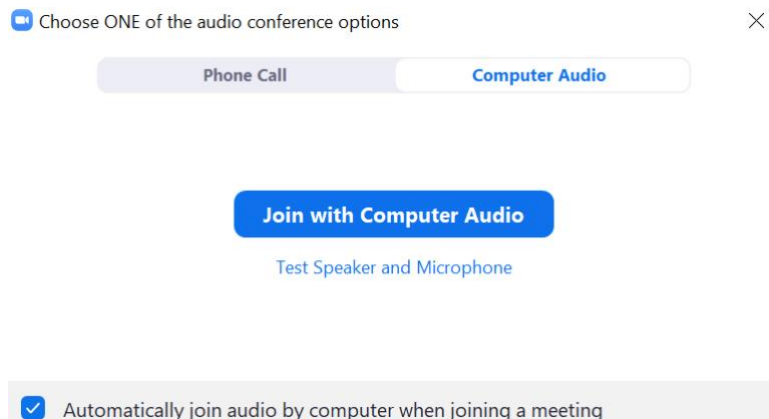
### Videoconference Options:

Prior to the meeting, we recommend that you install the Zoom Meetings application on your computer by clicking here <https://zoom.us/download>.

If you want full capabilities for videoconferencing (audio, video, screensharing) you must download the Zoom application.

### **Option 1** Videoconference with Computer Audio:

1. From your computer, click on the following link that is also included in the Meeting Calendar Invitation:  
<https://pencleanenergy.zoom.us/j/84975390654?pwd=RWZwOUdHMFR3a0R0VmJtemttmIrdz09>
2. The Zoom application will open on its own or you will be instructed to open Zoom.
3. After the application opens, the pop-up screen below will appear asking you to choose ONE of the audio conference options. Click on the Computer Audio option at the top of the pop-up screen.

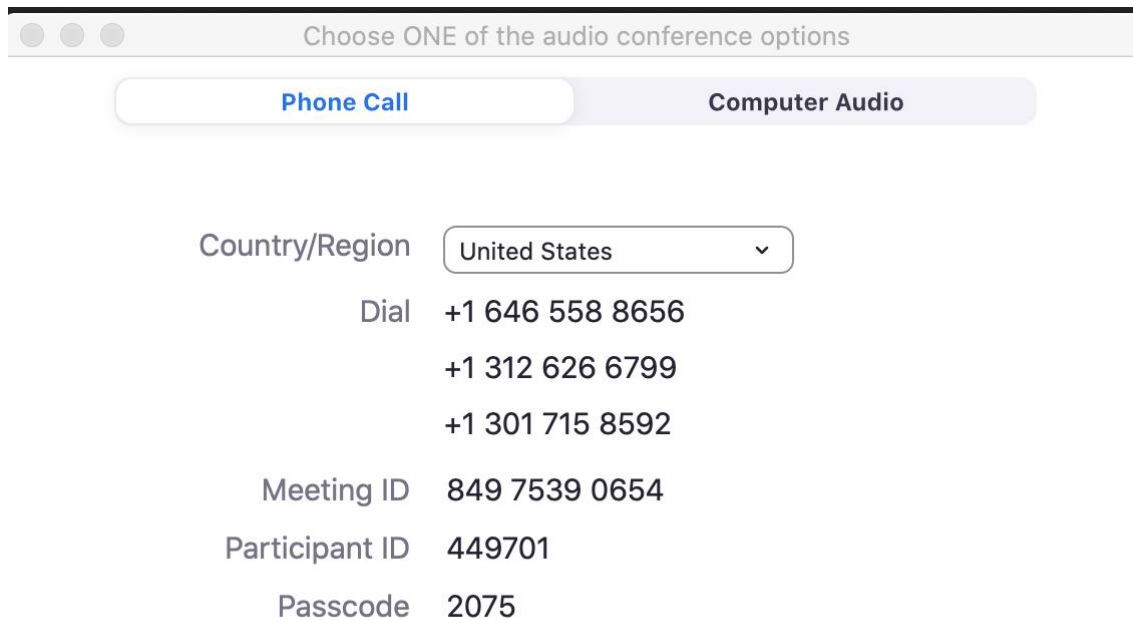


4. Click the blue, “Join with Computer Audio” button

5. In order to enable video, click on “Start Video” in the bottom left-hand corner of the screen. This menu bar is also where you can mute/unmute your audio.

