



2075 Woodside Road | Redwood City, CA 94061  
(650) 260-0005 | peninsulacleanenergy.com

**Regular Meeting of the Community Advisory Committee of the  
Peninsula Clean Energy Authority (PCEA)  
AGENDA**

**Thursday, December 7, 2023  
6:30 pm**

**PLEASE NOTE: This meeting will be held in a hybrid format with both in-person and Zoom participation options for members of the public; Committee members shall appear in person.**

**In-Person Meeting Locations:**

**PCEA Lobby, 2075 Woodside Road, Redwood City, CA 94061  
UC Merced, Sustainability Research and Engineering (SRE) 458, 5200 North Lake Rd.,  
Merced, CA 95340**

**Zoom, Virtual Meeting Link:**<https://pencleanenergy.zoom.us/j/85379701468>  
**Meeting ID:** 853-7970-1468 **Passcode:** 2075 **Phone:** +1 (669) 444-9171

This meeting of the Peninsula Clean Energy Community Advisory Committee will be held at the Peninsula Clean Energy Lobby: 2075 Woodside Road, Redwood City, CA 94061 and UC Merced, Sustainability Research and Engineering (SRE) 458, 5200 North Lake Road, Merced, CA 95340 and by teleconference pursuant to California Assembly Bill 2449 and the Ralph M. Brown Act, CA Gov't Code. Section 54950, et seq. **Members of the Committee are expected to attend the meeting in person** and should reach out to Assistant General Counsel for Peninsula Clean Energy, Jennifer Stalzer, with questions or accommodation information ([jstalzer@smcgov.org](mailto:jstalzer@smcgov.org)). For information regarding how to participate in the meeting remotely, please refer to the instructions at the end of the agenda.

**Public Participation**

The PCEA Community Advisory Committee meeting may be accessed through Zoom online at <https://pencleanenergy.zoom.us/j/85379701468> The meeting ID is: 853-7970-1468 and the passcode is 2075. The meeting may also be accessed via telephone by dialing +1(669) 444-9171. Enter the webinar ID: 853-7970-1468, then press #. (Find your local number: <https://pencleanenergy.zoom.us/u/kTIH1Ocod>). Peninsula Clean Energy uses best efforts to ensure audio and visual clarity and connectivity. However, it cannot guarantee the connection quality.

Members of the public can also attend this meeting physically at the **Peninsula Clean Energy Lobby** at 2075 Woodside Road, Redwood City, CA 94061 or **UC Merced**, Sustainability Research and Engineering (SRE) 458, 5200 North Lake Road, Merced, CA 95340.

Written public comments may be emailed to Vanessa Shin ([vshin@pencleanenergy.com](mailto:vshin@pencleanenergy.com)) and such written comments should indicate the specific agenda item on which the member of the public is commenting.

Spoken public comments will be accepted during the meeting in the Board Room(s) or remotely through Zoom at the option of the speaker. Please use the “Raise Your Hand” function in the Zoom platform, or press \*6 if you phoned into the meeting, to indicate that you would like to provide comment.

### **ADA Requests**

Individuals who require special assistance or a disability related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the meeting, should contact Vanessa Shin by 10:00 a.m. on the day before the meeting at ([vshin@peninsulacleanenergy.com](mailto:vshin@peninsulacleanenergy.com)). Notification in advance of the meeting will enable PCEA to make reasonable arrangements to ensure accessibility to this meeting, the materials related to it, and your ability to comment.

Closed Captioning is available for all PCEA Community Advisory Committee meetings. While watching the video broadcast in Zoom, please enable captioning.

### **CALL TO ORDER / ROLL CALL / APPROVE TELECONFERENCE PARTICIPATION UNDER AB 2449**

*This item is reserved to approve teleconference participation request for this meeting by Community Advisory Committee Member pursuant to Brown Act revisions of AB 2449 due to an emergency circumstance to be briefly described*

### **PUBLIC COMMENT**

*This item is reserved for persons wishing to address the Committee on any PCEA-related matters that are not otherwise on this meeting agenda. Public comments on matters listed on the agenda shall be heard at the time the matter is called. Members of the public who wish to address the Committee are customarily limited to two minutes per speaker. The Committee Chair may increase or decrease the time allotted to each speaker.*

### **ACTION TO SET AGENDA AND TO APPROVE CONSENT AGENDA ITEMS**

1. [Approval of the Minutes for the November 2, 2023 Regular Meeting](#)

