



2075 Woodside Road | Redwood City, CA 94061  
(650) 260-0005 | peninsulacleanenergy.com

**Regular meeting of the Community Advisory Committee of the  
Peninsula Clean Energy Authority (PCEA)  
AGENDA**

**Thursday, February 8, 2024  
6:30 pm**

**PLEASE NOTE: This meeting will be held in a hybrid format with both in-person and Zoom participation options for members of the public; Committee members shall appear in person.**

**In-Person Meeting Locations:**

**PCEA Lobby, 2075 Woodside Road, Redwood City, CA 94061  
UC Merced, Sustainability Research and Engineering (SRE) 458, 5200 North Lake Rd.,  
Merced, CA 95340**

**Zoom, Virtual Meeting Link:**<https://pencleanenergy.zoom.us/j/85379701468>  
**Meeting ID:** 853-7970-1468 **Passcode:** 2075 **Phone:** +1 (669) 444-9171

This meeting of the Peninsula Clean Energy Community Advisory Committee will be held at the Peninsula Clean Energy Lobby: 2075 Woodside Road, Redwood City, CA 94061 and UC Merced, Sustainability Research and Engineering (SRE) 458, 5200 North Lake Road, Merced, CA 95340 and by teleconference pursuant to California Assembly Bill 2449 and the Ralph M. Brown Act, CA Gov't Code. Section 54950, et seq. **Members of the Committee are expected to attend the meeting in person** and should reach out to Assistant General Counsel for Peninsula Clean Energy, Jennifer Stalzer, with questions or accommodation information ([jstalzer@smcgov.org](mailto:jstalzer@smcgov.org)). For information regarding how to participate in the meeting remotely, please refer to the instructions at the end of the agenda.

**Public Participation**

The PCEA Community Advisory Committee meeting may be accessed through Zoom online at <https://pencleanenergy.zoom.us/j/85379701468> The meeting ID is: 853-7970-1468 and the passcode is 2075. The meeting may also be accessed via telephone by dialing +1(669) 444-9171. Enter the webinar ID: 853-7970-1468, then press #. (Find your local number: <https://pencleanenergy.zoom.us/u/kTIH1Ocod>). Peninsula Clean Energy uses best efforts to ensure audio and visual clarity and connectivity. However, it cannot guarantee the connection quality.

Members of the public can also attend this meeting physically at the **Peninsula Clean Energy Lobby** at 2075 Woodside Road, Redwood City, CA 94061 or **UC Merced**, Sustainability Research and Engineering (SRE) 458, 5200 North Lake Road, Merced, CA 95340.

Written public comments may be emailed to Vanessa Shin ([vshin@pencleanenergy.com](mailto:vshin@pencleanenergy.com)) and such written comments should indicate the specific agenda item on which the member of the public is commenting.

Spoken public comments will be accepted during the meeting in the Board Room(s) or remotely through Zoom at the option of the speaker. Please use the “Raise Your Hand” function in the Zoom platform, or press \*6 if you phoned into the meeting, to indicate that you would like to provide comment.

Please note that Peninsula Clean Energy Community Advisory Committee meetings are a limited public forum, and all public comment must relate to something that is within the subject matter jurisdiction of the Committee. If comments do not relate to the subject matter jurisdiction of the Committee, we will stop the comment and move on to the next speaker. General Counsel will assist in identifying comments that are not related to the subject matter jurisdiction of the Committee.

### **ADA Requests**

Individuals who require special assistance or a disability related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the meeting, should contact Vanessa Shin by 10:00 a.m. on the day before the meeting at ([vshin@peninsulacleanenergy.com](mailto:vshin@peninsulacleanenergy.com)). Notification in advance of the meeting will enable PCEA to make reasonable arrangements to ensure accessibility to this meeting, the materials related to it, and your ability to comment.

Closed Captioning is available for all PCEA Community Advisory Committee meetings. While watching the video broadcast in Zoom, please enable captioning.