### **Option 2 Videoconference with Phone Call Audio:**

1. From your computer, click on the following link that is also included in the Meeting Calendar Invitation:  
<https://pencleanenergy.zoom.us/j/84975390654?pwd=RWZwOUdHMFR3a0R0VmJtemttbmIrdz09>
2. The Zoom Application will open on its own or you will be instructed to Open Zoom.
3. After the application opens, the pop-up screen below will appear asking you to choose ONE of the audioconference options. Click on the Phone Call option at the top of the pop-up screen.



1. Please dial +1 (253) 215-8782
2. You will be instructed to enter the meeting ID: **849-7539-0654 followed by #**
3. You will be instructed to enter in your participant ID. Your participant ID is unique to you and is what connects your phone number to your Zoom account.
4. After a few seconds, your phone audio should be connected to the Zoom application on your computer.
5. In order to enable video, click on “Start Video” in the bottom left hand corner of the screen. This menu bar is also where you can mute/unmute your audio.

### **Audio Only Options:**

**Please note that if you call in/use the audio only option, you will not be able to see the speakers or any presentation materials in real time.**

**Option 3: Calling in via Telephone/Landline:**

Dial +1 (253) 215-8782

You will be instructed to enter the meeting ID: **849-7539-0654 followed by #**

You will be instructed to enter the meeting passcode **2075 followed by #**

**REGULAR MEETING of the Citizens Advisory Committee  
of the Peninsula Clean Energy Authority (PCEA)  
Thursday, November 3, 2022  
MINUTES**

Video conference and teleconference  
6:30 p.m.

**CALL TO ORDER**

Meeting was called to order at 6:32 p.m.

**ROLL CALL**

**Present:**

Daniel Baerwaldt, Los Banos  
Brandon Chan, South San Francisco *arrived at 6:45 p.m.*  
Michael Closson, Menlo Park  
Michael Garvey, San Carlos  
Kathleen Goforth, San Carlos  
Katie Green, San Mateo  
Margaret Li, South San Francisco  
Jason Mendelson, Redwood City, *Vice Chair*  
Cheryl Schaff, Menlo Park, *Chair*  
Desiree Thayer, Burlingame  
Bryan Tran, South San Francisco

**Absent:**

Steven Booker, Half Moon Bay  
Diane Bailey, Belmont  
Edward Love, Half Moon Bay

**A quorum was established.**

**PUBLIC COMMENT**

No public comment

**ACTION TO SET THE AGENDA AND APPROVE CONSENT AGENDA**

- 1. Approval of the Minutes for October 13, 2022 Regular Meeting**
- 2. Adopt Findings Pursuant to AB 361 to Continue Fully Teleconferenced  
Committee Meetings Due to Health Risks Posed by In-Person Meetings**

Motion Made / Seconded: Mendelson / Closson

**Motion passed 10-0 (Absent: Bailey, Booker, Chan, Love)**

### **REGULAR AGENDA**

#### **3. Chair Report (Discussion)**

No Chair Report

#### **4. Approve Citizens Advisory Committee Meeting Schedule for 2023 (Action)**

Kirsten Andrews-Schwind, *Senior Manager of Community Relations*, shared the proposed Citizens Advisory Committee (CAC) meeting schedule for 2023. Kirsten reported that CAC meetings will likely be held in person starting in March 2023, due to the Governor's COVID-19 State of Emergency, which authorizes remote public meetings, ending after February 2023. Michael Closson made a motion to approve the draft meeting schedule.