### **REGULAR AGENDA**

2. Chair Report (Discussion, est. 5 minutes)
3. Member Introductions (Discussion, est. 5 minutes)
4. Report Back from Staff Committee on Budget Surplus (Action, est. 20 minutes)
5. Report Back from Peninsula Clean Energy Board of Directors Retreat (Discussion, est. 10 minutes)
6. Discussion of ECO100 and Future Customer Offerings (Discussion, 20 minutes)
7. Update to 2024 Customer Rates (Action, est. 15 minutes)
8. Proposed Update to Peninsula Clean Energy Delinquent Accounts and Bad Debt Policy (Action, est. 5 minutes)
9. Working Group Reports (Discussion, est. 5 minutes)
10. Marketing and Community Liaison Update (Discussion, est. 10 minutes)
11. Upcoming Topics for Discussion (Discussion, est. 5 minutes)

12. Committee Members' Reports (Discussion, est. 5 minutes)

**ADJOURNMENT**

Public records that relate to any item on the open session agenda are available for public inspection. The records are available at the Peninsula Clean Energy offices or on PCEA Website at: <https://www.peninsulacleanenergy.com>.

## Instructions for Joining a Zoom Meeting via Computer or Phone

### Best Practices:

- Please mute your microphone when you are not speaking to minimize audio feedback
- If possible, utilize headphones or ear buds to minimize audio feedback
- If participating via videoconference, audio quality is often better if you use the dial-in option (option 2 below) rather than your computer audio

### Options for Joining

- Videoconference with Computer Audio - see Option 1 below
- Videoconference with Phone Call Audio - see Option 2 below
- Calling in via Telephone/Landline - see Option 3 below

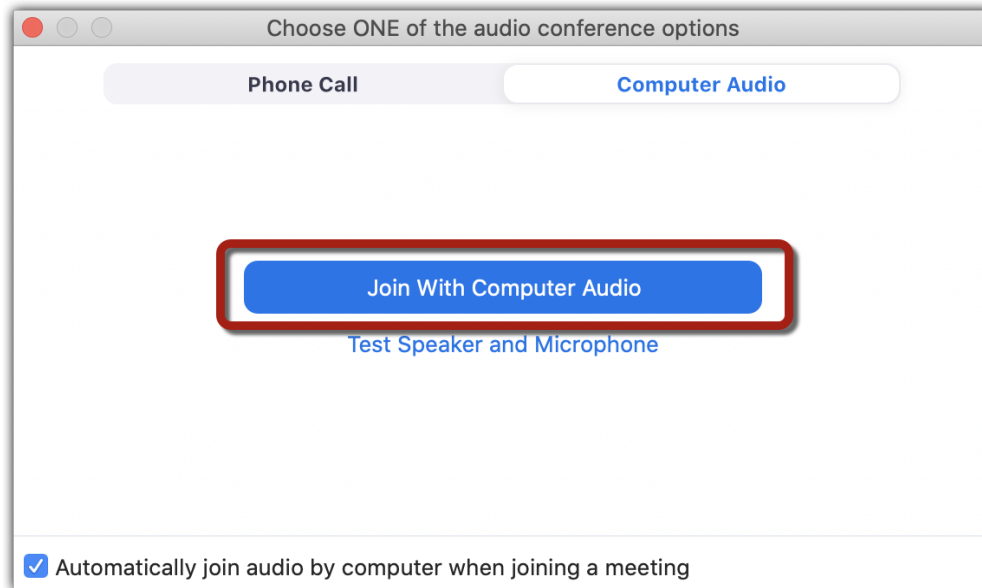
### Videoconference Options:

Prior to the meeting, we recommend that you install the Zoom Meetings application on your computer by clicking here <https://zoom.us/download>.

If you want full capabilities for videoconferencing (audio, video, screensharing) you must download the Zoom application.

### Option 1 Videoconference with Computer Audio:

- From your computer, click on the following link that is also included in the meeting calendar invitation: <https://pencleanenergy.zoom.us/j/86953524805>
- The Zoom application will open on its own or you will be instructed to open Zoom.
- After the application opens, the pop-up screen below will appear asking you to choose ONE of the audio conference options. Click on the Computer Audio option at the top of the pop-up screen.