### **CALL TO ORDER / ROLL CALL / APPROVE TELECONFERENCE PARTICIPATION UNDER AB 2449**

*This item is reserved to approve teleconference participation request for this meeting by Community Advisory Committee Member pursuant to Brown Act revisions of AB 2449 due to an emergency circumstance to be briefly described*

### **PUBLIC COMMENT**

*This item is reserved for persons wishing to address the Committee on any PCEA-related matters that are not otherwise on this meeting agenda. Public comments on matters listed on the agenda shall be heard at the time the matter is called. Members of the public who wish to address the Committee are customarily limited to two minutes per speaker. The Committee Chair may increase or decrease the time allotted to each speaker.*

### **ACTION TO SET AGENDA AND TO APPROVE CONSENT AGENDA ITEMS**

1. [Approval of the Minutes for the January 11, 2024 Regular Meeting](#)

### **REGULAR AGENDA**

2. Chair Report (Discussion, est. 5 minutes)
3. Recommendation on Program Design and Implementation of the Turnkey Home Electrification Service (Action, est. 30 minutes)
4. Update on Reach Codes (Discussion, est. 20 minutes)
5. Recommendation on Program Design and Implementation of the Electric Vehicle Managed Charging Program (Action, est. 20 minutes)
6. Working Group Reports (Discussion, est. 15 minutes)
7. Marketing and Community Liaison Update (Discussion, est. 10 minutes)
8. Upcoming Topics for Discussion (Discussion, est. 5 minutes)

9. Committee Members' Reports (Discussion, est. 5 minutes)

**ADJOURNMENT**

Public records that relate to any item on the open session agenda are available for public inspection. The records are available at the Peninsula Clean Energy offices or on PCEA Website at: <https://www.peninsulacleanenergy.com>.

## Instructions for Joining a Zoom Meeting via Computer or Phone

### Best Practices:

- Please mute your microphone when you are not speaking to minimize audio feedback
- If possible, utilize headphones or ear buds to minimize audio feedback
- If participating via videoconference, audio quality is often better if you use the dial-in option (option 2 below) rather than your computer audio

### Options for Joining

- Videoconference with Computer Audio - see Option 1 below
- Videoconference with Phone Call Audio - see Option 2 below
- Calling in via Telephone/Landline - see Option 3 below

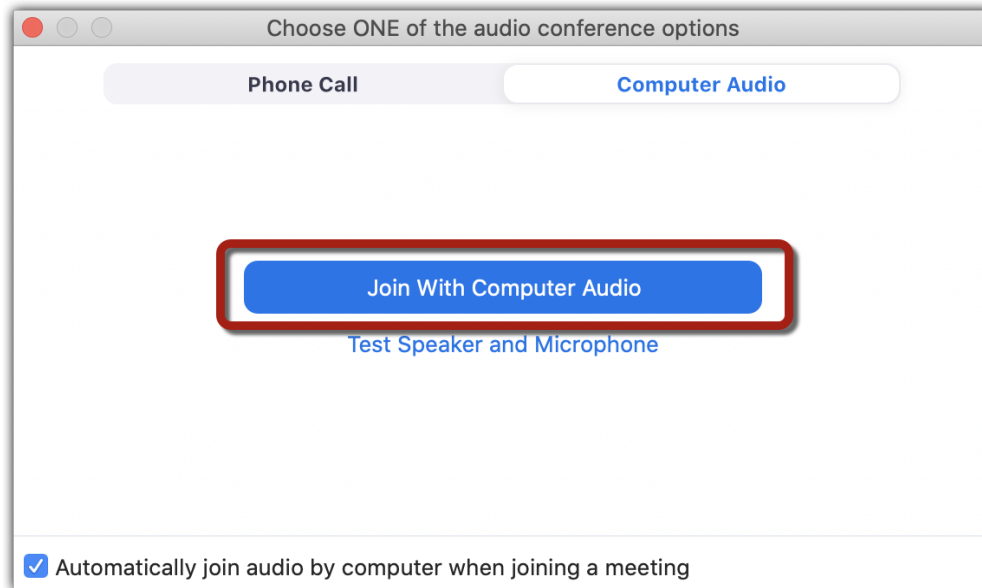
### Videoconference Options:

Prior to the meeting, we recommend that you install the Zoom Meetings application on your computer by clicking here <https://zoom.us/download>.

If you want full capabilities for videoconferencing (audio, video, screensharing) you must download the Zoom application.

### Option 1 Videoconference with Computer Audio:

- From your computer, click on the following link that is also included in the meeting calendar invitation: <https://pencleanenergy.zoom.us/j/86953524805>
- The Zoom application will open on its own or you will be instructed to open Zoom.
- After the application opens, the pop-up screen below will appear asking you to choose ONE of the audio conference options. Click on the Computer Audio option at the top of the pop-up screen.