Motion Made / Seconded: Closson / Mendelson

**Motion passed 11-0 (Absent: Bailey, Booker, Love)**

#### **5. Recommendation on Peninsula Clean Energy's Strategy for Meeting 24/7 Renewable Energy Goal (Action)**

Sara Maata, *Senior Renewable Energy and Compliance Analyst*, provided an overview of the modeling approach and strategies for implementing Peninsula Clean Energy's goal to deliver 100% renewable energy each and every hour of day by 2025. Sara discussed the cost, carbon emission reductions, effects on the electricity grid, and other implications associated with each modeled portfolio. Sara also presented the staff recommendation to target 99% time-coincident renewable energy on a planning forecast basis.

Michael Closson, *Committee member*, asked about the role of the Inflation Reduction Act in creating favorable market conditions that support this goal. Michael Garvey, *Committee member*, asked for an explanation for the cost differences between the 99% and 100% time-coincident portfolios. Jason Mendelson, *Committee member*, asked whether other community choice aggregators or load-serving entities have adopted similar goals.

Jason Mendelson acknowledged the cost considerations while emphasizing the symbolic importance of striving to provide renewable energy on a 100% time-coincident basis. He suggested that Peninsula Clean Energy continue to consider the 100% time-coincident goal if market conditions improve and overall risks subside. Jason also asked whether savings realized through the 99% time-coincident portfolio could be passed to customers. Kathleen Goforth, *Committee member*, expressed support for an interim goal of renewable energy on a 99% time-coincident basis by 2025 with the intention to achieve renewable energy on a 100%

time-coincident basis in the future. Daniel Baerwaldt, *Committee member*, concurred with the idea to strive for achieving renewable energy on a 100% time-coincident basis upon delivering renewable energy on a 99% time-coincident basis.

After discussion by Committee members, Jason Mendelson motioned to make the following recommendation:

*CAC recommends that PCE adopt the well-modeled staff recommendation to adopt the goal of reaching time-coincident 24/7 99% renewables by 2025 for PCE territories, with the added goal that, if upon completion of the 99% goal, market conditions allow and risks subside, PCE commit to attempt 100% time-coincident renewables.*

#### PUBLIC COMMENT

Drew congratulated staff on the modeling results and expressed support for the 99% time-coincident goal as a challenging yet more realistic target.

Motion Made / Seconded: Mendelson / Baerwaldt

**Motion passed 11-0 (Absent: Bailey, Booker, Love)**

#### **6. Update on Peninsula Clean Energy's Goal of Creating a Minimum of 20 MW Local Power by 2025 (Discussion)**

Michael Closson summarized his document "Expanding Community-Scale Renewable Energy" and emphasized the importance of expanding locally-based renewable energy generation and storage in Peninsula Clean Energy's service territory.

Peter Levitt, *Programs Manager, Distributed Energy Resources*, described Peninsula Clean Energy progress on the goal of creating a minimum of 20 MW local power by 2025. Peter reviewed the status and timelines of distributed energy resources programs, including Residential Solar & Storage, Solar & Storage for Public Buildings, Community Solar (DAC-GT), FLEXmarket, and EV Managed Charging.

Michael Closson asked whether the public airports in San Mateo County have been considered as sites for larger renewable energy generation projects, to which staff responded that these projects were investigated and found to be technically infeasible. Michael requested more information about Peninsula Clean Energy's Community Solar project in Dos Palos and whether it can be replicated in San Mateo County. Michael also requested an explanation of the high costs of front-of-the-meter projects as well as the barriers to developing microgrids.

Jason Mendelson asked about opportunities to increase awareness of Peninsula Clean Energy through signage on local projects and to use leased land as potential sites for renewable energy generation. Jason also asked whether non-public buildings and facilities may be eligible for future rounds of the Solar + Storage for Public Buildings program.



**PUBLIC COMMENT**

Drew asked about the ratio of land area required to site a megawatt of power and whether residential installations of solar and battery systems count towards helping Peninsula Clean Energy meet the 20MW local power goal.