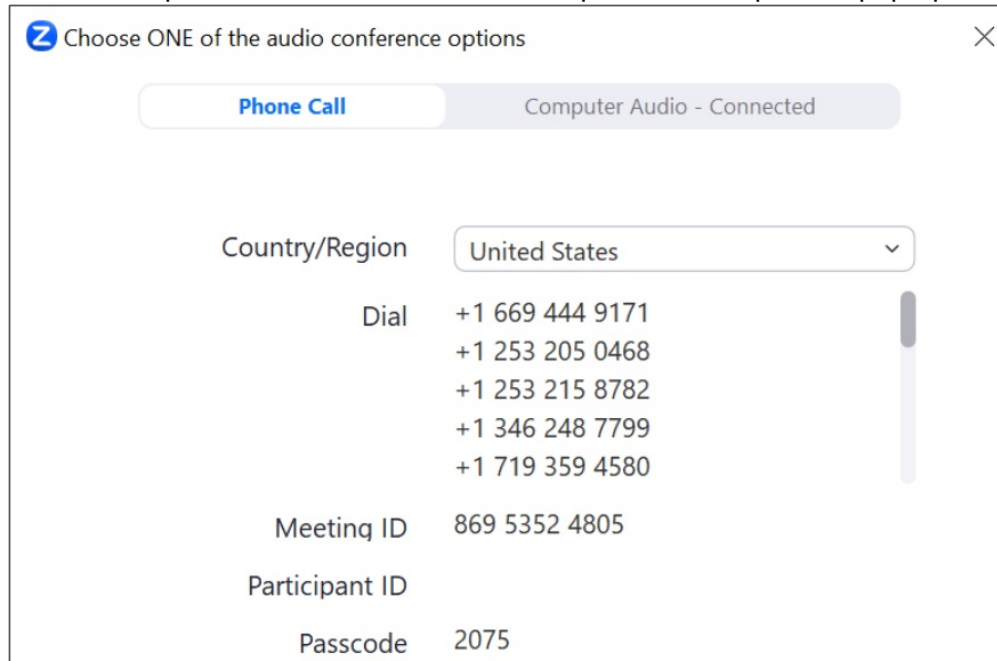


- Click the blue, "Join with Computer Audio" button.
- In order to enable video, click on "Start Video" in the bottom left-hand corner of the screen. This menu bar is also where you can mute/unmute your audio.

### Option 2 Videoconference with Phone Call Audio

- From your computer, click on the following link that is also included in the meeting calendar invitation: <https://pencleanenergy.zoom.us/j/86953524805>
- The Zoom Application will open on its own or you will be instructed to Open Zoom.

- After the application opens, the pop-up screen below will appear asking you to choose ONE of the audio conference options. Click on the Phone Call option at the top of the pop-up screen.



- Please dial +1 (669) 444-9171.
- You will be instructed to enter the meeting ID: **869-5352-4805 followed by #.**
- You will be instructed to enter in your participant ID. Your participant ID is unique to you and is what connects your phone number to your Zoom account.
- After a few seconds, your phone audio should be connected to the Zoom application on your computer.
- In order to enable video, click on "Start Video" in the bottom left-hand corner of the screen. This menu bar is also where you can mute/unmute your audio.

### Audio Only Options:

**Please note that if you call in/use the audio only option, you will not be able to see the speakers or any presentation materials in real time.**

### Option 3: Calling in via Telephone/Landline:

- Please dial +1 (669) 444-9171.
- You will be instructed to enter the meeting ID: **869-5352-4805 followed by #.**
- You will be instructed to enter your **Participant ID** followed by #. If you do not have a participant ID or do not know it, you can press # to stay on the line.
- You will be instructed to enter the meeting passcode **2075 followed by #.**

**REGULAR MEETING of the Citizens Advisory Committee  
of the Peninsula Clean Energy Authority (PCEA)  
Thursday, November 2, 2023  
MINUTES**

In-Person, Video Conference, and Teleconference  
6:30 p.m.

**CALL TO ORDER**

Meeting was called to order at 6:33 p.m.

**ROLL CALL****Present:**

*PCEA Lobby, 2075 Woodside Road, Redwood City, CA 94061*

Diane Bailey, Belmont  
Michael Closson, Menlo Park  
Kathleen Goforth, San Carlos  
Aurelio Huizar, Burlingame  
Gail Lee, San Bruno  
Margaret Li, South San Francisco  
Jason Mendelson, Redwood City, Vice Chair  
Cheryl Schaff, Menlo Park, *Chair*  
Robert Whitehair, San Mateo

*UC Merced, Sustainability Research and Engineering (SRE) 458, 5200 North Lake Rd.,  
Merced, CA 95340*

Daniel Baerwaldt, Los Banos *arrived at 7:15 p.m.*

**Absent:**

Steven Booker, Half Moon Bay  
Brandon Chan, South San Francisco  
Mele Heimuli, East Palo Alto  
Shreyas Sudhakar, Menlo Park  
Desiree Thayer, Burlingame

**An in-person quorum was established.**

**PUBLIC COMMENT**

No public comment

**ACTION TO SET THE AGENDA AND APPROVE CONSENT AGENDA**

- 1. Approval of the Minutes for the October 12, 2023, Regular Meeting**

Motion Made / Seconded: Mendelson / Whitehair

**Motion passed 9-0 (Absent:** Baerwaldt, Booker, Chan, Heimuli, Sudhakar, Thayer)

## REGULAR AGENDA

### 2. Chair Report (Discussion)

Cheryl Schaff, *Community Advisory Committee (CAC) Chair*, shared feedback received from former CAC members. Cheryl also reviewed the CAC attendance policy and objectives.