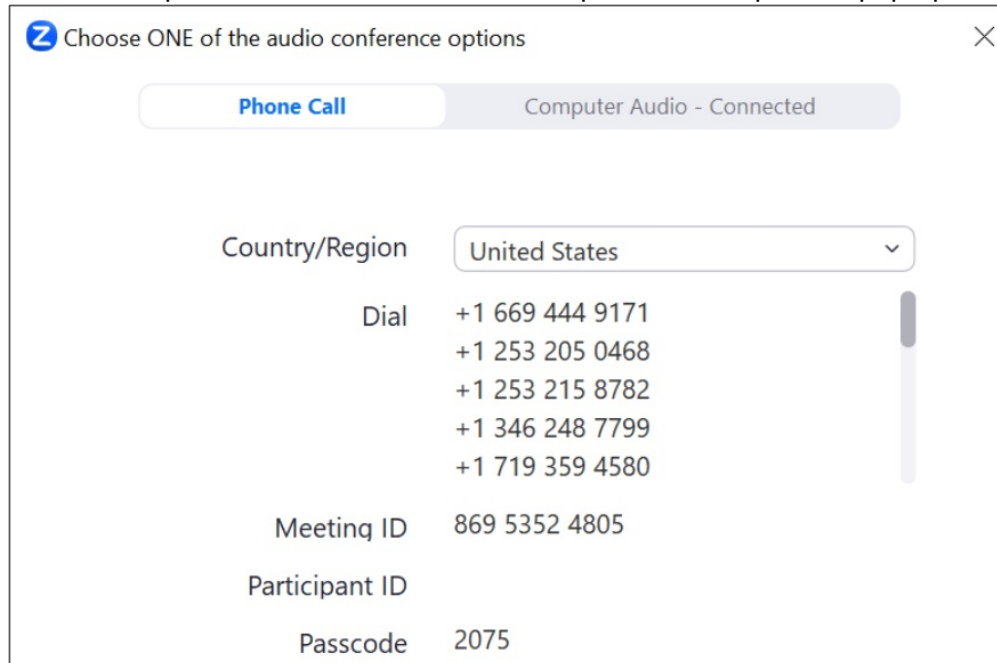


- Click the blue, "Join with Computer Audio" button.
- In order to enable video, click on "Start Video" in the bottom left-hand corner of the screen. This menu bar is also where you can mute/unmute your audio.

### Option 2 Videoconference with Phone Call Audio

- From your computer, click on the following link that is also included in the meeting calendar invitation: <https://pencleanenergy.zoom.us/j/86953524805>
- The Zoom Application will open on its own or you will be instructed to Open Zoom.

- After the application opens, the pop-up screen below will appear asking you to choose ONE of the audio conference options. Click on the Phone Call option at the top of the pop-up screen.



- Please dial +1 (669) 444-9171.
- You will be instructed to enter the meeting ID: **869-5352-4805 followed by #.**
- You will be instructed to enter in your participant ID. Your participant ID is unique to you and is what connects your phone number to your Zoom account.
- After a few seconds, your phone audio should be connected to the Zoom application on your computer.
- In order to enable video, click on "Start Video" in the bottom left-hand corner of the screen. This menu bar is also where you can mute/unmute your audio.

### Audio Only Options:

**Please note that if you call in/use the audio only option, you will not be able to see the speakers or any presentation materials in real time.**

### Option 3: Calling in via Telephone/Landline:

- Please dial +1 (669) 444-9171.
- You will be instructed to enter the meeting ID: **869-5352-4805 followed by #.**
- You will be instructed to enter your **Participant ID** followed by #. If you do not have a participant ID or do not know it, you can press # to stay on the line.
- You will be instructed to enter the meeting passcode **2075 followed by #.**

**REGULAR MEETING of the Citizens Advisory Committee  
of the Peninsula Clean Energy Authority (PCEA)  
Thursday, January 11, 2024  
MINUTES**

In-Person, Video Conference, and Teleconference  
6:30 p.m.

**CALL TO ORDER**

Meeting was called to order at 6:37 p.m.

**ROLL CALL****Present:**

*PCEA Lobby, 2075 Woodside Road, Redwood City, CA 94061*

Diane Bailey, Belmont  
Steven Booker, Half Moon Bay  
Mele Heimuli, East Palo Alto  
Aurelio Huizar, Burlingame  
Jason Mendelson, Redwood City, Vice Chair  
Cheryl Schaff, Menlo Park, *Chair*  
Desiree Thayer, Burlingame  
Robert Whitehair, San Mateo

**Absent:**

Daniel Baerwaldt, Los Banos  
Michael Closson, Menlo Park

Remote participation under Gov't Code § 54953(j)(2)(B) (illness):

Kathleen Goforth, San Carlos  
Gail Lee, San Bruno  
Margaret Li, South San Francisco

**An in-person quorum was established.**

**PUBLIC COMMENT**

Robert Whitehair, *Committee Member*, reported that the U.S. Court of Appeals for the Ninth Circuit will not reconsider the decision to overturn Berkeley's ban on methane gas in new construction. Robert requested that the Community Advisory Committee discuss the impacts of this decision on reach codes at a future meeting.