**7. Legislative Ideas (Discussion)**

Marc Hershman, *Director of Government Affairs*, provided an update on the status of the California State Legislature and highlighted upcoming milestones for the next legislative session. Marc invited CAC to suggest legislative ideas and provide input on the update of Peninsula Clean Energy's Legislative and Regulatory Policy Platform.

**PUBLIC COMMENT**

Drew asked about the role of the State Legislature in updating California's net energy metering policy.

**8. Working Group Reports (Discussion)**

Jason Mendelson announced that the Role of Citizen Advisory Committees working group met.

**9. Marketing and Community Liaison Report (Discussion)**

Vanessa Shin, *Community Outreach Specialist*, shared a reminder of the launch of Peninsula Clean Energy's Zero Percent Loan program and All-Electric Leadership Awards program.

**10. Upcoming Topics for Discussion (Discussion)**

Kirsten Andrews-Schwind reviewed topics at upcoming Peninsula Clean Energy Audit and Finance Committee and Board of Directors meetings, including an update on the Inflation Reduction Act from Peninsula Clean Energy's Chief Financial Officer Kristina Cordero. Cheryl Schaff requested a discussion on the Inflation Reduction Act during the December CAC meeting. Jason Mendelson suggested a brief update on the Board of Director's decision on the goal to deliver 100% renewable energy each and every hour of the day.

**11. Committee Members' Reports (Discussion)**

Michael Closson provided an update on a California Public Utilities Commission meeting focused on expanding distributed energy resources at investor-owned utilities.

**ADJOURNMENT**

Meeting was adjourned at 9:12 p.m.



**PENINSULA CLEAN ENERGY AUTHORITY**  
**JPA Board Correspondence**

**DATE:** November 18, 2022  
**COMMITTEE MEETING DATE:** December 1, 2022  
**SPECIAL NOTICE/HEARING:** None  
**VOTE REQUIRED:** Majority Present

**TO:** Honorable Peninsula Clean Energy Citizens Advisory Committee  
**FROM:** Jan Pepper, Chief Executive Officer, Peninsula Clean Energy Authority  
**SUBJECT:** Resolution to Make Findings Allowing Continued Remote Meetings Under Brown Act

**RECOMMENDATION:**

Adopt a resolution finding that, as a result of the continuing COVID-19 pandemic state of emergency declared by Governor Newsom, meeting in person would present imminent risks to the health or safety of attendees.

**BACKGROUND:**

On June 11, 2021, Governor Newsom issued Executive Order N-08-21, which rescinded his prior Executive Order N-29-20 and set a date of October 1, 2021 for public agencies to transition back to public meetings held in full compliance with the Brown Act. The original Executive Order provided that all provisions of the Brown Act that required the physical presence of members or other personnel as a condition of participation or as a quorum for a public meeting were waived for public health reasons. If these waivers fully sunset on October 1, 2021, legislative bodies subject to the Brown Act would have to contend with a sudden return to full compliance with in-person meeting requirements as they existed prior to March 2020, including the requirement for full physical public access to all teleconference locations from which Committee members were participating.

On September 16, 2021, the Governor signed AB 361, a bill that formalizes and modifies the teleconference procedures implemented by California public agencies in response to the Governor's Executive Orders addressing Brown Act compliance during shelter-in-place periods. AB 361 allows a local agency to continue to use teleconferencing under the same basic rules as provided in the Executive Orders when certain circumstances occur or when certain findings have been made and adopted by the local agency. On January 5, 2022, Governor Newsom extended the sunset provision of AB361 and Government Code Section 11133(g) from January 31, 2022 to April 1, 2022 due to the surge in Omicron variant related COVID-19 cases and hospitalizations.