### 3. Member Introductions (Discussion)

Cheryl Schaff invited each member of the Committee to introduce themselves and answer the following questions: *What brings you joy in your work related to sustainability?*

### 4. Report Back from Staff Committee on Budget Surplus and Community Advisory Committee Recommendation Regarding Surplus (Action)

Rafael Reyes, *Director of Energy Programs*, summarized the previous meeting of the Staff Committee on Budget Surplus. Rafael introduced ideas that are under consideration for spending the surplus funds. Responding to Committee members' interest in on-bill financing, Rafael provided context on the planned budget for the Zero Percent Loan Program.

Cheryl Schaff asked how the surplus funds will serve low-income customers and residents who are most vulnerable to impacts of climate change. Rafael highlighted the one-time energy bill rebates for income-qualified customers, expansion of the Home Upgrade Program, and portable heat pump incentives under consideration.

Jason Mendelson, *Vice Chair*, expressed support for funding high-visibility, innovative projects that position Peninsula Clean Energy as a leader.

Robert Whitehair, *Committee Member*, observed through his outreach that the Zero Percent Loan Program is very popular. Robert conveyed support for expanding the available funds for the Zero Percent Loan Program.

Aurelio Huizar, *Committee Member*, explained that many customers have experienced difficulty with re-certifying their eligibility in the CARE/FERA discount, or were not aware that process was necessary to keep their discounts. Eligible customers have been dropped from the discount programs, sometimes without their knowledge. To better serve these income-qualified residents, Aurelio suggested identifying customers who were previously enrolled in CARE/FERA discount and considering making them eligible for CARE/FERA-related excess fund rebates.

Committee members discussed the idea to address emergency water heater replacements by loaning units. Diane Bailey, *Committee Member*, recommended

prioritizing the use of heat pump water heaters, such as 120V models, rather than gas water heaters.

Jason Mendelson made a motion to make the following recommendation to the Staff Subcommittee on Budget Surplus:

*The CAC supports funding the following concepts:*

- *High-visibility projects that position Peninsula Clean Energy as a leader and innovator, such as microgrids and a demonstration center*
- *Maximizing the on-bill financing program*
- *Rebate for CARE/FERA customers. When identifying customers who qualify for the energy bill rebate, evaluate customers who have been previously enrolled in CARE/FERA in addition to currently enrolled CARE/FERA customers*
- *Enhance and expand the low-income Home Upgrade Program*
- *For the Water Heater Loaner program, prioritize using heat pump water heaters over gas water heaters*

Motion Made / Seconded: Mendelson / Bailey

**Motion passed 8-0 (Absent:** Baerwaldt, Booker, Chan, Heimuli, Sudhakar, Thayer)

#### **5. Peninsula Clean Energy Board of Directors Retreat Preview (Action)**

Kirsten Andrews-Schwind, *Senior Manager of Community Relations*, introduced the main topics for the Peninsula Clean Energy Board of Directors Retreat on November 15.

#### **6. Community Advisory Committee Meeting Scheduling for 2024 (Action)**

Jason Mendelson made a motion to approve the proposed CAC meeting schedule for 2024.

Motion Made / Seconded: Mendelson / Closson

**Motion passed 8-0 (Absent:** Baerwaldt, Booker, Chan, Heimuli, Sudhakar, Thayer)

#### **7. Working Group Reports (Discussion)**

Representing the Building Electrification Programs Working Group, Jason Mendelson reported that the group discussed the participation metrics of residential energy programs. The Electric Vehicle Managed Charging Program Working Group advised on survey development and planning. Michael Closson shared that the Local Solar + Storage Programs Working Group is researching residential solar + storage programs offered by other utilities.

#### **8. Marketing and Community Liaison Update (Discussion)**



Vanessa Shin, *Community Outreach Specialist*, announced new rebates for heat pump water heaters through TECH Clean California and provided an update on the Peninsula Clean Energy Community Outreach Grant Program. Vanessa also invited Committee members to participate in a workshop on November 15 focusing on Peninsula Clean Energy's future customer offerings.

**9. Upcoming Topics for Discussion (Discussion)**

Kirsten Andrews-Schwind recommended a discussion on future electricity products that Peninsula Clean Energy could provide once ECO100 becomes the standard offering for customers.

Cheryl Schaff suggested a training on the California Public Utilities Commission as well as the state of Community Choice Aggregation nationally. Committee members also requested a debrief on the Peninsula Clean Energy Board of Directors Retreat and Staff Subcommittee on Budget Surplus.

**10. Committee Members' Reports (Discussion)**

No Committee Member Reports

**ADJOURNMENT**

Meeting was adjourned at 8:43 p.m.