Public records that relate to any item on the open session agenda are available for public inspection. The records are available at the Peninsula Clean Energy offices or on PCEA’s Website at: https://www.peninsulacleanenergy.com.
REGULAR AGENDA

3. Chair Report (Discussion, est. 5 minutes)
4. Member Introductions (Discussion, est. 5 minutes)
5. Building Electrification Strategy (Discussion, est. 40 minutes)
6. Feedback on Functioning of Citizens Advisory Committee (Discussion, est. 15 minutes)
7. Working Group Reports (Discussion, est. 10 minutes)
8. Review of Peninsula Clean Energy Outreach Talking Points (Discussion, est. 15 minutes)
9. Marketing and Community Liaison Update (Discussion, est. 5 minutes)
10. Upcoming Topics for Discussion (Discussion, est. 5 minutes)
11. Committee Members’ Reports (Discussion, est. 5 minutes)

ADJOURNMENT
Instructions for Joining a Zoom Meeting via Computer

or Phone Best Practices:

- Please mute your microphone when you are not speaking to minimize audio feedback
- If possible, utilize headphones or ear buds to minimize audio feedback
- If participating via videoconference, audio quality is often better if you use the dial-in option (Option 2 below) rather than your computer audio

Options for Joining

A. Videoconference with Computer Audio – see Option 1 below
B. Videoconference with Phone Call Audio – see Option 2 below
C. Calling in via Telephone/Landline – see Option 3 below

Videoconference Options:

Prior to the meeting, we recommend that you install the Zoom Meetings application on your computer by clicking here [https://zoom.us/download](https://zoom.us/download).

If you want full capabilities for videoconferencing (audio, video, screensharing) you must download the Zoom application.

**Option 1 Videoconference with Computer Audio:**

1. From your computer, click on the following link that is also included in the Meeting Calendar Invitation: [https://pencleanenergy.zoom.us/j/86953524805?pwd=aktkbTFQeSs3R2VYb0VyOWM4QVpKZz09](https://pencleanenergy.zoom.us/j/86953524805?pwd=aktkbTFQeSs3R2VYb0VyOWM4QVpKZz09)
2. The Zoom application will open on its own or you will be instructed to open Zoom.
3. After the application opens, the pop-up screen below will appear asking you to choose ONE of the audio conference options. Click on the Computer Audio option at the top of the pop-up screen.
4. Click the blue, “Join with Computer Audio” button
5. In order to enable video, click on “Start Video” in the bottom left-hand corner of the screen. This menu bar is also where you can mute/unmute your audio.

**Option 2 Videoconference with Phone Call Audio:**

1. From your computer, click on the following link that is also included in the Meeting Calendar Invitation: https://pencleanenergy.zoom.us/j/86953524805 pwd=aktkbTFOeSs3R2VYb0VyOWM4QVpKZz09
2. The Zoom Application will open on its own or you will be instructed to Open Zoom.
3. After the application opens, the pop-up screen below will appear asking you to choose ONE of the audioconference options. Click on the Phone Call option at the top of the pop-up screen.

![Choose ONE of the audio conference options](image)

Country/Region: United States

Dial:
- +1 646 558 8656
- +1 312 626 6799
- +1 301 715 8592

Meeting ID: 849 7539 0654

Participant ID: 449701

Passcode: 2075

1. Please dial +1 (669)-444-9171
2. You will be instructed to enter the meeting ID: **869-5352-4805 followed by #**
3. You will be instructed to enter in your participant ID. Your participant ID is unique to you and is what connects your phone number to your Zoom account.
4. After a few seconds, your phone audio should be connected to the Zoom application on your computer.
5. In order to enable video, click on “Start Video” in the bottom left hand corner of the screen. This menu bar is also where you can mute/unmute your audio.

**Audio Only Options:**

Please note that if you call in/use the audio only option, you will not be able to see the speakers or any presentation materials in real time.
Option 3: Calling in via Telephone/Landline:

Dial +1 (669)-444-9171

You will be instructed to enter the meeting ID: **869-5352-4805**

*followed by #* You will be instructed to enter the meeting passcode

2075 *followed by #*