AB 361 requires that, if the state of emergency remains active for more than thirty (30) days, the agency must make findings by majority vote to continue using the bill's exemption to the Brown Act teleconferencing rules. The findings are to the effect that the need for teleconferencing persists due to the nature of the ongoing public health emergency and the social distancing recommendations of local public health officials. **Effectively, this means that agencies, including PCEA, must agendize a Brown Act meeting and make findings regarding the circumstances of the emergency on a thirty (30) day basis. If at least thirty (30) days have transpired since its last meeting, the Boards must vote whether to continue to rely upon the law's provision for teleconference procedures in lieu of in-person meetings.**

AB 361 allows for meetings to be conducted virtually *as long* as there is a gubernatorially-proclaimed public emergency in combination with (1) local health official recommendations for social distancing or (2) adopted findings that meeting in person would present risks to health. AB 361 will now sunset on January 1, 2024.

On September 30, 2021, the Peninsula Clean Energy Citizens Advisory Committee approved a thirty (30) day extension of remote meetings in accordance with AB 361. Out of an abundance of caution given AB 361's narrative that describes each legislative body's responsibility to reauthorize remote meetings, staff and counsel brings this memo and corresponding resolution to the attention of the Citizens Advisory Committee.

On October 14, 2021, the Peninsula Clean Energy Citizens Advisory Committee approved a thirty (30) day extension of remote meetings in accordance with AB 361.

On November 4, 2021 the Peninsula Clean Energy Citizens Advisory Committee approved a thirty (30) day extension of remote meetings in accordance with AB 361.

On December 2, 2021 the Peninsula Clean Energy Citizens Advisory Committee approved a thirty (30) day extension of remote meetings in accordance with AB 361.

On January 13, 2022 the Peninsula Clean Energy Citizens Advisory Committee approved a thirty (30) day extension of remote meetings in accordance with AB 361.

On February 10, 2022 the Peninsula Clean Energy Citizens Advisory Committee approved a thirty (30) day extension of remote meetings in accordance with AB 361.

On March 10, 2022 the Peninsula Clean Energy Citizens Advisory Committee approved a thirty (30) day extension of remote meetings in accordance with AB 361.

On April 14, 2022 the Peninsula Clean Energy Citizens Advisory Committee approved a thirty (30) day extension of remote meetings in accordance with AB 361.

On May 12, 2022 the Peninsula Clean Energy Citizens Advisory Committee approved a thirty (30) day extension of remote meetings in accordance with AB 361.

On June 9, 2022 the Peninsula Clean Energy Citizens Advisory Committee approved a thirty (30) day extension of remote meetings in accordance with AB 361.

On July 14, 2022 the Peninsula Clean Energy Citizens Advisory Committee approved a thirty (30) day extension of remote meetings in accordance with AB 361.

On August 11, 2022 the Peninsula Clean Energy Citizens Advisory Committee approved a thirty (30) day extension of remote meetings in accordance with AB 361.

On September 8, 2022 the Peninsula Clean Energy Citizens Advisory Committee approved a thirty (30) day extension of remote meetings in accordance with AB 361.

On October 13, 2022 the Peninsula Clean Energy Citizens Advisory Committee approved a thirty (30) day extension of remote meetings in accordance with AB 361.

On November 3, 2022 the Peninsula Clean Energy Citizens Advisory Committee approved a thirty (30) day extension of remote meetings in accordance with AB 361.

**DISCUSSION:**

Because of continuing concerns regarding COVID-19 transmission, especially when individuals are grouped together in close quarters, it is recommended that the Peninsula Clean Energy Citizens Advisory Committee avail itself of the provisions of AB 361 allowing continuation of online meetings by adopting findings to the effect that conducting in-person meetings would present risk to the health and safety of attendees. A resolution to that effect and directing staff to agendize the renewal of such findings in the event that thirty (30) days has passed since the Committee's last meeting, is attached hereto.