**ACTION TO SET THE AGENDA AND APPROVE CONSENT AGENDA**

- 1. Approval of the Minutes for the December 7, 2023, Regular Meeting**

Motion Made / Seconded: Thayer / Heimuli

**Motion passed 11-0 (Absent: Baerwaldt, Closson)**

## **REGULAR AGENDA**

### **2. Chair Report (Discussion)**

Cheryl Schaff, *Chair*, announced that Shreyas Sudhakar has resigned from the Community Advisory Committee (CAC). Cheryl thanked Committee members for completing the CAC Satisfaction Survey.

### **3. Member Introductions (Discussion)**

Cheryl Schaff invited each member of the Committee to introduce themselves and answer the following prompt: In one or two words, please share something you want more of in 2024.

### **4. Report Back from Staff Committee on Budget Surplus (Discussion)**

Kirsten Andrews-Schwind, *Senior Manager of Community Relations*, announced that the Peninsula Clean Energy Board of Directors approved the budget surplus recommendation that was presented to the CAC in December 2023.

Cheryl Schaff inquired about community feedback around the \$300 rebate to CARE/FERA customers.

### **5. Background on Regulation of California's Electricity Sector (Discussion)**

Jeremy Waen, *Senior Director, Regulatory Policy*, introduced Peninsula Clean Energy's approach to policy, summarized key regulatory agencies in California, and described key concepts. During the discussion, Committee members asked about the composition of key regulatory agencies, decision-making process for setting rates, and interactions with Peninsula Clean Energy.

### **6. Review of Results of Community Advisory Committee Satisfaction Survey (Discussion)**

Kirsten Andrews-Schwind reviewed responses and highlighted themes from the CAC Satisfaction Survey. Committee members discussed the results and feedback.

Diane Bailey, *Community Member*, expressed interest in additional opportunities for the CAC to support staff efforts and contribute through its advisory role.

Jason Mendelson, *Vice Chair*, appreciated the working groups as an opportunity for CAC members to advise programs earlier in the development process. Kathleen Goforth, *Committee Member*, shared that the Local Solar + Storage Working Group is a positive example of CAC collaboration with staff.

Robert Whitehair enjoyed the opportunity to support staff by reviewing applications for the single-family home electrification turnkey program.

Desiree Thayer, *Committee Member*, suggested that the CAC could support shorter-term needs from staff in addition to working groups. Desiree also expressed appreciation for attendance from Board members in the past.

Reflecting on community outreach ideas, Cheryl Schaff suggested the creation of a t-shirt that says, "Peninsula Clean Energy is saving you money. Ask me how."

## **7. Working Group Overview and Reports (Discussion)**

Jason Mendelson reported that the Local Solar + Storage Programs Working Group will present research findings to staff. As the staff liaison for the Diversity, Equity, Accessibility, and Inclusion Working Group, Kirsten Andrews-Schwind requested support from the Working Group with researching language access policies at other organizations.

## **8. Marketing and Community Liaison Update (Discussion)**

Vanessa Shin, *Senior Community Relations Specialist*, announced changes to Peninsula Clean Energy's Used Electric Vehicle Program. Vanessa also shared that Peninsula Clean Energy is hiring for a Community Outreach Specialist.

Kirsten Andrews-Schwind reported that Peninsula Clean Energy will not raising rates until at least March 2024. Committee members requested guidance from Peninsula Clean Energy on how to communicate this news.

## **9. Upcoming Topics for Discussion (Discussion)**

Kirsten Andrews-Schwind previewed topics for the upcoming meeting of the Peninsula Clean Energy Board of Directors. Kirsten suggested discussions on Peninsula Clean Energy's turnkey building electrification program, rate updates, and CAC recruitment strategy.

Jason Mendelson requested staff include a presentation from the Solar + Storage Working Group.

## **10. Committee Members' Reports (Discussion)**

Robert Whitehair announced that the San Mateo City Council will receive results from a survey focused on electrification on January 16, 2024.

## **ADJOURNMENT**

Meeting was adjourned at 9:04.