**RESOLUTION NO. \_\_\_\_\_**

**PENINSULA CLEAN ENERGY AUTHORITY, COUNTY OF SAN MATEO,**

**STATE OF CALIFORNIA**

\* \* \* \* \*

**RESOLUTION FINDING THAT, AS A RESULT OF THE CONTINUING COVID-19 PANDEMIC STATE OF EMERGENCY DECLARED BY GOVERNOR NEWSOM, MEETING IN PERSON FOR MEETINGS OF THE PENINSULA CLEAN ENERGY CITIZENS ADVISORY COMMITTEE WOULD PRESENT IMMINENT RISKS TO THE HEALTH OR SAFETY OF ATTENDEES**

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**WHEREAS**, on March 4, 2020, the Governor proclaimed pursuant to his authority under the California Emergency Services Act, California Government Code section 8625, that a state of emergency exists with regard to a novel coronavirus (a disease now known as COVID-19); and

**WHEREAS**, on June 4, 2021, the Governor clarified that the “reopening” of California on June 15, 2021 did not include any change to the proclaimed state of emergency or the powers exercised thereunder, and as of the date of this Resolution, neither the Governor nor the Legislature have exercised their respective powers pursuant to California Government Code section 8629 to lift the state of emergency either by proclamation or by concurrent resolution in the state Legislature; and

**WHEREAS**, on March 17, 2020, Governor Newsom issued Executive Order N-29-20 that suspended the teleconferencing rules set forth in the California Open Meeting law, Government Code section 54950 et seq. (the “Brown Act”), provided certain requirements were met and followed; and

**WHEREAS**, on September 16, 2021, Governor Newsom signed AB 361 that provides that a legislative body subject to the Brown Act may continue to meet without fully complying with the teleconferencing rules in the Brown Act provided the legislative body determines that meeting in person would present imminent risks to the health or safety of attendees, and further requires that certain findings be made by the legislative body every thirty (30) days; and,

**WHEREAS**, on January 5, 2022, Governor Newsom extended the sunset provision of AB361 and Government Code Section 11133(g) to January 1, 2024 due to surges and instability in COVID-19 cases; and,

**WHEREAS**, California Department of Public Health (“CDPH”) and the federal Centers for Disease Control and Prevention (“CDC”) caution that COVID-19 continues to be highly transmissible and that even fully vaccinated individuals can spread the virus to others; and,

**WHEREAS**, the Committee has an important governmental interest in protecting the health, safety and welfare of those who participate in its meetings;

**WHEREAS**, on September 30, 2021, the Peninsula Clean Energy Citizens Advisory Committee approved a thirty (30) day extension of remote meetings in accordance with AB 361. Out of an abundance of caution given AB 361’s narrative that describes each legislative body’s responsibility to reauthorize remote meetings, staff and counsel bring this resolution to the attention of the Citizens Advisory Committee, and;

**WHEREAS**, on October 14, 2021, the Peninsula Clean Energy Citizens Advisory Committee approved a thirty (30) day extension of remote meetings in accordance with AB 361, and;

**WHEREAS**, on November 4, 2021, the Peninsula Clean Energy Citizens Advisory Committee approved a thirty (30) day extension of remote meetings in accordance with AB 361, and;

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**WHEREAS**, on October 13, 2022, the Peninsula Clean Energy Citizens Advisory Committee approved a thirty (30) day extension of remote meetings in accordance with AB 361, and;

**WHEREAS**, on November 3, 2022, the Peninsula Clean Energy Citizens Advisory Committee approved a thirty (30) day extension of remote meetings in accordance with AB 361, and;



**WHEREAS**, in the interest of public health and safety, as affected by the emergency caused by the spread of COVID-19, the Committee deems it necessary to find that meeting in person would present imminent risks to the health or safety of attendees, and thus intends to invoke the provisions of AB 361 related to teleconferencing.

**NOW, THEREFORE, IT IS HEREBY DETERMINED AND ORDERED** that

1. The recitals set forth above are true and correct.
2. The Committee finds that meeting in person would present imminent risks to the health or safety of attendees.
3. Staff is directed to return no later than thirty (30) days, or, alternatively, at the next scheduled meeting of the Committee, after the adoption of this resolution with an item for the Committee to consider making the findings required by AB 361 in order to continue meeting under its provisions.
4. Staff is directed to take such other necessary or appropriate actions to implement the intent and purposes of this resolution.

\* \* \* \* \*